

DIR/PIT/GTBG/24-25/574, dt. 25-03-2025

To

**All Vendors/Suppliers**

**Sub: - Quotations for purchase of Online UPS and UPS Batteries required in Computer Labs and Departments at Punjab Institute of Technology, GTB Garh, Moga (With Buy Back) as per specification.**

Dear Sir/Madam,

1. You are requested to quote the rates for purchase of Online UPS and UPS Batteries required in Computer Labs and Departments at Punjab Institute of Technology, GTB Garh, Moga (With Buy Back) as per specification.

2. Following shall be taken note of while quoting the rates: -

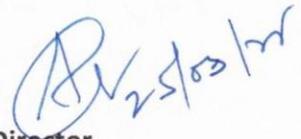
- a. The rates will be F.O.R., Punjab Institute of Technology, GTB Garh, Moga.
- b. Rate of GST if extra must be mentioned clearly.
- c. Quotation received later than due date is liable to be ignored/rejected.
- d. Quotation must be submitted on letter head of the firm in sealed envelope with all particular, any other format will not be acceptable.
- e. The quality of the items to be quoted should be best available in the market.
- f. The envelope must bear the word: -

"QUOTATION FOR" providing Online UPS and UPS Batteries required for Computer Labs and Department at Punjab Institute of Technology, GTB Garh, Moga (With Buy Back) as per specification..

**Important: -** In the absence of information as required under 2(g), if an envelope is received & opened inadvertently, the Institute will not be responsible and the quotation may not be considered even if quoting lowest rates.

3. Quotation format and Specifications, please refer Annexure - I (as attached)

4. The quotation duly completed should be in the Name of **Director PIT, GTB, Moga** and should reach the **Office the Director Punjab Institute of Technology, GTB Garh, Moga** within 23 days i.e. latest by 17.04.2025 up to 11:00 AM by speed post/registered post/by hand in closed & sealed envelope. The same shall be opened at 11:30 AM on that date. Your company representative may be present during the opening of the quotations.

  
**Director**  
**PIT, GTB GARH, Moga**

**Copy to: -**

- 1) Registrar, MRSPTU, Bathinda for Information please.
- 2) Prof. Incharge (S&P) for information and necessary action please.
- 3) Director IT Enabled, GZSCCET, Bathinda to please upload a copy on University Website.
- 4) Incharge, CSE Deptt., PIT GTB Garh, Moga to Upload a copy on College Website.

**Quotation format/Specifications for spot purchase**

To

Director,  
PIT, GTB Garh,  
Moga.

Name of item: Online UPS and UPS Batteries required in Computer Labs and Departments.								
Sr. No.	Name of Items	Unit	Qty.	Basic Rate	Discount (If any)	GST (in %age & in Rs.)	Total Rate Including GST	Total Amount
1.	Online UPS 6000VA							
2.	Online UPS Batteries 12V, 26AH							
3.	UPS Batteries 12V, 07AH							
4.	Installation Charges							
5.	Buy Back Old UPS (APC 06KVA)							
6.	Buy Back for Batteries (12V, 26AH)							
7.	Buy Back for Batteries (12V, 07AH)							

Note:- University GST No. 03AAAGT0124M1ZJ must be mentioned on the bill.

**General Conditions:**

- a) F.O.R. PIT GTB Garh. Moga.
- b) Delivery/Completion period \_\_\_\_\_
- c) Guarantee/Warranty - \_\_\_\_\_
- d) Payment Mode - \_\_\_\_\_
- e) Any other \_\_\_\_\_

Name of Bidder:

Note:- Please mention make/Brand of Batteries/UPS while quoting rates.