

Ref. No. MRSPTU/Purchase/24-25/ 3910

Dated: 29-11-2024

(Via E-mail Only)

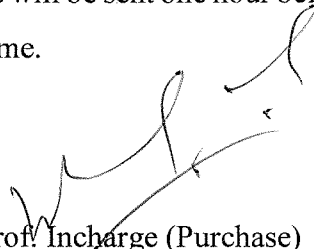
To

1. Director, Technical Education & Industrial Training, Punjab, Chandigarh or his nominee (Nominee of ~~Director~~)
2. Associate Dean, Academic Affairs, MRSPTU.
3. Registrar, MRSPTU.
4. Head, Department of Civil Engineering. GZSCCET.
5. Officer-in-Charge (F&P), MRSPTU.
6. Prof. Incharge, IT Enabled Services, MRSPTU.
7. Two Professors from the University nominated by the Vice Chancellor:-  
 (a) Prof. (Dr.) Paramjit Singh, Deptt. of Computer Science & Engg.  
 (b) Prof. (Dr.) Naresh Kumar, Deptt. of Computer Science & Engg.
8. Dr. Rajesh Gupta, Prof. Incharge (CRC).
9. Assistant Registrar (S&P), Member Secretary.

**Sub: 24<sup>th</sup> meeting of Tender Finalization Committee.**

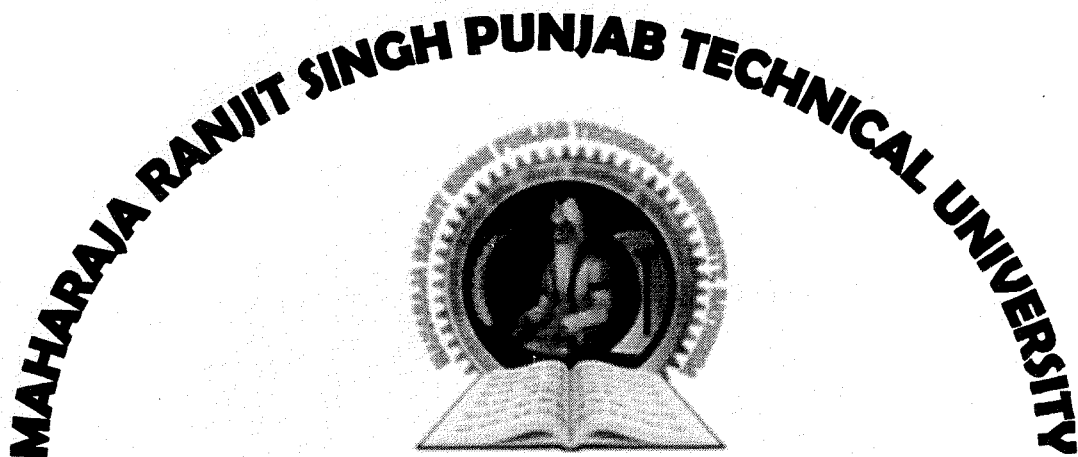
The meeting of Tender Finalization Committee will be held on dated 29-11-2024 at 11:00 A.M. through offline & online mode. The venue for offline mode in Committee Room of Vice Chancellor, MRSPTU Bathinda. The google meet link for online mode will be sent one hour before the meeting. You are requested to make it convenient to attend the same.

**Encl: Agenda & Table Agenda of 24<sup>th</sup> TFC with Annexures.**

  
 Prof. Incharge (Purchase)  
 MRSPTU, Bathinda

**Copy to:**

1. PA to Vice Chancellor, for the information of Hon'ble Vice Chancellor.
2. Master File.



**BATHINDA**


**AGENDA**

**FOR THE 24<sup>th</sup> MEETING**  
**OF**  
**TENDER FINALIZATION COMMITTEE**  
**TO BE HELD AT**

**11:00 AM on 29 November, 2024 (29.11.2024)**

**Through Video Conference and**

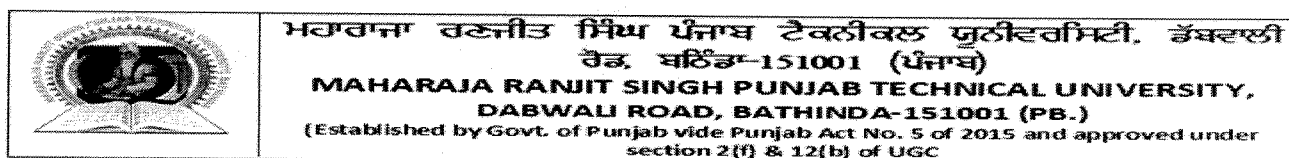
**In person at MRSPTU, Bathinda**

	<p>ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਡੱਬਵਾਲੀ ਰੋਡ, ਬਠਿੰਡਾ-151001 (ਪੰਜਾਬ) <b>MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY,</b> <b>DABWALI ROAD, BATHINDA-151001 (PB.)</b> (Established by Govt. of Punjab vide Punjab Act No. 5 of 2015 and approved under section 2(f) &amp; 12(b) of UGC</p>
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## Tender Finalization Committee Members

### (24<sup>th</sup> Meeting)

Sr. No.	Name of Committee Members	Designation
1.	Director, Technical Education & Industrial Training, Punjab, Chandigarh or his nominee (Nominee of Director)	Member
2.	Associate Dean, Academic Affairs	Member
3.	Registrar	Member
4.	Head, Department of Civil Engineering	Member
5.	Officer-in-charge (F&P)	Member
6.	Prof. Incharge, IT Enabled Services	Member
7.	Two Professors from the University nominated by the Vice Chancellor, MRSPTU Bathinda:- (a) Prof. (Dr.) Paramjit Singh (b) Prof. (Dr.) Naresh Kumar Garg	Member
8.	Dr. Rajesh Kumar Gupta, Prof. Incharge (CRC)	Indentor
9.	Assistant Registrar (S&P)	Member Secretary



## INDEX

ITEM NO.	DESCRIPTION OF ITEMS	PAGE NO.	ANNEXURES & PAGES
24.1	To confirm the minutes of 23 <sup>rd</sup> Tender Finalization Committee.	1	Annexure-I, Page No. 4 to 6
24.2	Action Taken Report on the Minutes of 23 <sup>rd</sup> Meeting of Tender Finalization Committee.	1	--
24.3	Hiring of Services for Chartered Accountant for MRSPTU & Its Constituent Colleges.	2	Annexure-II, Page No. 7 to 9
24.4	Regarding Annual Rate Contract for Purchase of Stationery Items for MRSPTU & Its Constituent Colleges.	2	Annexure-III, Page No. 10 to 13
24.5	Regarding services of Internet Connectivity from two different vendors for two different lease lines i.e. 200 MBPS for MRSPTU Main Campus and 100 MBPS for GZSCCET Campus with (1:1) 64 Static IP (Including Installation & will all required accessories for lease line ) for one year.	3	Annexure-IV, Page No. 14 to 15
24.6	Any other item with permission of the chair.	3	--



## AGENDA

### Item No. 24.1      To confirm the minutes of 23<sup>rd</sup> Tender Finalization Committee.

The 23<sup>rd</sup> meeting of Tender Finalization Committee of Maharaja Ranjit Singh Punjab Technical University, Bathinda were held online (google meet) on 19-02-2024. The minutes were circulated to all the members via email vide ref. no. MRSPTU/Purchase/23-24/3587 dated 19-2-2024. No comments were received from any member of committee, so the minutes of 23<sup>rd</sup> TFC is placed at (Annexure-I, Page No. 4 to 6) for confirmation.

### Item No. 24.2      Action Taken Report on the Minutes of 23<sup>rd</sup> Meeting of Tender Finalization Committee.

Sr. No.	Description of Items	Decision Taken	Action Taken
23.1	To confirm the minutes of 22 <sup>nd</sup> Tender Finalization Committee.	Confirmed	No action required
23.2	Regarding purchase of equipments for Deptt. of Food Sci. & Technology of MRSPTU Bathinda.		
(i)	Analytical Weighing Balance	Approved	Purchase has been done through GeM and material received in the concerned department.
(ii)	BOD Incubator	Approved	Purchase has been done through GeM and material received in the concerned department.
(iii)	FTIR Spectrophotometer	Approved	Purchase has been done through E-tender and material received in the concerned department.
(iv)	UV- Visible Spectro-photometer	Approved	Purchase has been done through E-tender and material received in the concerned department.
(v)	Water Purification System	Approved	Purchase has been done through E-tender and material received in the concerned department.
(vi)	Rotary Vacuum Evaporator	Approved	Purchase has been done through E-tender and material yet to be received in the concerned department.

**Item No. 24.3**

**Regarding Hiring of Services for Chartered Accountant for MRSPTU Bathinda & Its Constituent Colleges.**

Work order amounting Rs. 2,86,563/- for hiring the services of Chartered Accountant for financial year 2020-2021 & 2021-2022 was awarded to M/s Goyal Parul & Co. Dehradun for two years which was extended twice up to 31-03-2025. A new tender for hiring the services of Chartered Accountant for the University for the financial year 2025-26 & 2026-27, extendable up to one year is required to be floated. The expenditure for this services is approximate 4.00 Lacs for each year and the budget is approved in Finance Committee under Head-Legal/Audit Expenses including income tax cases. The details regarding bid documents are placed at (Annexure-II, Page No. 7 to 9).

**The matter is presented before the committee for consideration and approval to float the e-tender.**

**Item No. 24.4**

**Regarding Annual Rate Contract for Purchase of Stationery Items for MRSPTU & Its Constituted Colleges.**

Annual Rate Contract amounting Rs. 22,50,000/- for the financial year 2022-2023 was awarded to M/s J.R. Printing Press, Sangrur on dated 05-12-2022 to 04-12-2023. The same has been extended till 04-12-2024. A new tender for Annual rate contract for purchase of stationery items for the financial year 2025-2026, extendable up to one year is required to be floated and for this online Sanction No. UNIV/24-25/ADM/00023 dated 26-09-2024 of Rs. 19,95,200/- has been received from the Store & Purchase Deptt. The budget is approved in Finance Committee for the same. The details regarding bid documents are placed at (Annexure-III, Page No. 10 to 13).

**The matter is presented before the committee for consideration and approval to float the e-tender.**

**Item No. 24.5**

**Regarding service of Internet Connectivity from Two different Vendors for Two different lease lines i.e. 200 MBPS for MRSPTU Main Campus and 100 MBPS for GZSCCET Campus with (1:1) 64 Static IP (Including Installation & with all required accessories for lease line) for one year.**

The services for two different Internet Connectivity Lease Lines for the financial year 2021-22 was awarded to two firms i.e. M/s Netplus Broadband Services Pvt. Ltd., Ludhiana for Rs. 1,96,998/- and M/s Bharat Sanchar Nigam Limited, New Delhi for Rs. 1,96,998/- annually. The services of both the firms have been extended to 31-03-2025 and 30-4-2025 receptively. A new e-tender for these services for the financial year 2025-26, extendable for maximum two years is required to be floated. The services to be started for 200 MBPS Lease Line from 1<sup>st</sup> April 2025 and 100 MBPS from 1<sup>st</sup> May 2025 onwards for one year. The budget is approved in Finance Committee for the same. The details regarding bid documents are placed at (Annexure-IV, Page No. 14 to 15).

**The matter is presented before the committee for consideration and approval to float the e-tender.**

**Item No. 24.6 Any other item with permission of the chair.**



ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ

E-mail: mrsptu@rediffmail.com

ਭੱਬਵਲੀ ਰੋਡ ਬਠਿੰਡਾ-151001 (ਪੰਜਾਬ)  
 MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY,  
 DABWALI ROAD, BATHINDA-151001 (PUNJAB)

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015 and approved  
 under section 2(f) & 12(b) of UGC)

Ref. No. MRSPTU/Purchase/23-24/

3587

Dated: 19-02-2024

4

(Via E-mail Only)

To

1. Director, TE&IT, Punjab, Chandigarh or his nominee (Nominee of ~~Director~~)  
(Smt. Sangeeta Goyal, Dy. Director)
2. Associate Dean, Academic Affairs, MRSPTU (Dr. Kawaljeet Singh Sandhu)
3. Registrar, MRSPTU (Dr. Gurinder Pal Singh Brar)
4. Head, Department of Civil Engineering, GZSCCET (Dr. Balkrishan)
5. Officer-in-Charge (F&P), MRSPTU (Dr. Harish Kumar Garg)
6. Prof. Incharge, IT Enabled Services, MRSPTU (on behalf of) (Dr. Munish Jindal)
7. Two Professors from the University nominated by the Vice Chancellor:-  
(a) Prof. (Dr.) Paramjit Singh, Deptt. of Computer Science & Engg.  
(b) Prof. (Dr.) Sandeep Kansal, Deptt. of Physics.
8. Member Secretary: Assistant Registrar (F&P) (Smt. Gitika Sood, Asstt. Registrar)

ਵਿਸ਼ਾ: Minutes of 23<sup>rd</sup> meeting of Tender Finalization Committee.

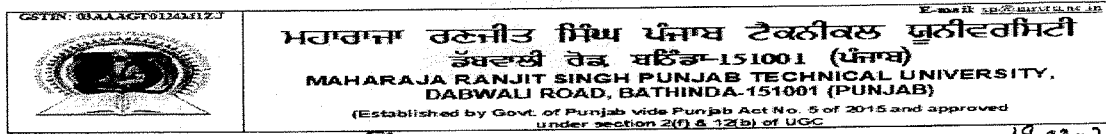
ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਸਬੰਧੀ ਮਿਤੀ 19-02-2024 ਦੁਪਹਿਰ 12:00 ਵਜੇ online mode ਵਿਚ ਹੋਈ Tender Finalization Committee ਦੀ 23<sup>rd</sup> meeting ਦੇ Minutes of Meeting ਦੀ ਕਾਪੀ ਇਸ ਪੱਤਰ ਨਾਲ ਨੱਥੀ ਕਰਕੇ ਈ-ਮੇਲ ਰਾਹੀਂ ਭੇਜੀ ਜਾਂਦੀ ਹੈ।

ਨੱਥੀ: Minutes of 23<sup>rd</sup> Meeting of TFC.

Prof. Incharge (F&P)  
 MRSPTU Bathinda

ਇਸ ਦਾ ਇੱਕ ਉਤਾਰਾ ਮਾਨਯੋਗ ਉਪ-ਕੁਲਪਤੀ, ਐਮ.ਆਰ.ਐਸ.ਪੀ.ਟੀ.ਯੂ., ਬਠਿੰਡਾ ਜੀ ਨੂੰ ਜਾਣਕਾਰੀ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।





Ref. No. MRSPTU/Purchase/23-24/

3587

Dated: 19-02-2024

**MINUTES OF MEETING**

23<sup>rd</sup> meeting of Tender Finalization Committee (TFC) of MRSPTU was held online (google meet) on dated 19-02-2024 (Monday) at 12:00 noon. The following members attended the meeting:

Sr. No.	Committee Members	Designation
1.	Director, Technical Education & Industrial Training, Punjab, Chandigarh or his nominee (as a Nominee of the BOG) Smt. Sangeeta Goyal, Deputy Director, O/o DTE&IT, Punjab, Chandigarh. (Joined the meeting online)	Member
2.	Dr. Kawaljeet Singh Sandhu, Associate Dean, Academic Affairs, MRSPTU, Bathinda	Member
3.	Dr. Gurinder Pal Singh Brar, Registrar, MRSPTU Bathinda	Member
4.	Dr. Bal Krishan, Head, Department of Civil Engineering	Member
5.	Dr. Harish Kumar Garg, Officer-in-charge (Finance & Purchase)	Member
6.	Dr. Munish Jindal, Prof. Incharge, IT Enabled Services	Member
7.	Prof. (Dr.) Sandeep Kansal (Nominated by the Vice Chancellor) Professor, Deptt. of Physics	Member
8.	Mrs. Gitika Sood, Assistant Registrar (S&P)	Member Secretary

The following member could not attend the meeting:

1	Prof. (Dr.) Paramjeet Singh (Nominated by the Vice Chancellor) Professor, Deptt. of Computer Science & Engg.	Member
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The items were deliberated in detail and following decision were taken:

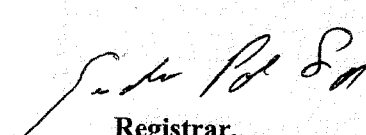
Item No.	Name of Item	Decision taken
23.1	To confirm the minutes of 22 <sup>nd</sup> Tender Finalization Committee of University held on 27-07-2023	Confirmed
23.2	Regarding purchase of equipments sanctioned under FTL grant-in-aid from MoFPI during third phase of procurement for Deptt. of Food Science & Technology of MRSPTU Bathinda. (i) Analytical Weighing Balance (ii) BOD Incubator (iii) FTIR Spectrophotometer (iv) UV- Visible Spectrophotometer (v) Water Purification System (vi) Rotary Vacuum Evaporator	Approved

Meeting ended with thanks to all.

Submitted for approval.

  
Asstt. Registrar (F&P)  
cum - Member Secretary

  
Prof. Incharge (F&P)  
MRSPTU Bathinda

  
Registrar,  
MRSPTU, Bathinda

# ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਬਠਿੰਡਾ।

ਵਿਸ਼ਾ:- ਯੂਨੀਵਰਸਿਟੀ ਵਾਸਤੇ Chartered Accountant ਦੀ ਸਰਵਿਸਜ਼ ਹਾਇਰ  
ਦਾ ਈ-ਟੈਂਡਰ ਲਗਾਉਣ ਸਬੰਧੀ।

13ਵੀਂ. ਟੀ.ਐੱਫ.ਸੀ. ਦੇ ਆਇਟਮ ਨੰ. 13.10 ਰਾਹੀਂ ਮੌਜੂਦਾ Chartered Accountant ਦੀਆਂ ਸੇਵਾਵਾਂ ਨੂੰ ਹਾਇਰ ਕਰਨ ਲਈ ਈ-ਟੈਂਡਰ ਲਗਾਉਣ ਲਈ ਟੀ.ਐੱਫ.ਸੀ. ਵੱਲੋਂ ਪ੍ਰਵਾਨਗੀ ਦਿੱਤੀ ਗਈ ਸੀ। ਜਿਸ ਤੋਂ ਬਾਅਦ M/s Goyal Parul & Company, Dehradun (UK) ਨੂੰ ਇਹ ਟੈਂਡਰ 2,98,363/- ਰੁਪਏ ਸਾਲਾਨਾ ਲਈ ਜਾਰੀ ਕੀਤਾ ਗਿਆ ਸੀ। ਇਸ ਫ਼ਰਮ ਨੂੰ ਦੋ ਸਾਲ ਖਤਮ ਹੋਣ ਤੋਂ ਬਾਅਦ ਇੱਕ ਹੋਰ ਸਾਲ ਦੀ ਐਕਸਟੈਂਸ਼ਨ ਮਿਤੀ- 31.03.2025 ਤੱਕ ਦਿੱਤੀ ਗਈ ਹੈ। ਇਸ ਈ-ਟੈਂਡਰ ਦੀ ਮਿਆਦ ਖਤਮ ਹੋਣ ਤੋਂ ਬਾਅਦ ਭਵਿੱਖ ਵਿੱਚ ਯੂਨੀਵਰਸਿਟੀ ਨੂੰ ਸੀ.ਏ ਦੀ ਸਰਵਿਸਜ਼ ਨੂੰ ਹਾਇਰ ਕਰਨ ਵਾਸਤੇ ਈ-ਟੈਂਡਰ ਲਗਾਉਣ ਦੀ ਜ਼ਰੂਰਤ ਹੈ। ਜਿਸ ਦਾ ਅੰਦਾਜ਼ਨ ਖਰਚਾ 4 ਲੱਖ ਰੁਪਏ ਸਾਲਾਨਾ ਹੋ ਸਕਦਾ ਹੈ। ਇਸ ਬਾਬਤ Scope of Work, Terms and Conditions of Bid documents etc. ਤਿਆਰ ਕਰਨ ਲਈ ਕਮੇਟੀ ਦਾ ਗਠਨ ਕੀਤਾ ਜਾਵੇ।

ਸੋ Chartered Accountant ਦਾ ਈ-ਟੈਂਡਰ ਲਗਾਉਣ ਦੀ ਪ੍ਰਵਾਨਗੀ ਦਿੱਤੀ ਜਾਵੇ।

ਨੋਟ ਪ੍ਰਵਾਨਗੀ ਚਿੱਠ ਪੇਸ਼ ਹੈ ਜੀ।

ਯੂਨੀਅਰ ਸਹਾਇਕ (ਲੇਖਾ)

ਸੁਪਰਡੈਂਟ (ਲੇਖਾ)

ਸਹਾਇਕ ਰਜਿਸਟਰਾਰ (ਲੇਖਾ)

ਪ੍ਰੋਫੈਸਰ ਇੰਚਾਰਜ (ਵਿੱਤ)

RECOMMENDED

16/9/24

in office

ਰਜਿਸਟਰਾਰ

① Dr Harish Gana

② Mrs Geeta

③ Sr Rachael Ram

16/9/24  
V. C &

AR/A  
FAR

## Scope of Work

The auditor will prepare a quarterly internal audit report according to the scope of work and will submit it to the competent authority. The following is the detail of the work.

Sr. No.	Details	Periodicity for submission of reports
1	To check the budget provisions and actual expenditure	Quarterly
2	To Check all the entries of Debit and Credit	Quarterly
3	To check the correctness of payments released	Quarterly
4	To check the general ledger, receipt and payment account	Quarterly
5	To Prepare the Bank reconciliation of all accounts of the university and its constituent colleges.	Quarterly
6	Scrutiny of advances sanctioned to the employees & various departments of the University & its constituent Colleges, verification of recoveries, review of outstanding, etc.	Quarterly
7	To verify the physical cash balance as per cash book	Quarterly
8	To check the deposits with the Banks and corresponding correctness of interest due and receipt of same..	Quarterly
9	To ascertain the extent of compliance with the prescribed procedures laid down from time to time by the various departments of the University.	Quarterly
10	To review and recommend the soundness, adequacy and application of accounting, internal controls and procedures	Quarterly
11	To check deduction of TDS, GST etc. and remittance thereof to the concerned authorities i.e. filing the monthly/ quarterly/ yearly TDS, GST returns and any other statutory return required by the law and issue Form No. 16 to the employees of the university and its constituent colleges.	Quarterly
12	To Check the receipt of EMD's and Securities related records	Quarterly
13	To check in all respects the quotations, tenders and their opening, listing, Comparative statement, etc. and issue of purchase orders, as per procedures laid down.	Quarterly
14	To check receipt, issue and stock of all stationary Items and other consumable materials.	Quarterly
15	To check the Fixed Assets Registers with a view to ensuring the accuracy of postings for physical verifications.	Quarterly
16	To check all the Annual Maintenance Records entered Into in respect of equipment(s).	Quarterly
17	To check the vehicles maintenance records & vehicles running records.	Quarterly
18	To check the sanctions issued for withdrawal of allowances/perquisites, with reference to delegated powers.	Quarterly
19	To check withdrawal of increments, fixation of pay, leave records, Arrears, allowance, conveyance allowance, leave travel concession, etc.	Quarterly
20	Reimbursement of medical expenses, group insurance etc., with reference to sanction and entitlement.	Quarterly

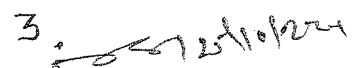
1.

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25/10/20

21	To check the collection of all kinds of fee, credit thereof and reconciliation.	Quarterly
22	Auditing of Consultancy cell & other research projects and certification of Statement of expenditure & Utilization Certificates as per the requirement funding agencies.	Quarterly
23	Monitor all the e-books	Monthly
24	Preparing the Annual Accounts of the Institute comprising of Balance Sheet, Income & Expenditure Statement and Receipt & payments Accounts as per prescribed Format of Accounts for State Autonomous Bodies.	Yearly
25	Advice for updates/change, if any, in statutory laws	As applicable
26	Cash Flow Statements	As and when required
27	Co-ordination with Statutory Auditors in respect of quires raised at the time of Audit and to assist in the discussions with the Statutory Auditors and finalization of Audit Report.	As and when required
28	Any other Assistance required in financial matters, etc.	As and when required
29	Physical hearings of all Income Tax, GST, Service Tax hearings and any other cases. The university will pay an additional fee agreed upon for physical hearings old and new Income Tax, GST and Service Tax hearings any other cases along with TA/DA as per university norms for visit to out station tours by university empanelled Chartered Accountant of any financial years.	As and when required
30	To prepare all new and old Income Tax Service, GST, Service Tax replies and any other replies of cases.	As and when required
31	To apply and make for digital signatures of Registrar, P/I (Finance) and AR (Accounts)	As and when required
32	To scrutinize all vouchers (debit/credit)	As and when required
33	To scrutinize all contracts/agreements	As and when required
34	To prepare filing of IT returns	As and when required
35	To prepare filing of 10(B)	As and when required
36	To apply for any other exemption required from time to time	As and when required

1. 2. 3. 

# ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਬਠਿੰਡਾ।

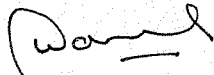
Annexure-III

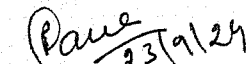
ਵਿਸ਼ਾ:- ਸਟੇਸ਼ਨਰੀ ਆਈਟਮਾਂ ਦੀ ਖਰੀਦ ਲਈ ਈ-ਟੈਂਡਰ ਲਾਉਣ ਸੰਬੰਧੀ।

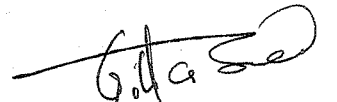
(10)

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸੰਬੰਧ ਵਿੱਚ ਲਿਖਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਇਸ ਯੂਨੀਵਰਸਿਟੀ ਦੇ ਸੈਂਟਰਲ ਪ੍ਰੋਜੈਕਟ ਲਈ ਸਟੇਸ਼ਨਰੀ ਆਈਟਮਾਂ ਦਾ ਰੇਟ ਕੰਟਰੈਕਟ M/s J.R. Printing, Sangrur ਨਾਲ ਹੋਇਆ ਸੀ, ਜੋ ਮਿਤੀ 04.12.2024 ਤੱਕ ਜਾਰੀ ਰਹੇਗਾ। ਵਿਭਾਗਾਂ ਦੀ ਜ਼ਰੂਰਤ ਦੇ ਅਨੁਸਾਰ ਸਟੇਸ਼ਨਰੀ ਦੇ ਸਮਾਨ ਦੀ ਖਰੀਦ ਦੀ ਲੋੜ ਹੈ, ਜਿਸ ਦਾ ਕੁੱਲ ਬਜਟ 20,00,000/- ਰੁਪਏ ਹੈ ਅਤੇ ਇਹਨਾਂ ਆਈਟਮਾਂ (Annexure-A) ਨਾਲ ਨੱਥੀ ਹੈ। ਇਹਨਾਂ ਆਈਟਮਾਂ ਦਾ ਈ-ਟੈਂਡਰ ਲਗਾ ਕੇ ਰੇਟ ਕੰਟਰੈਕਟ ਕੀਤਾ ਜਾਣਾ ਹੈ। ਇਸ ਲਈ ਇਹਨਾਂ ਸਟੇਸ਼ਨਰੀ ਆਈਟਮਾਂ ਦੀ ਖਰੀਦ ਕਰਨ ਲਈ 20,00,000/- ਰੁਪਏ ਦੇ ਬਜਟ ਦੀ ਪ੍ਰਵਾਨਗੀ ਦਿੱਤੀ ਜਾਵੇ ਤਾਂ ਜੋ ਆਨਲਾਈਨ ਸੈਕਸ਼ਨ ਭਰੀ ਜਾਵੇ।

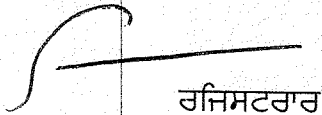
ਨੋਟ ਪ੍ਰਵਾਨਗੀ ਹਿੱਤ ਪੇਸ਼ ਹੈ ਜੀ।

  
ਜੂਨੀਅਰ ਸਹਾਇਕ

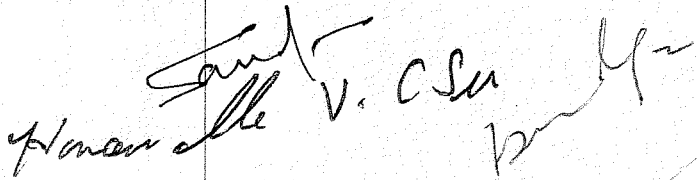
  
ਸੁਪਰਡੈਂਟ 23/9/24

  
ਸਹਾਇਕ ਰਜਿਸਟਰਾਰ

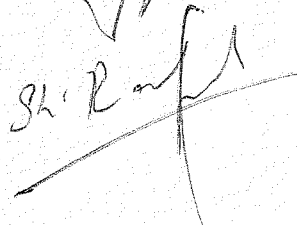
Recommended for APPROVAL

  
ਰਜਿਸਟਰਾਰ

ਪ੍ਰੋਫੈਸਰ ਇੰਚਾਰਜ (ਪ੍ਰੋਜੈਕਟ)

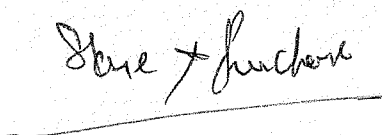
  
Honorable V. C. Singh

ALL set  
24/9/24

  
Sh. R. Singh

MR. MANINDER, J.A.

Budget updated in head code 190100602

  
Sh. R. Singh



## MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY, BATHINDA

**SANCTION REQUISITION FORM FOR PURCHASE AND PROCUREMENT (Beyond ₹1:00 Lakh)**

**DURING FINANCIAL YEAR 2024-25**

(Please note that for any purchase more than Rs.1 Lac, it should be approved by Central Purchase Committee before proceeding further)

### Administrative & Financial Approval

Sanction NO: UNIV/2024-25/ADM/00023

Dated: Sep 26, 2024

1. Name OF Campus/Deptt./Section: Administration

2. Name OF Item(s) to be Procured:

Sr. No	Name of items with detailed Generic Specifications(s)(if required use Separate Sheet)	Quantity to Procure	Estimated Unit Cost(Rs.) Inclusive Tax(if any)* an estimate from the firm should be inclosed.	Total Estimated cost of Procurement (Rs) inclusive tax(if any)	Indigenous/imported item(s)
1	HP 77-A Tonner (Original)	5	₹ 11,000.000	₹ 55,000.000	Indegenious
2	Flappers	100	₹ 5.000	₹ 500.000	Indegenious
3	Non-Woven D Cut Bag	1500	₹ 23.000	₹ 34,500.000	Indegenious
4	Polypropylene Bag (White) for Packing Answer Sheets	1000	₹ 50.000	₹ 50,000.000	Indegenious
5	Tonner 12-A	70	₹ 400.000	₹ 28,000.000	Indegenious
6	Tonner 88-A	70	₹ 400.000	₹ 28,000.000	Indegenious
7	Ricoh Sp3510dn Tonner	70	₹ 1,700.000	₹ 1,19,000.000	Indegenious
8	Ricoh Sp212 Tonner	70	₹ 1,200.000	₹ 84,000.000	Indegenious
9	Ricoh Mp2014 Ink Bottle	30	₹ 2,300.000	₹ 69,000.000	Indegenious
10	Printing Answersheets (16 pages) Printing MRSPTU	43000	₹ 6.000	₹ 2,58,000.000	Indegenious
11	Student Attendance Register	5000	₹ 110.000	₹ 5,50,000.000	Indegenious
12	File Covers (Printing MRSPTU)	5000	₹ 25.000	₹ 1,25,000.000	Indegenious
13	DMC Register for 2nd semester)	10	₹ 150.000	₹ 1,500.000	Indegenious
14	DMC Register for 4th semester	10	₹ 190.000	₹ 1,900.000	Indegenious
15	DMC Register 6th semester	10	₹ 230.000	₹ 2,300.000	Indegenious
16	DMC Register 8th semester	10	₹ 350.000	₹ 3,500.000	Indegenious
17	DMC Register for 10th semester)	10	₹ 520.000	₹ 5,200.000	Indegenious
18	Cloth Duster Cotton	100	₹ 14.000	₹ 1,400.000	Indegenious

12

19	Index File Cover	200	₹ 80.000	₹ 16,000.000	Indegenious
20	A4 Photostat Paper (Rim)	1700	₹ 220.000	₹ 3,74,000.000	Indegenious
21	Tonner HP110-A	5	₹ 1,600.000	₹ 8,000.000	Indegenious
22	Tonner TN-B021	10	₹ 500.000	₹ 5,000.000	Indegenious
23	Stamp Pad Blue	20	₹ 20.000	₹ 400.000	Indegenious
24	Stapler Pins (Large) per piece (Dabbi)	500	₹ 8.000	₹ 4,000.000	Indegenious
25	Stapler Pins (Small) per piece (Dabbi)	500	₹ 8.000	₹ 4,000.000	Indegenious
26	Marker (Temporary) Per piece	400	₹ 10.000	₹ 4,000.000	Indegenious
27	Paper Flags (Re-Stick Notes)	400	₹ 14.000	₹ 5,600.000	Indegenious
28	Fevistick (15gm)	100	₹ 10.000	₹ 1,000.000	Indegenious
29	Highlighter (Yellow)	100	₹ 10.000	₹ 1,000.000	Indegenious
30	Duster White/Black Board	300	₹ 20.000	₹ 6,000.000	Indegenious
31	A4 Stickers (Per Box)	200	₹ 280.000	₹ 56,000.000	Indegenious
32	Dustless Chalk White (50 Stick Per Box)	400	₹ 28.000	₹ 11,200.000	Indegenious
33	Ruled Register (150 pages)	100	₹ 65.000	₹ 6,500.000	Indegenious
34	Tag Small (Bundle)	500	₹ 7.000	₹ 3,500.000	Indegenious
35	Tag Large (Bundle)	200	₹ 100.000	₹ 20,000.000	Indegenious
36	Slip/Conference Pad	500	₹ 28.000	₹ 14,000.000	Indegenious
37	White Envelope Plain	1000	₹ 2.000	₹ 2,000.000	Indegenious
38	Yellow Envelope	1000	₹ 2.000	₹ 2,000.000	Indegenious
39	Brown Envelope	1000	₹ 2.000	₹ 2,000.000	Indegenious
40	Drawing Pins (Dabbi)	100	₹ 22.000	₹ 2,200.000	Indegenious
41	Yellow Envelope (Printing) 11"x5"	1000	₹ 2.000	₹ 2,000.000	Indegenious
42	Yellow Envelope (10"x12")	4000	₹ 4.000	₹ 16,000.000	Indegenious
43	Yellow Envelope (10"x14")	1000	₹ 5.000	₹ 5,000.000	Indegenious
44	White Envelope Printing (11"x5")	1000	₹ 2.000	₹ 2,000.000	Indegenious
45	White Envelope Printing (9"x4")	1000	₹ 2.000	₹ 2,000.000	Indegenious
46	Staff Attendance Register	20	₹ 150.000	₹ 3,000.000	Indegenious
Total				₹ 19,95,200.000	

\* In Case of repair:Specify Clearly Whether item is Under Guarantee/Warranty(If any). Yes/No.

2(a)Please Select Whether the Item is: (i) Recurring ☐ (ii) Non-Recurring ☐

3.Justification Of Proposed procurement.

Purchase of stationery items including printing items for MRSPTU, Bathinda and Its Constituent Colle

4.Mode Of Proposed Procurement (Tick whichever is applicable).

I. Govt. E-Marketplace Portal (GeM).

II. If not through GeM, then

Mention the reason \_\_\_\_\_ (Copy Attached).



(13)

**Select the mode from below mentioned options:**

- Upto ₹1.99 Lakh by Calling Quotations through registered/Speed Post.
- Through Rate Contract entered by the University.
- As Proprietary Item.
- Through e-tendering.

It is **Certified that: this is not a Split Purchase.**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name of Lab/Section Incharge: NA

Name Of Indentor: Jaswinder

Singh-CHM10119

Designation: \_\_\_\_\_

Designation:  Jr. Asstt

5. The above said item(s) are available/not available in the Central Store(not required in the case of books, medicines and repairing Work.)

Store Keeper

6. Availability Of Fund:

Budget Head: 190100602 - Printing/Stationery &amp; Reports

Project Name:

- Budgetary Provision, as Per allocation: ₹ 25,03,053.00
- Less: funds already utilized during year: ₹ 5,04,302.95
- Available fund: ₹ 19,98,750.05
- Less: Estimated amount of present proposal: ₹ 19,95,200.00
- Balance available: ₹ 3,550.05
- Add: Buyback amount: NA

Departmental Clerk/

7. Following committee is recommended for purchase/procurement.

- Indentor: Jaswinder Singh-CHM10119
- HOD/Incharge/or his Nominee \_\_\_\_\_ (chairman)
- One member from other department(not below the rank of lab Suptd) to be Nominated by Registrar/ Campus Director/Director of Constituent College (as the case may be) \_\_\_\_\_
- Nominee Of Accounts(Nominated by Finance Officer) \_\_\_\_\_
- Nominee Of Purchase(Nominated by PI(S&P)) \_\_\_\_\_

**Note: Inspection Committee will consist of the members mentioned at Sr. No. I, II, III.**

HOD/Section Incharge/PI

Recommended by Campus Director/Director of Constituent College.

Recommended for approval \_\_\_\_\_

REGISTRAR

Approved/Not Approved

VICE CHANCELLOR

UNIV/2024-25/ADM/00023

ITES/24-25/1158

Dated 05/11/2023

Annexure-IV

14

**Subject : Regarding Internet Lease Line Tender**

Internet tender of the Main Campus University is expiring in March 2025 and of GZSCCET is expiring in April 2025. The University wants to acquire two internet lease lines with bandwidths of 200 Mbps for Main Campus and 100 Mbps for GZSCCET, respectively. A tender for the same is to be floated. Please find attached the Technical Bid, Financial Bid, and various other terms and conditions for the tender. Kindly give approval to float the tender along with the terms & conditions attached.

  
Professor Incharge

ITES

  
Registrar

PI (F&F)

Approval for <sup>the</sup>ve requires  
WSP

Hon'ble <sup>Vice</sup> Chancellor



Sr. No.	Specifications for Internet Connectivity from Two different Vendors for Two different lease lines i.e. 200 MBPS for MRSPTU Main Campus and 100 MBPS for GZSCCET Campus with (1:1) 64 Static IP (Including Installation & with all required accessories for lease line) for one year
1	ISP TYPE Class A
2	Hardware (Fiber link/Radio link/Leased Line Modems, routers, antenna(s) and/or other necessary hardware, If required, to be provided by Tenderer.
3	Software required establishing the required link to be provided by Tenderer.
4	ISP has to provide min 64 Global IP numbers to be provided by Tenderer.
5	Bandwidth monitoring system, Internet router port at ISP Gateway for required bandwidth, to be provided by Tenderer.
6	Liaison with BSNL/Govt. Deptt.(s) for obtaining point to point connectivity between ISP node and GZSCCET and/or WPC clearance. If required, to be done by Tenderer.
7	Installation, configuring of the link and necessary hardware/software, commissioning to be done by Tenderer.
8	Warranty of equipment supplied along with bandwidth for the period of contract.
9	Maintenance Support Service (24 hours 7 days a week) for bandwidth and equipment / Software.
10	Reports for performance monitoring/usage to be submitted on monthly basis.
11	Packet Losses: less than 1%
12	Availability of services: 99 %
13	In case of above parameters going out specifications, payment will be deducted for those periods on per minute basis.

Note: -

1. The tender should clearly indicate the different component of total charges Recurring (annual) and non-recurring (one time) including bandwidth, equipment supplied.
2. Payment will be made on quarterly basis, payment of last quarter has to be paid after completion.
3. In case of downtime, payment will be deducted for those periods on per minute basis.
4. Initially contract period will be for one year and can be extended for one more year or part thereof on the same rates which are quoted in the financial bid, if required by the university (maximum for 2 years).
5. The two different lease lines will be taken from two different vendors. The procedure will be followed that if any firm who provides 200 MBPS lease line for MRSPTU Main Campus is declared L1 and the same firm is declared L1 also for 100 MBPS lease line for GZSCCET Campus, then the L2 firm be asked to provide the 100 MBPS Lease Line services on the same rates quoted by the L1 firm in Financial Bid. If L2 firm denies then L3 firm be asked for the same and so on.
6. Services to be started for 200 MBPS lease line from 1st April 2025 and for 100 MBPS lease line from 1st May 2025 onwards for one year.

*(Signature)*

*Ashok Kumar*

*(Signature)*

*(Signature)*

**TABLE AGENDA**

**Item No. 24.6      Purchase of 3D Resin Printer for BCL-AICTE Idea Lab of MRSPTU Bathinda.**

Grant of 1.11 Crore was sanctioned out of which 1.00 crore has been received. The grant has been received from AICTE and Bathinda Chemical Limited for setting of Idea Lab in the University. The requirement for purchase of one 3D Resin Printer for BCL-AICTE Idea Lab of MRSPTU Bathinda has been received. The total budget of Rs. 3,70,000/- for 3D Resin Printer has been approved for and the administrative as well as financial approval has been accorded by worthy Hon'ble Vice Chancellor vide Sanction No. UNIV/2024-25/BCL/00012 dated 14-8-2024 (**Annexure-I, Page No. 1 to 4**).

**The matter is presented before the committee for consideration and approval to float the e-tender.**



Maharaja Ranjit Singh Punjab Technical University

Dabwali Road, Bathinda -151001

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)

①

MRSPTU/IDEA/ 337

BCL-AICTE IDEA LAB

Date 24/10/2024

ਵੱਲ,

ਰਜਿਸਟਰਾਰ,

ਐਮ.ਆਰ.ਐਸ.ਪੀ.ਟੀ.ਯੂ.,

ਬਠਿੰਡਾ।

**ਵਿਸ਼ਾ- ਬੀ.ਸੀ.ਐੱਲ-ਏ.ਆਈ.ਸੀ.ਟੀ.ਈ ਆਈਡੀਆ ਲੈਬ ਲਈ 3D Resign Printer ਦੀ ਖਰੀਦ ਕਰਣ ਦੀ ਪ੍ਰਵਾਨਗੀ ਬਾਬਤ।**

ਸ਼੍ਰੀਮਾਨ ਜੀ,

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸਬੰਧ ਵਿੱਚ ਆਪ ਜੀ ਨੂੰ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਸਬੰਧਤ ਵਿਭਾਗ ਵੱਲੋਂ ਬੀ.ਸੀ.ਐੱਲ-ਏ.ਆਈ.ਸੀ.ਟੀ.ਈ ਆਈਡੀਆ ਲੈਬ ਲਈ 3D Resign Printer ਦੀ ਖਰੀਦ ਕੀਤੀ ਜਾਣੀ ਹੈ। ਜਿਸਦੀ ਅੰਦਾਜ਼ਨ ਕੀਮਤ 3,70,000/- ਰੁਪਏ ਹੈ। ਕ੍ਰਿਪਾ ਕਰਕੇ ਬੀ.ਸੀ.ਐੱਲ-ਏ.ਆਈ.ਸੀ.ਟੀ.ਈ ਆਈਡੀਆ ਲੈਬ ਲਈ ਪ੍ਰਾਪਤ ਹੋਈ ਗਰਾਂਟ ਵਿੱਚੋਂ ਇਹ 3D Resign Printer ਦੀ ਖਰੀਦ ਕਰਣ ਦੀ ਪ੍ਰਵਾਨਗੀ ਦਿੱਤੀ ਜਾਵੇ ਜੀ।

ਧੰਨਵਾਦ ਸਹਿਤ।

Recommended & approved

Sent  
Honorable V.C. S

Put for CPC  
4/11/24

for

ਚੀਫ ਕੋਆਰਡੀਨੇਟਰ

ਬੀ.ਸੀ.ਐੱਲ. ਏ.ਆਈ.ਸੀ.ਟੀ.ਈ. ਆਈਡੀਆ ਲੈਬ

ਐਮ.ਆਰ.ਐਸ.ਪੀ.ਟੀ.ਯੂ

ਬਠਿੰਡਾ।



②

**MAHARAJA RANJIT SINGH PUNJAB TECHNICAL  
UNIVERSITY, BATHINDA**

**SANCTION REQUISITION FORM FOR PURCHASE AND PROCUREMENT  
(Beyond ₹1:00 Lakh)**

**DURING FINANCIAL YEAR 2024-25**

(Please note that for any purchase more than Rs.1 Lac, it should be approved by  
Central Purchase Committee before proceeding further)

**Administrative & Financial Approval**

Sanction NO: UNIV/2024-25/BCL/00012

Dated: Aug 14, 2024

1.Name OF Campus/Deptt./Section: BCL-IDEA LAB

2.Name OF Item(s) to be Procured:

Sr. No	Name of items with detailed Generic Specifications(s)(if required use Separate Sheet)	Quantity to Procure	Estimated Unit Cost(Rs.) Inclusive Tax(if any)* and estimate from the firm should be inclosed.	Total Estimated cost of Procurement (Rs) inclusive tax(if any)	Indigenous/imported item(s)
1	3D Resin Printer	1	₹ 3,70,000.000	₹ 3,70,000.000	Indegenious
Total				₹ 3,70,000.000	

\* In Case of repair:Specify Clearly Whether item is Under Guarantee/Warranty(If any). Yes/No.

2(a)Please Select Whether the Item is: (i) Recurring ☐ (ii) Non-Recurring ☒

3.Justification Of Proposed procurement.

3D Resin Printer to be purchased for Idea Lab as per the specifications mentioned in Annexure-A

4.Mode Of Proposed Procurement (Tick whichever is applicable).

I. Govt. E-Marketplace Portal (GeM). ☒

II. If not through GeM, then

Mention the reason NA (Copy Attached).

Select the mode from below mentioned options:

- a. Upto ₹1.99 Lakh by Calling Quotations through registered/Speed Post.
  - b. Through Rate Contract entered by the University.
  - c. As Proprietary Item.
  - d. Through e-tendering.
- RP

It is Certified that: this is not a Split Purchase.

Signature: \_\_\_\_\_

Name of Lab/Section Incharge:

Dr. Rajesh Gupta

Signature: \_\_\_\_\_

Name Of Indentor:

Tejinder Singh -  
OTR101105

Designation: \_\_\_\_\_

5. The above said item(s) are available/not available in the Central Store(not required in the case of books, medicines and repairing Work.)

Store Keeper

6. Availability Of Fund:

Budget Head: 208601 - Machinery and  
equipment

Project Name:

- a. Budgetary Provision, as Per allocation: ₹ 4,46,907.00
- b. Less: funds already utilized during year: ₹ 0.00
- c. Available fund: ₹ 4,46,907.00
- d. Less: Estimated amount of present proposal: ₹ 3,70,000.00
- e. Balance available: ₹ 76,907.00
- f. Add: Buyback amount: NA

Ramandeep Kaur  
Departmental Clerk

7. Following committee is recommended for purchase/procurement.

- I. Indentor: Tejinder Singh - OTR101105
- II. HOD/Incharge/or his Nominee Dr. Anil Jindal (chairman)
- III. One member from other department(not below the rank of lab Suptd) to be Nominated by Registrar/  
Campus Director/Director of Constituent College (as the case may be) Dr. K.S. Boharwal
- IV. Nominee Of Accounts(Nominated by Finance Officer) Sh. Rakesh Rani
- V. Nominee Of Purchase(Nominated by PI(S&P)) Mr. Gita Sood

Note: Inspection Committee will consist of the members mentioned at Sr. No. I, II, III.

HOD/Section Incharge/PI

Recommended by Campus Director/Director of Constituent College.

Recommended for approval \_\_\_\_\_

REGISTRAR

Approved/Not Approved

Sanjay  
VICE CHANCELLOR

Annexure-A

Technical Specification for 3D Resin Printer		QTY
Modeling Technology	LCD UV Photocuring	01
Print accuracy	XY axis 0.035 mm, Z axis 0.01mm or better	
XY Resolution	40 Microns or better	
It should have self-leveling system		
Printing speed	50mm/hr or better	
Layer Thickness	0.01-0.2mm	
Build Volume	140 X 80 X 125 mm or better	
Material	UV-resin (open source)	
Exposure intensity	4000uW/cm2	
Single Layer Exposure Time	1.5 Second or better	
Platform	Frosted	
Rapid Cooling system	Both inlet and outlet at the bottom	
Connectivity	USB and computer compatible connector	
File Format	.stl,.obj etc	
Comprehensive Warranty of minimum 03 years or more		

