

## Annexure-B

### Additional Terms and Conditions for the Purchase of Desktop Computers

After finalizing the specification and quantity of chairs, following terms and conditions are to be incorporated in the said bid:

- Performance security or bank Guarantee of 3% of total tender amount for each schedule as to be deposited in Registrar office for a period of warranty.
- Firms will have to deposit EMD of 2% while applying for tender. Earnest money of unsuccessful bidders shall be returned within 15 days after the award of contract or expiry of bid validity whichever is earlier. Earnest money of successful bidders shall be returned within 15 days after the receipt of Performance Security/ e-PBG.
- The EMD/Security (as the case may be) is liable to be forfeited in case the supplier fails to execute the order. This is required to protect the purchaser against the risk of bidder's conduct.
- L1 firm for each schedule will provide free of cost repair and maintenance for 3 years (warranty) after the installation, commissioning of goods at consignee location. Warranty certificates must be submitted by the successful bidder at the time of delivery of goods.
- **Experience Criteria**:-The bidder/OEM should have regularly, manufactured and supplied same or similar category products to any central/ state govt organization/ PSU/ Public Listed Company in past 3 years consecutively. Copies of the relevant contracts/certificate must be enclosed.
- **Past Performance**:-  
Last three supply orders (in the last three financial years) having either:  
(i) Successfully delivered of similar goods/items of value 100% of the estimated value.  
(ii) Successfully delivered of similar goods of value not less than 50% of the estimated value as a single order.  
(iii) Along with inspection report/copy of bills of supplying the similar items/ compliance report as a proof.
- The bidders are advised to check applicable GST on their own before quoting and quoted prices should be inclusive of all taxes, GST, Transportation, Installation and Commissioning etc.
- Original Equipment Manufacturer (OEM) authorization certificate has to be uploaded by the applying bidders.
- The bidder/OEM must have PAN and GST Registration Certificate and copy of the same must be enclosed.
- The bidder/OEM must have a Registration Certificate; proof for same must be enclosed if the firm is Pvt. Ltd or firm.
- The bidder/OEM must have ISO 9001-2015, 14001-2015 certifications and the copies of the same should be enclosed.
- All the enclosed certificates will be checked on respective website, therefore, if any forged certificate is found then the applying firm will be blacklisted/debarred.
- The bidders offer is liable to be rejected if they don't upload any of the Certificate/ Documents sought in the bid document, ATC and corrigendum if any.

- OEM/Bidder must upload the Quoted Product Catalogue along with the Bid and it should be verifiable from Website. Photos and Specifications of the product should be furnished along with the price.
- The signing authority must have authorization for signing the bid documents and proof must be submitted.
- The Bidder should be an OEM or seller having authorization to sell products manufactured by OEM and must provide the service at MRSPTU premises.
- The bidder/OEM must not have been blacklisted/debarred from any Centre Govt./PSU/State Govt. etc. in last 3 years.
- No conditional bid shall be allowed/ accepted.
- The purchaser reserves the right to increase/decrease the quantity to be ordered up to 25% of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.
- All the items are to be supplied during the prescribed delivery period. No partial delivery will be accepted.
- After the delivery of the product, the committee may randomly check the quality of the product and if found unsatisfactory or not as per the terms and conditions of the contract then the product has to be replaced by the firm within 10 days else the firm will be blacklisted and the security will be forfeited.
- Payment will be released after the satisfactory inspection of the items.
- All the disputes and resolutions are subjected to the jurisdiction of Civil Courts of District Bathinda.
- All the work (transportation/installation etc) should be completed within 30 days from the issue of the work order.
- The tender can be cancelled anytime by the committee without assigning any reason. The bidders will have to accept the decision of the committee.
- A hard copy of all the documents uploaded in the bid must be sent to the following address on

The Registrar,  
 Maharaja Ranjit Singh Punjab Technical University,  
 Badal Road  
 Bathinda-151001, Punjab


