

PUNJAB INSTITUTE OF TECHNOLOGY

Near ITI Chowk, Rajpura.

(A Constituent College of Maharaja Ranjit Singh Punjab Technical University, Bathinda,

Established by Govt. of Punjab vide Punjab Act No. 5 of 2015 under section 2(F) of UGC Act)

Ref. No /PITR/2026/ 1983

Dated 05.08.2026

(Regd.)

To

Sub: - Quotations for Removing Old Iron material Chowkats with supplying and fixing/installation of new G.I. Chowkats.

Dear Sir,

01. You are requested to quote the rates for the items shown in the Annexure 'A' separately attached to this letter. The rate must be quoted only on the attached paper as per our specifications.
 02. Following shall be taken note of while quoting the rates:-
 - a) The rates will be F.O.R. PIT Rajpura.
 - b) Job Completion period should be mentioned clearly but must be within 30 days of supply order.
 - c) Warranty/Guarantee/All contractual obligations should be mentioned clearly.
 - d) Payment will be made after successful inspection by the team after job completion.
 - e) For research items, the relevant exemption certificate DSIR will be issued to the successful firm to charge GST @5% only, if applicable, otherwise GST will be charged at applicable rates.
 - f) Quotation received later than due date are liable to be ignored/rejected.
 - g) Quotation must be submitted on **LETTER HEAD** of the firm in the name of **Director PIT Rajpura** with all particularly duly signed with stamp in sealed envelope also mentioned contact no for correspondence on the sealed envelope, any other format will not be acceptable.
 - h) The envelope must bear the following words on it:-
QUOTATION FOR "Removing Old Iron material Chowkats with supplying and fixing/installation of new Chowkats as per directions of the Competent Authority of Punjab Institute of Technology, Rajpura."
Ref. Letter No. _____ As above dated _____ due on _____
Address: As mentioned as point no. 04
IMPORTANT: -In the absence of information as required under 2(h) above, if an envelope is received & opened inadvertently, the college will not be responsible and the quotation may not be considered even if quoting lowest rates.
 - i) Please mention any other charges/conditions
 - j) Loose, tempered or incomplete quotation will not be considered.
 - k) Any other information as per requirement of indentor/department.
 - l) The quality of the items to be quoted should be best available in the market.
03. General Terms & Conditions are attached along with.
 04. The quotations should reach the **office of Director PIT Rajpura -140401** by **21-08-2026 up to 05:00 pm** and same shall be opened there after in the presence of Committee members.

Indentor

Director, PIT Rajpura

Copy to:-

1. Professor Incharge, IT Enabled Services, MRSPTU, Bathinda to upload a copy on University & College Websites.
2. Website Coordinator to put on Institute's website.

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TERMS & CONDITIONS

1. **DELIVERY/JOB COMPLETION PERIOD:-**
Minimum Period for delivery/job completion should be mentioned clearly.
2. **VALIDITY OF QUOTATIONS:-**
Quotations will be considered valid for 03 months from the date of quotation.
3. **GUARANTEE/WARRANTY:-**
Guarantee/Warranty should be mentioned clearly.
4. **DISCOUNT/REBATES:-**
A Special discount/rebate wherever admissible keeping in view that the supplies are being made for education purpose in respect of Public Institution of national importance may please be indicated.
5. **VICE CHANCELLOR'S RIGHTS:**
Vice Chancellor, MRSPTU, Bathinda reserves the rights of acceptance or rejection of any or all quotations. The discretion for increasing or decreasing of the quantities also rests with him. MRSPTU also not bind itself to accept the lowest price. In case of any dispute, the decision of Vice Chancellor, MRSPTU, Bathinda will be final & binding.
6. **SAMPLE/BRAND/MAKE/WEIGHT:-**
Sample where asked for, will invariably be made available and sent along with the quotations. However, Brand/Make/Weight etc. must be mentioned clearly in the quotations. Technical literature/pamphlet should also be enclosed.
7. **REJECTION:-**
Quotation not conforming to the set procedure as above will be rejected.
8. **CORRESPONDENCE:**
No correspondence regarding acceptance/rejection of a quotation will be entertained.

Punjab Institute of Technology, Rajpura shall not be held responsible for any postal delay in sending or late receipt of quotation. Quotation should be free from corrections & erasures.

To

The Director
Punjab Institute of Technology,
Rajpura

Sub: - Quotations for Removing Old Iron material Chowkats with supplying and fixing/Installation of new G.I. Chowkats as per following details:

Sr. No	Description/ Specifications of item	Unit	Qty	Basic Rate (per Unit in Rs.)	Discount/ CSR +/-, (if any)	GST (in %age) (if applicable)	Rate (including GST/ discount)	Total Amount Including GST/ discount)
1 (8.26 CSR item)	Removing Doors and Windows (Steel or wood) with chowkats by making recesses in walls when the wall is not to be dismantled. a) Doors of area 3 sqm and below	Pcs. Chowkats (Door Frames)	36					
2. (18.50 CSR item)	Supplying and fixing of GI sheet frames (Chowkat) consisting of 18 gauge (1.25mm) thick steel sheet of the specified section (standard design latest), including iron lugs (hold fasts) iron hinges conforming to PWD specifications including bolts for fixing steps, lock notch provision for receiving tower bolts and finished, fixed in position including the cost of cement concrete 1:3:6 for filling in the frame and cement concrete 1:2:4 for lugs complete to the satisfaction of Engineer-in-charge. a) Doors and windows frame of size 118mm x 60mm with 40 mm wide single rebate weighing 3.43 kg per meter.	Mt.	200 mt					
Total Amount								

Note: 1) University GST No. 03AAAGT0124M1ZJ.
2) Quantity may vary at the time of execution of work.

General Conditions:

- a) The rates will be F.O.R. PIT, Rajpura.
- b) Job completion period: _____ (Should be less than one month)
- c) Warranty/Guarantee/All contractual obligations should be mentioned clearly.
- d) Supplier bill will be processed for payment only after satisfactory inspection of material.
- e) Payment Mode: Through Cheque/RTGS.
- f) Validity of rates and quotation: _____
- g) Any other: _____

Name of Bidder _____

Signature with Stamp _____

