

FORMAT FOR CALLING QUOTATION

To

Sub: - Quotation for Purchase of Consumable Items

Dear Sir,

01. You are requested to quote the rates for the items shown in the Appendix 'A' separately attached to this letter as per required specifications.
02. Following shall be taken note of while quoting the rates:-
 - a) The rates will be F.O.R. Food Science and Technology, MRSPTU, Bathinda.
 - b) Delivery period should be mentioned clearly.
 - c) Payment will be made after successful inspection and final acceptance of the item (s).
 - d) Quotation received later than due date are liable to be ignored/rejected and MRSPTU shall not be held responsible for any postal delay in sending or late receipt of quotation. Quotation should be free from corrections & erasures.
 - e) Quotation must be submitted either on **LETTER HEAD OR WITH STAMP** of the firm in the name of **REGISTRAR, MRSPTU, BATHINDA** with all particulars duly signed with stamp in sealed envelope, any other format will not be acceptable.
 - f) The envelope must bear the word:-
"QUOTATION FOR" Purchase of Consumable Items
Enquiry No. ____ As above dated ____
Due on **19-10-2026**
Address: As mentioned as point no. 04

IMPORTANT: -In the absence of information as required under 2(f) above, if an envelope is received & opened inadvertently, the university will not be responsible and the quotation may not be considered even if quoting lowest rates.
 - g) Please mention any other charges/conditions (if any).
 - h) Loose, tempered or incomplete quotation will not considered.
 - i) Any other information as per requirement of indentor/department.
 - j) The quality of the items to be quoted should be best available in the market.
03. General Terms & Conditions are attached alongwith.
04. The quotations should reach the office of the Head of Deptt. Food Science and Technology, Maharaja Ranjit Singh Punjab Technical University, Bathinda by **19-10-2026** up to **5:00 PM** and same shall be opened at **10:00 AM** on next date (**21-10-2026**). Your representative may be present during the opening of the quotations.

Indentor



Chairman



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TERMS & CONDITIONS

1. RIGHTS OF COMPETENT AUTHORITY:

Registrar, MRSPTU, Bathinda reserves the rights of acceptance or rejection of any or all quotations. The discretion for increasing or decreasing of the quantities also rests with him. MRSPTU also not bind itself to accept the lowest price. In case of any dispute, the decision of Vice Chancellor, MRSPTU, Bathinda will be final & binding.

2. VALIDITY OF QUOTATIONS:-

Quotations will be considered valid for 03 months from the date of quotation.

3. CORRESPONDANCE:

No correspondence regarding acceptance/rejection of a quotation will be entertained.

4. SAMPLE/BRAND/MAKE/WEIGHT:-

Sample where asked for, will invariably be made available and sent along with the quotations. However, Brand/Make/Weight etc. must be mentioned clearly in the quotations. Technical literature/pamphlet should also be enclosed.

REJECTION:-

Quotation not conforming to the set procedure as above will be rejected.

DISCOUNT/REBATES:-

A Special discount/rebate wherever admissible keeping in view that the supplies are being made for education purpose in respect of Public Institution of national importance may please be indicated.

DELIVERY PERIOD:-

Minimum Period for delivery/job completion should be mentioned clearly. The delayed consignment will be subject 2% penalty per consignment per month or a part of the month recoverable on total value of the order.

EXTENSION IN DELAY SUPPLY:-

The Registrar will allow extension up to two weeks and where the delay is more than two weeks, the same will be decided by Vice Chancellor up to 8 weeks on the request of the supplier in writing in exceptional circumstances.

GUARANTEE/WARRANTY:-

Guarantee/Warranty should be mentioned clearly.

FORMAT FOR CALLING QUATATION

To,

The Registrar,
Maharaja Ranjit Singh Punjab Technical University,
Bathinda.

Sr. No	Item	Pack	Qty	Basic Rate	Discount , (if any)	GST (in %age & in Rs)	Total Rate Including GST	Total Amount
1	1,2-dihydroxyanthraquinone/alizarin	100gm	1					
2	2,2-Bipyridyl	5 g	1					
3	2-6 Dichlorophenol indophenol dye	5 gm	1					
4	ABTS (2,2'-Azino-bis(3ethylbenzthiazoline-6-sulfonic acid), diammonium salt	500 mg	1					
5	Acetic acid glacial	2.5 L	1					
6	α -Chymotrypsin ex. Bovine Pancreas (≥ 40 U/mg protein)	250 mg	1					
7	Acid dispenser	10 ml	1					
8	Agar powder	250 gm	2					
9	Aluminium chloride anhydrous	500 gm	2					
10	Ammonium ferric sulphate (Dodecahydrate)	500 gm	1					
11	Anisaldehyde	250 mL	1					

	Beaker	250ml	5						
13	Benzaldehyde	500 mL	1						
14	Benzene	2.5 L	2						
15	Bromocresol green	5g	1						
16	Burette	50ml	6						
17	Calcium chloride dihydrate AR	500 gm	1						
18	Calcium hydroxide	500 gm	1						
19	Carbon disulphide	500 ml	1						
20	Chloroform	2.5 L	1						
21	Citric acid anhydrous	500 g	1						
22	Crucible	25 ml	15						
23	Crystal violet (Gentian violet)	25 gm	1						
24	Diethyl ether	500 ml	3						
25	DIGITAL Hygrometer	NA	2						
26	DPPH (2,2-Diphenyl-1picrylhydrazyl)	1 g	1						
27	Ethyl acetate, 99%	500 ml	2						
28	Ferric chloride anhydrous, 98%	500 gm	1						
29	Flat bottom flask	250 ml	10						
30	Folin & Ciocalteus phenol reagent	500 ml	1						
31	Funnels	35mm dia	10						
32	HDPE bottles with caps plastic polylab	30 ml	72						
33	Hexane	500 mL	1						
34	Iron (II) chloride	500 gm	1						
35	Isoamyl alcohol	500ml	4						
36	Kjeldahl flask	500 ml	6						
37	Kjeldhal distillation unit	500 ml	1						
38	Lactic acid	500ml	1						
39	Lactose Bile Brilliant Green Broth 2% (ISO, BIS Basis)	500gm	1						
40	Lactose Broth	500gm	1						
41	MacConkey broth	100 g	1						
42	Measuring Cylinder	50ml	5						
43	Measuring Cylinder	250ml	5						
44	Methyl red (pH indicator solution)	25 gm	2						
45	Nessler reagent	100ml	1						
46	Nutrient broth	100 g	2						
47	Paraffin wax	500 g	2						

48	p-Dimethylaminobenzaldehyde (DMAB)	100 g	1					
49	Pectin	100 g	1					
50	Perchloric acid AR 60%	500 mL	1					
51	PESTLE & MORTAR (Porcelain)	6 inchs	6					
52	PESTLE & MORTAR (Porcelain) 3"	4 inchs	6					
53	Petri Dish 3" (Aluminium) With Cover (Moisture Dish)	3 inchs	6					
54	Petri dishes	100mm X 15mm	50					
55	Petroleum ether 60-80°C AR	2.5 L	2					
56	Phenol reagent	500 gm	2					
57	Phytic acid sodium salt hydrate	5 gm	1					
58	Pipette	10.75mL	7					
59	Potassium chromate	500 g	1					
60	Potassium dihydrogen orthophosphate	500 g	1					
61	Potassium persulphate	500gm	1					
62	Potassium phosphate dibasic anhydrous	500 g	1					
63	Potassium sulphate	500 g	2					
64	Potato dextrose agar	100 g	2					
65	Protein splash head	19/26 dia	3					
66	Safranin O	25 g	1					
67	Saponin	5g	2					
68	Sodium acetate anhydrous	500 g	1					
69	Sodium bicarbonate	500 g	2					
70	Sodium hypochlorite solution, 4-7% Cl	5 L	1					
71	Sodium nitrate	500 gm	1					
72	Sodium nitrite	500 g	1					
73	Spatula	155mm	10					
74	Starch soluble	500 g	2					
75	Sulphuric acid	2.5 L	2					
76	Tannic acid	100 g	1					
77	Thermometer(0-100 °c)	NA	8					
78	Thermometer(100-200 °c)	NA	8					
79	Thioglycolic acid	500 mL	1					
80	Toluene	500 MI	1					
81	Tong	12 inch	5					

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82	TPTZ AR (2,4,6-Tri-(2pyridyl)-5-triazine) (99%)	1 gm	1					
83	Trichloroacetic acid (20%)	500 mL	1					
84	Trypsin (3x cryst.) ex Bovine Pancreas, 7500 BAEE U/mg (2500NF U/mg) powder	1gm	1					
85	Volumetric Flask	10 ml	10					
86	Volumetric Flask	50 ml	10					
87	Volumetric Flask	100ml	10					

General Conditions:

- a) F.O.R. (Deptt. of Food Science and Technology) MRSPTU, Bathinda.
b) Delivery period _____
c) Guarantee/Warranty _____
d) Payment mode _____
e) Any other _____

Name of Bidder _____

Signature with stamp _____

Date. _____

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