ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਬਠਿੰਡਾ

MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY

(A State Univ. Estd. by Govt. of Punjab vide Punjab Act No. 5 of 2015 and Approved u/s 2(f) & 12 (B) of UGC; Member AIU)

Bathinda-151001 (Punjab), India

MANUAL

Admission Module

MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY

Bathinda-151001 (Punjab), India

Admission Module

2023-24

INTERNAL QUALITY ASSURANCE CELL

MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY BATHINDA 151001

Admission Module

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Year 2023-24

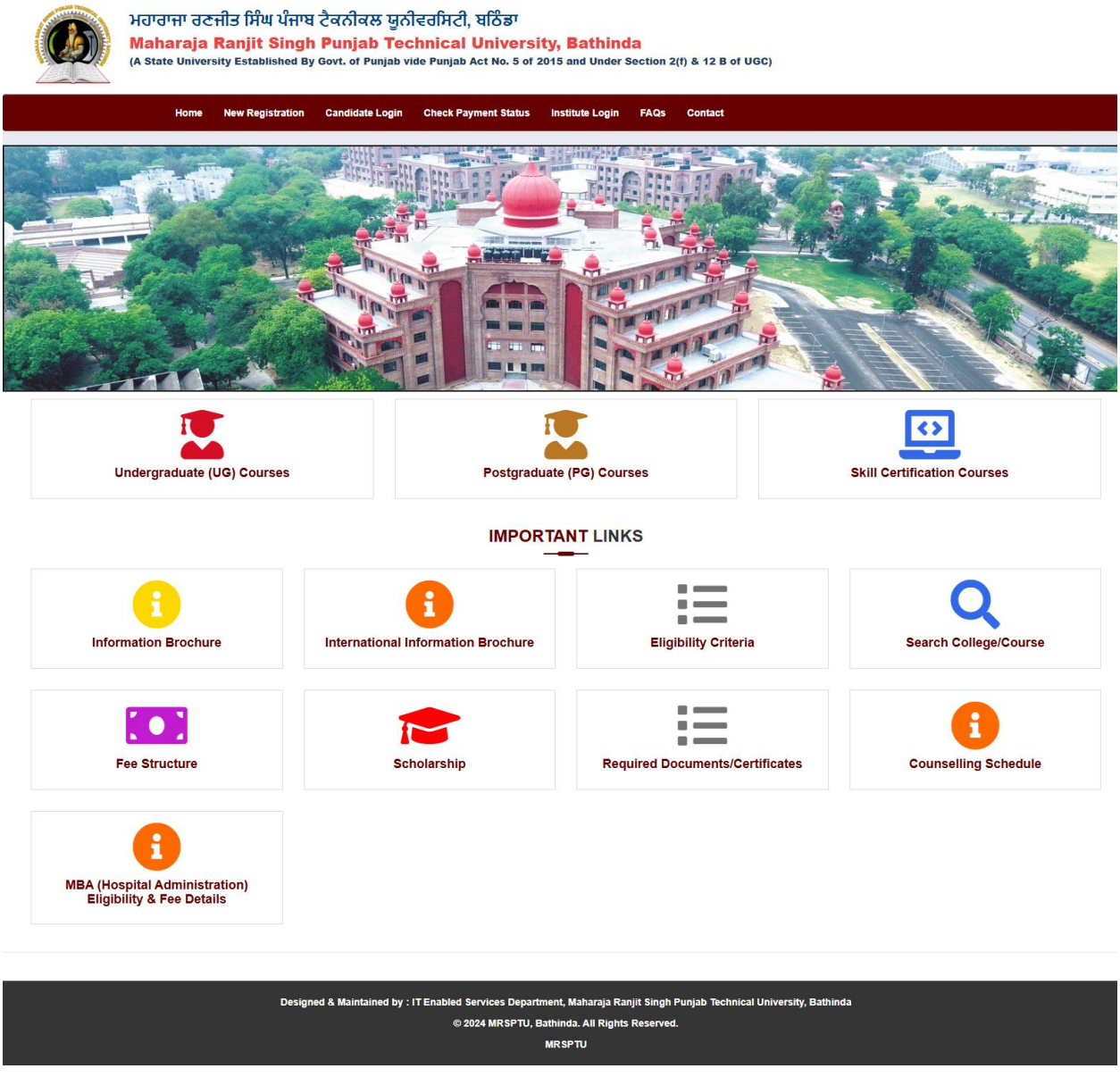
INTERNAL QUALITY ASSURANCE CELL

ADMISSION MODULE

2023-24

To Start Registration Process, User (**New Student/Registered Student**) need to click on below link (URL) to open the MRSPTU Admission Portal.

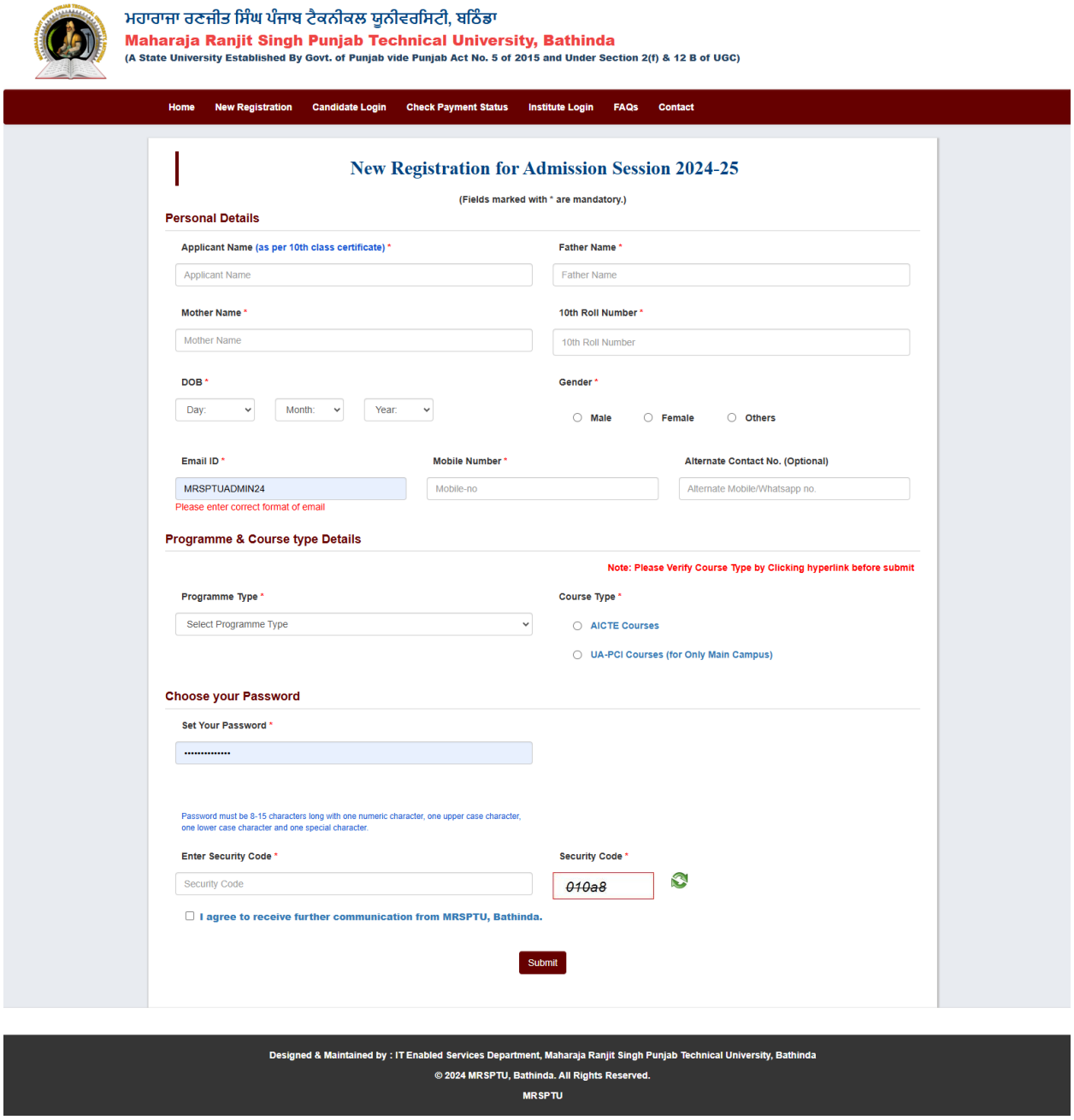
URL: https://www.mrsptuadmissions.com/index.aspx



New Registration

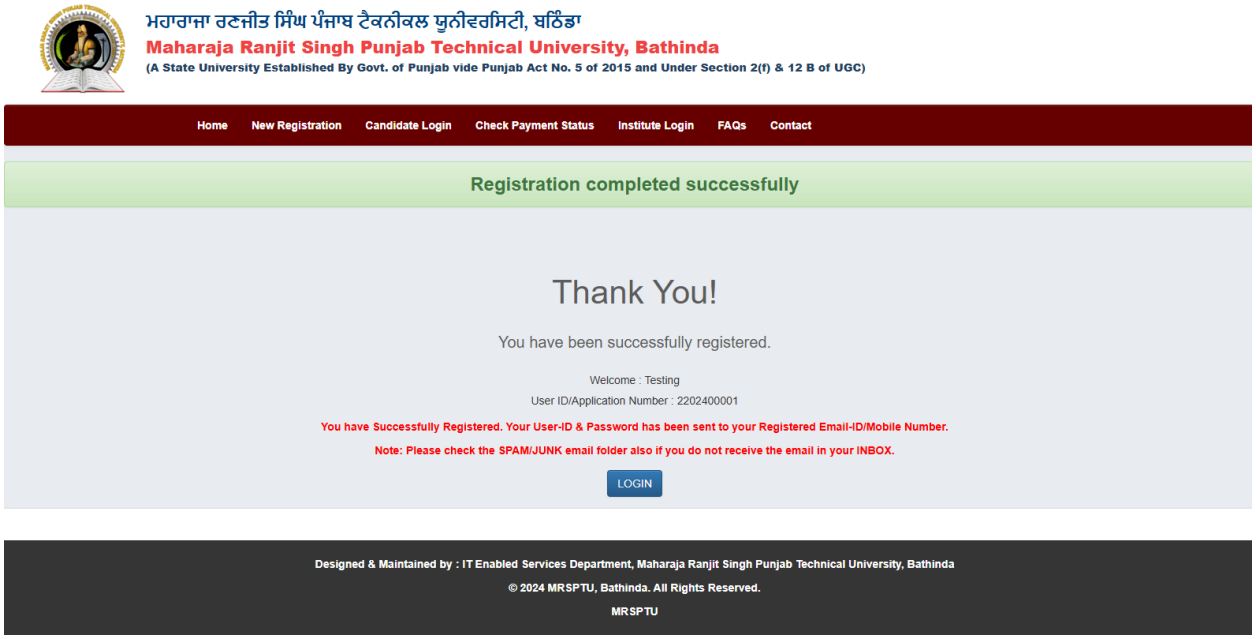
⇒ **Step to Register for counselling:**

- Click on the 'New Registration' button from home page, page will open as shown below:



- Enter all the required details
- Click on 'Submit' button, 'Registration Successful' page will be displayed to user as shown below:

Note: Student cannot make more than one registration using 10th roll no. with same course type and programme type.

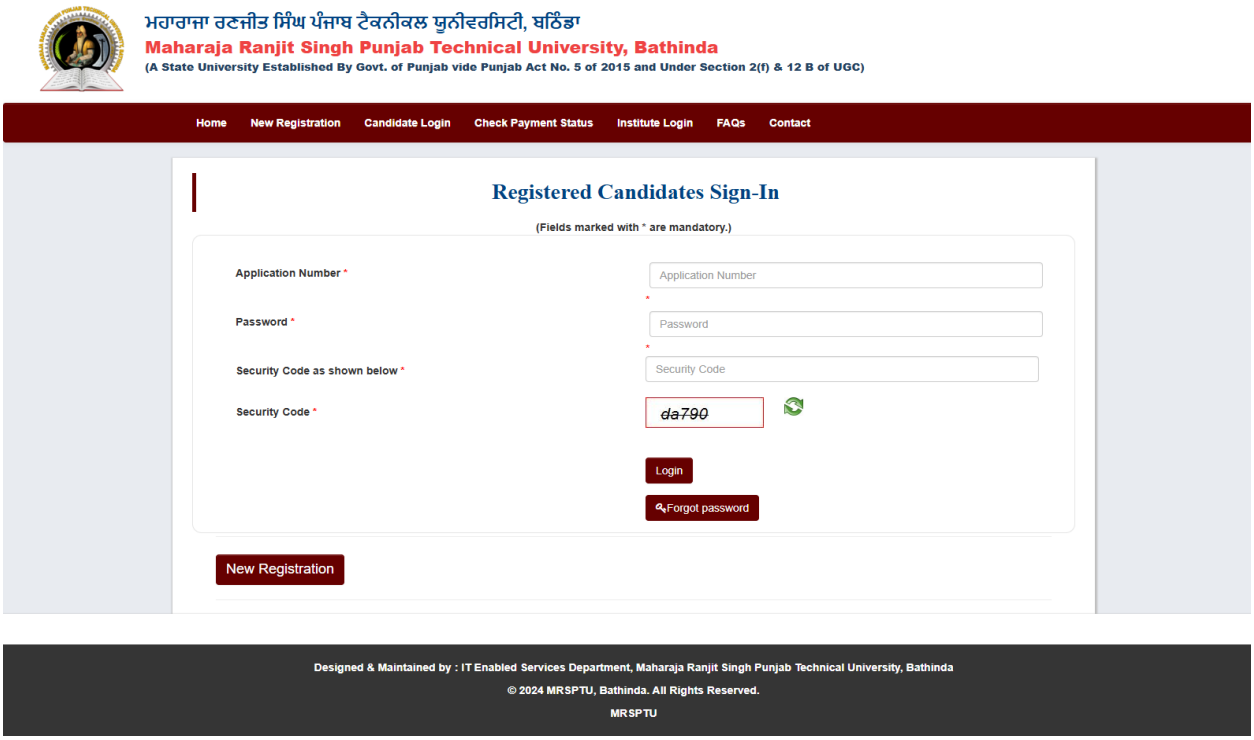


- After successful registration, Auto generated ‘Application No.’ will be displayed to user on ‘Registration Successful’ page.
- Student will receive ‘Application No.’ and ‘Password’ through E-MAIL, after successful registration.

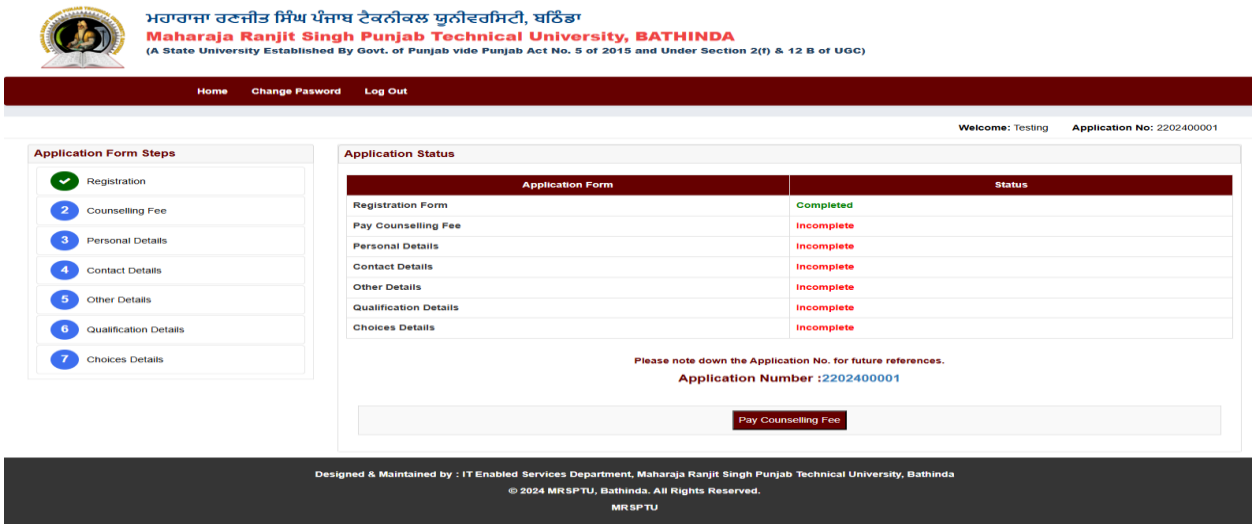
Registered User

⇒ **Step to Login after Registration:**

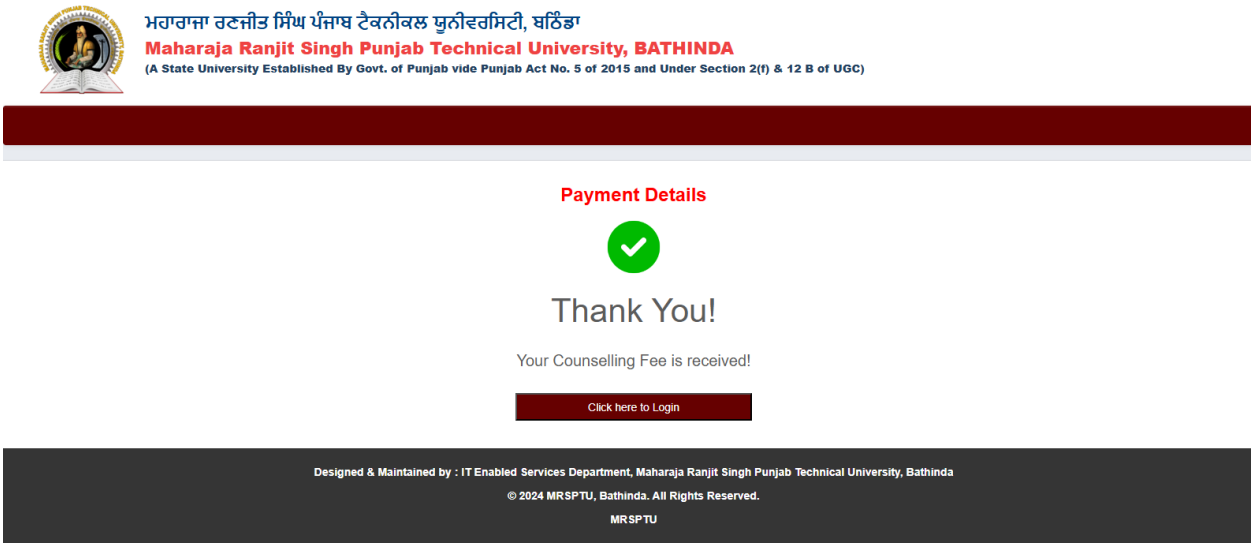
- Click on the ‘Login’ button from ‘Registration Successful’ page, page will open as shown below:



- Enter valid ‘Application Number’, ‘Password’ and ‘Security code’.
- Click on login button, ‘Student Dashboard ’ page, will be displayed to user as shown below:

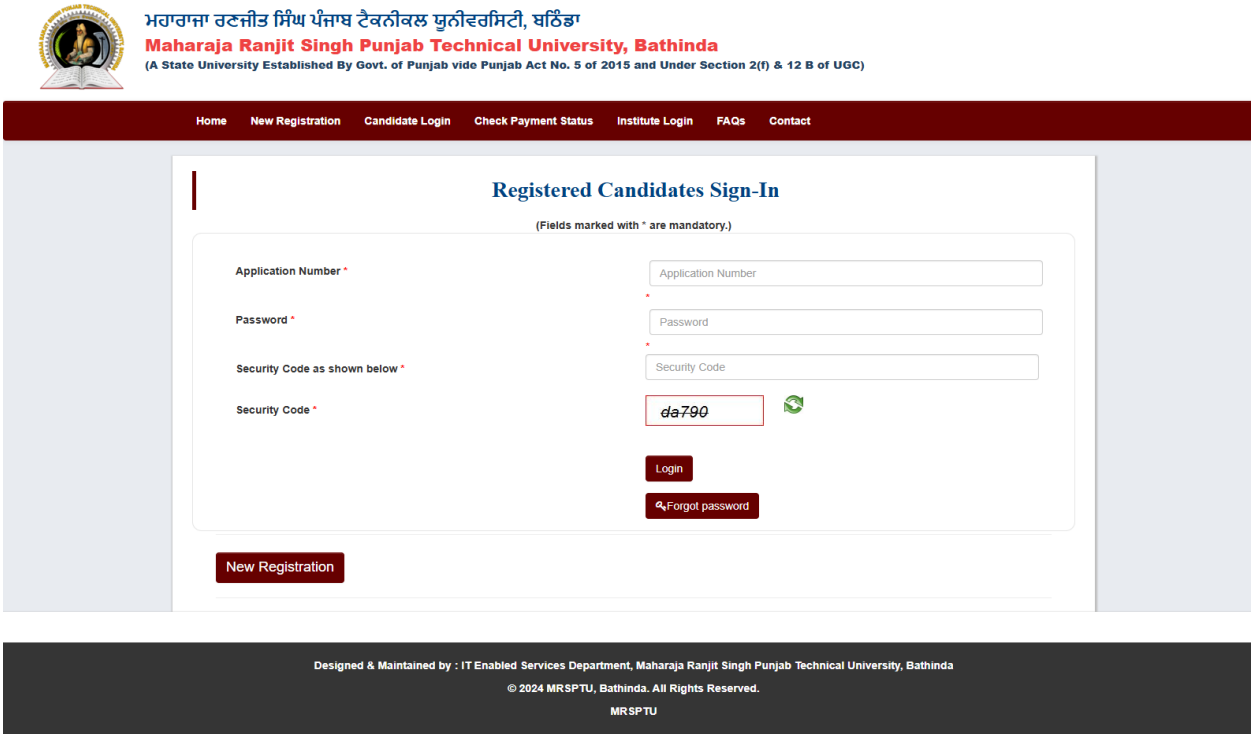


- Click Pay Counselling Fee, it will redirect to bank payment gateway.
- User will fill all the required details and make payment as per desired mode.
- After successful payment user will redirect to ‘Payment Successful’ page with login button as shown below:



Student form steps (To fill personal, Contact, Qualifications etc. details)

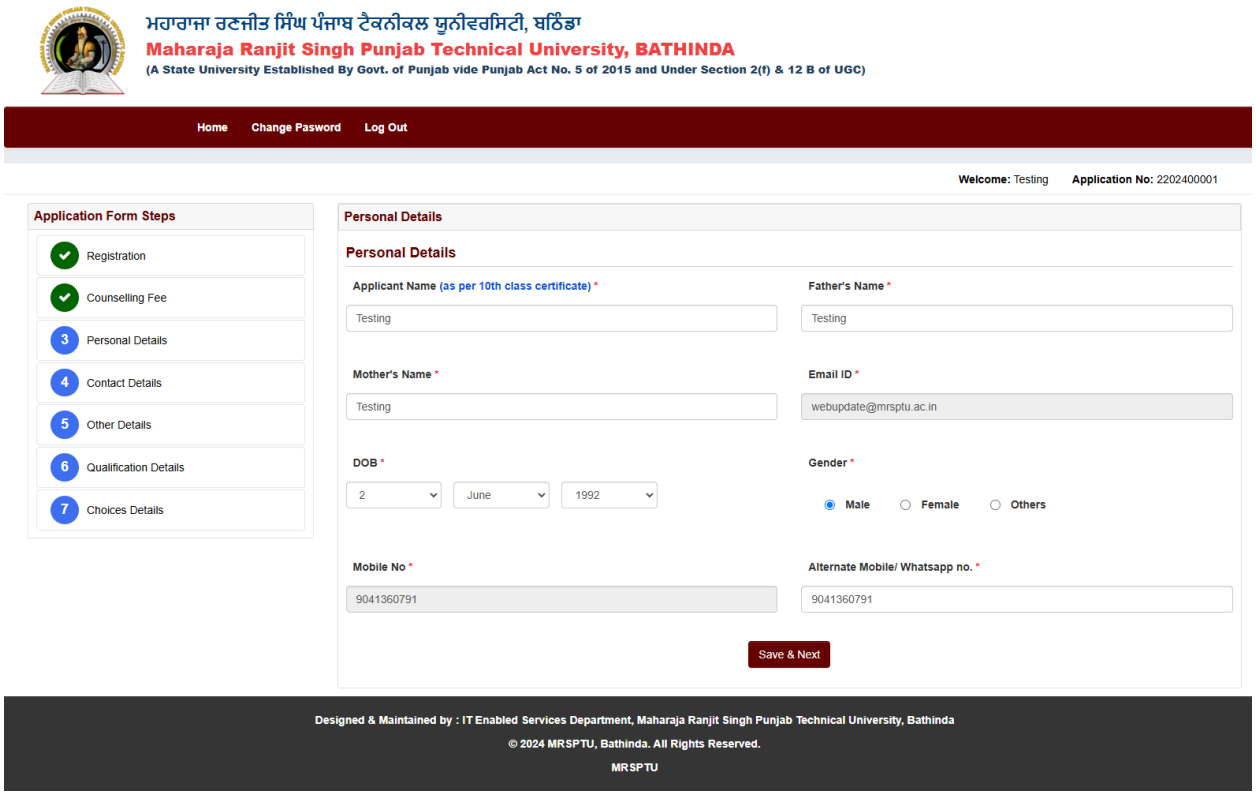
- Click on the ‘Click here to login’ button from ‘Payment Successful’ page, page will open as shown below:



- Enter valid ‘Application No.’ and ‘Password’.
- Click on login button, Form steps (Personal detail, Contact Detail, Other Detail, Qualifications Detail, Choice Detail) will be displayed to user as shown below:

1. **Personal Detail:**

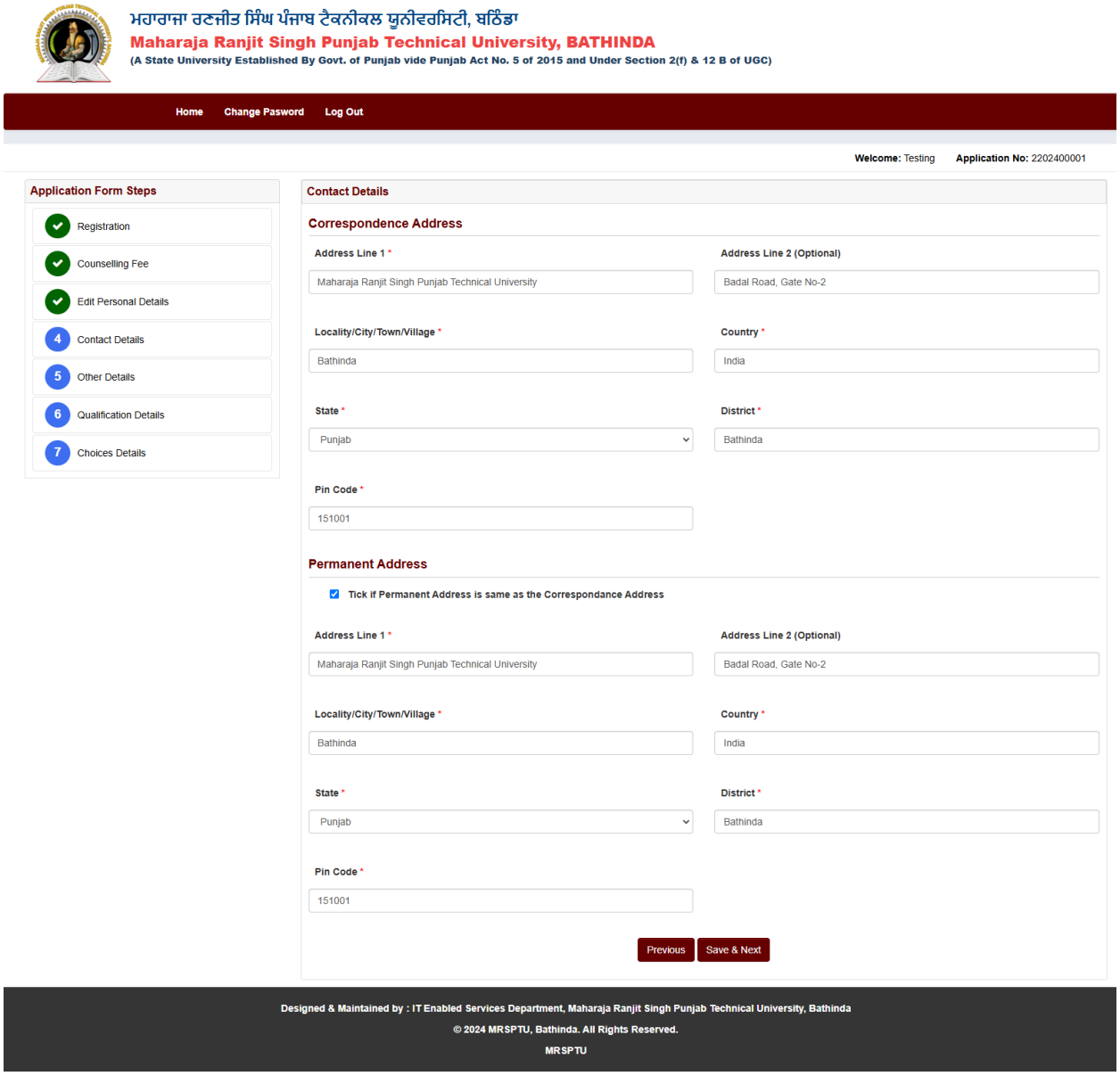
   Using this step, student/User can fill all the personal details like Name, Father Name, Email, Date of Birth and Mobile No. fields will be displayed as autofill as per data entered by student at the time of registration.



Note: To move to the next step (Contact Details), user need to save Personal Details.

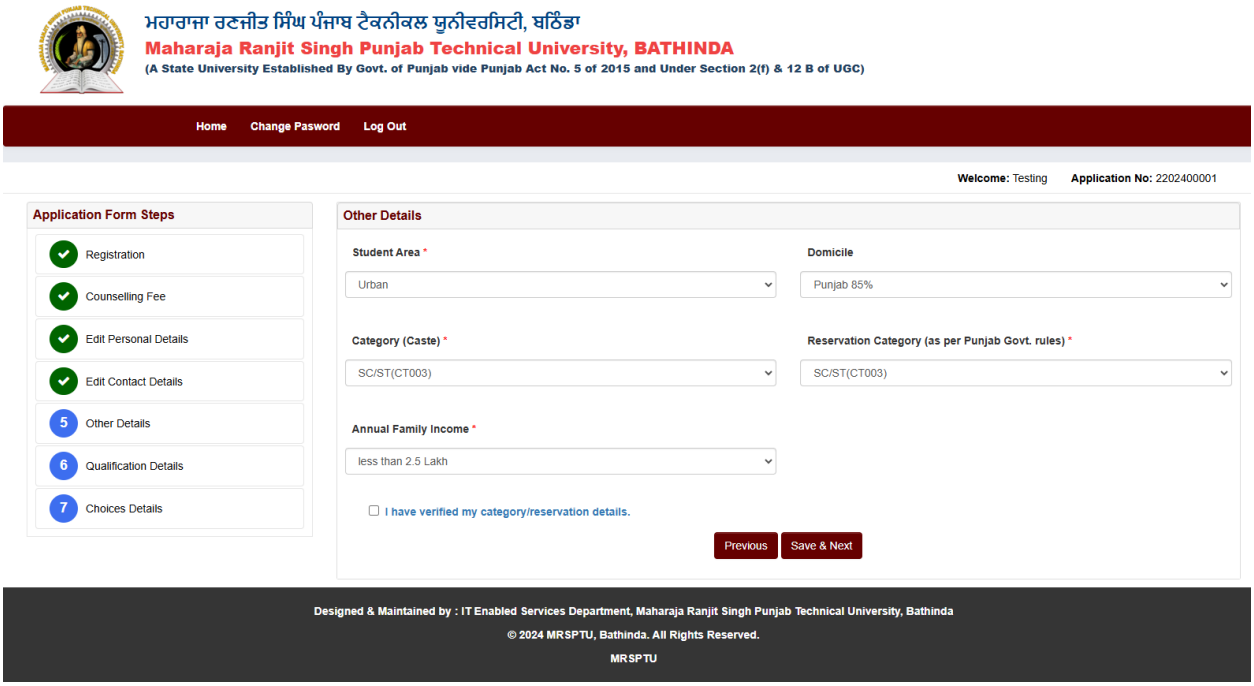
2. Contact Details:

Using this step, student/User can fill all the contact details (Correspondence and Permanent Address) like Address, City, Country, State, District and Pin Code.



3. Other Details:

Using this step, user can fill other details like Reservation Category, Cast Category, and Domicile State etc.

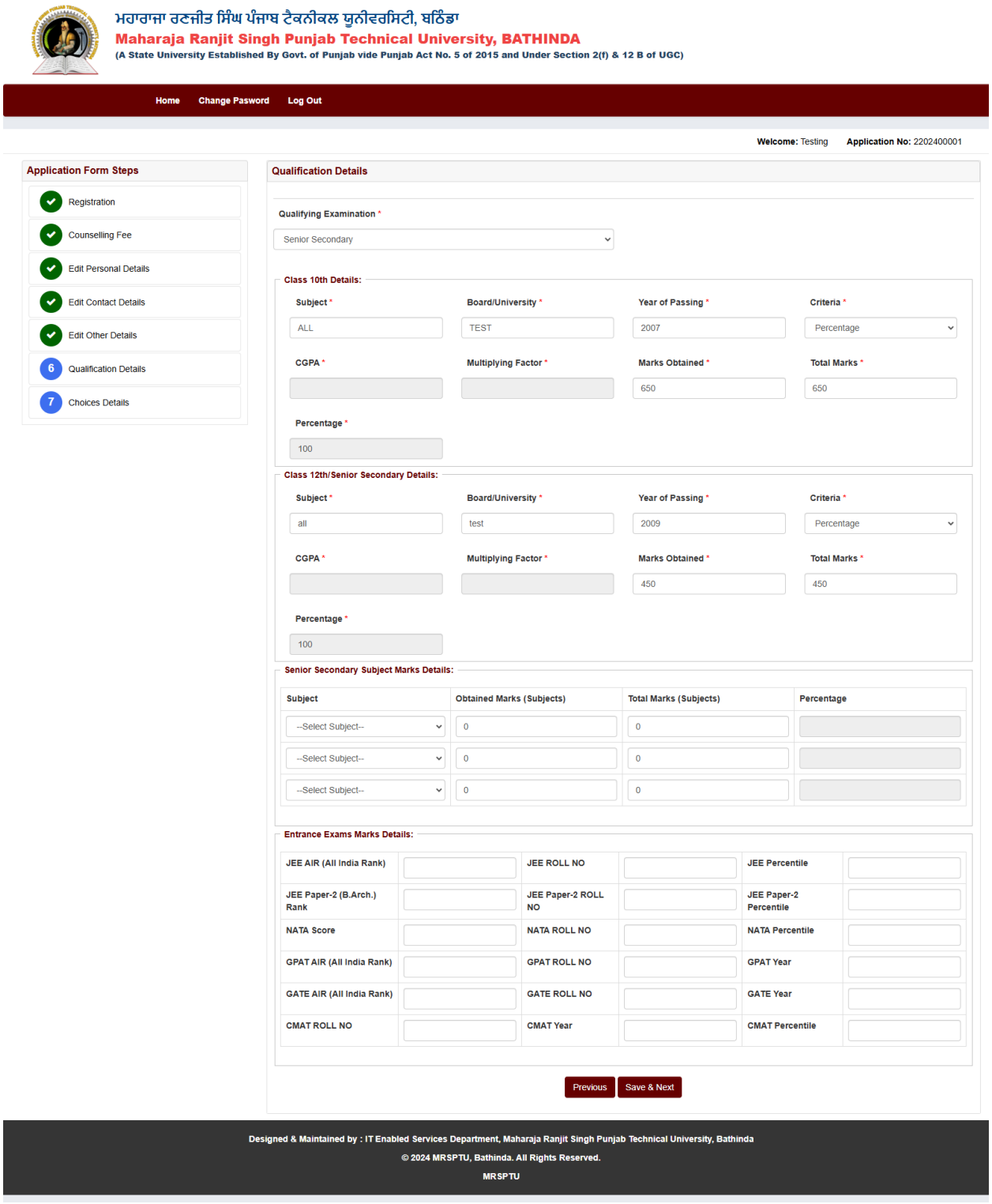


Note:

1) To move to the next step (Qualification Details), user need to save Other Details.
2) Seat will be allotted according to selected category in ‘Reservation Category’ drop down.

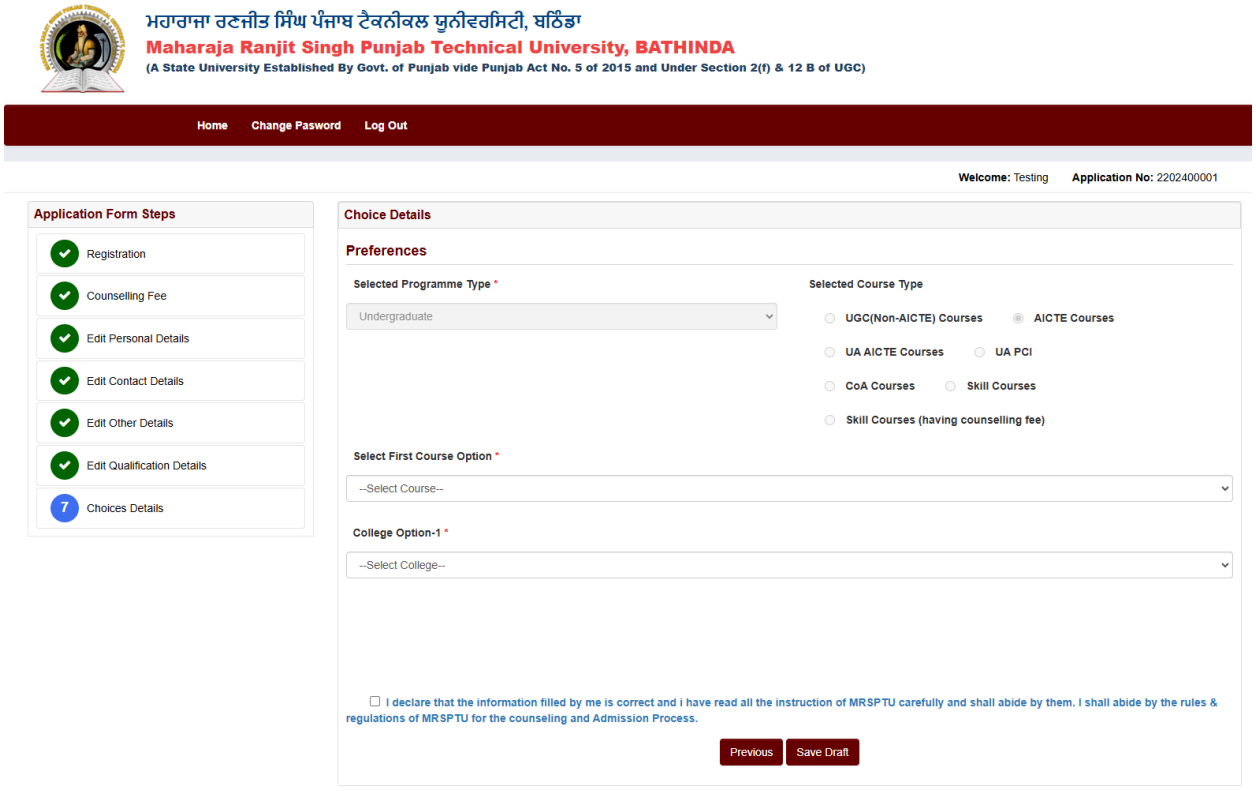
4. Qualification Details:

Using this step, student can fill their qualification and entrance marks. Qualification Detail tab fields will be changed according to Qualifying Examination on Qualification Detail page.

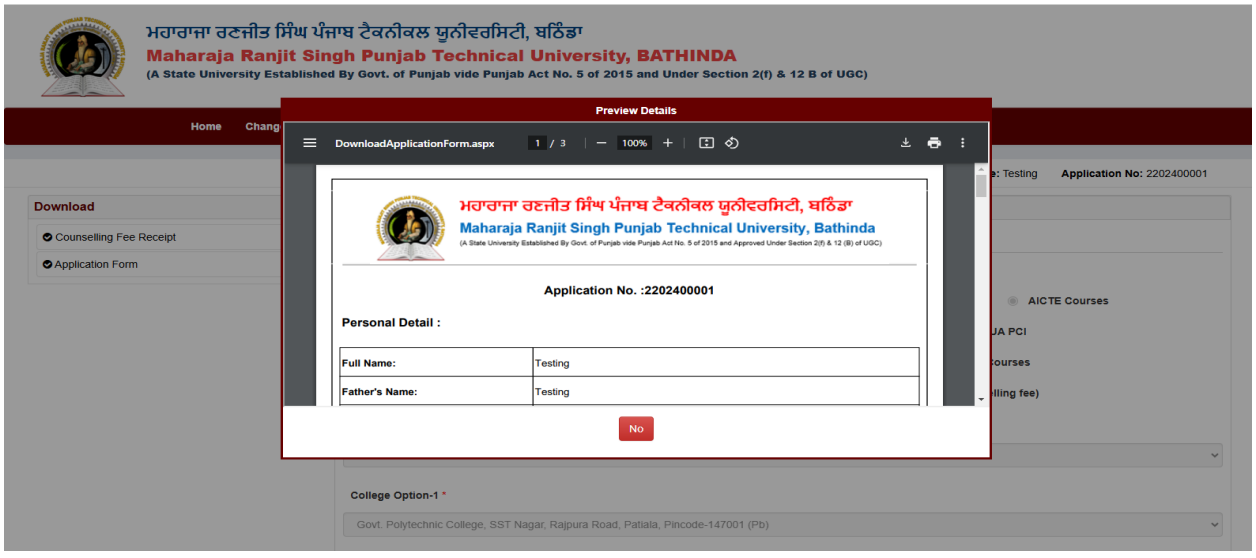


5. Choices Details:

Using this step, user can choose multiple college with courses as per their preference.



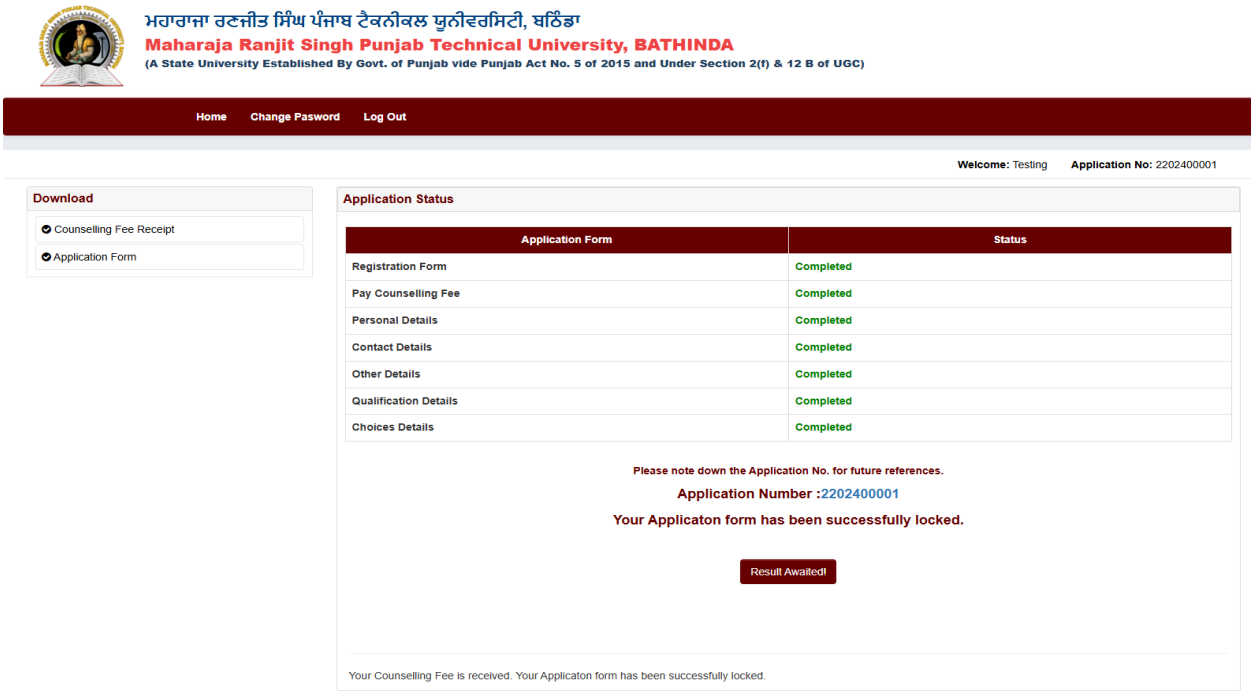
Note: Once Form is submitted, User (Student) cannot make any changes in form.
On click on 'Lock Application Form Submit' button user view/download the form and Lock the form.



6. Result:

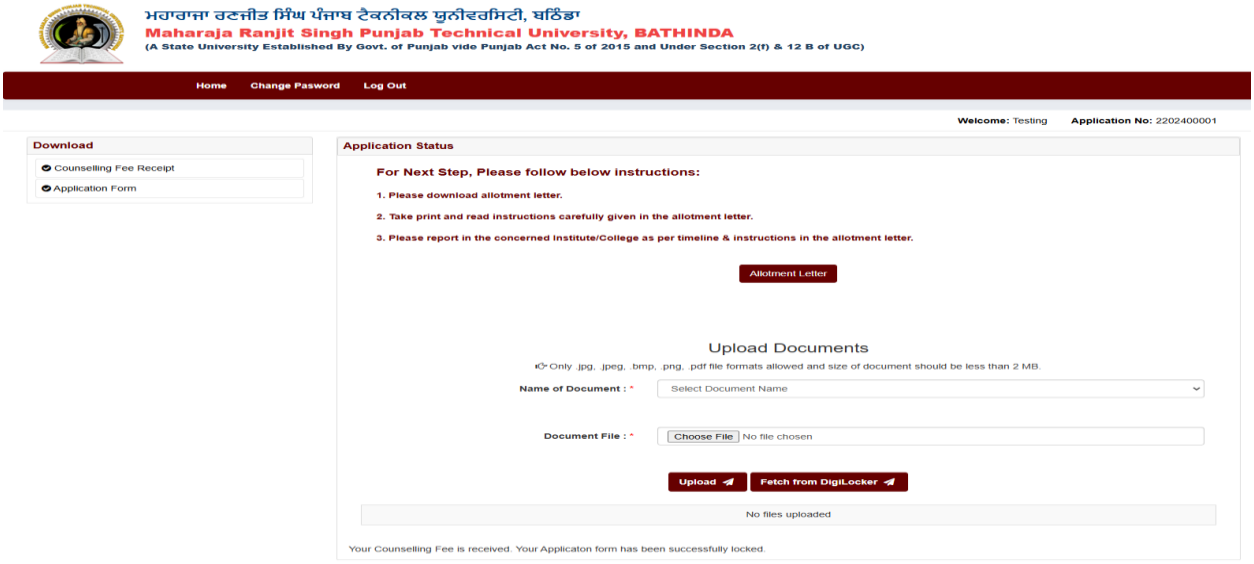
⇒ Next Step after Application Form Locked:

Using this step, User can check allotted seat, download allotment letter, and apply for next round counselling.



⇒ Next Step after Seat Allotment:

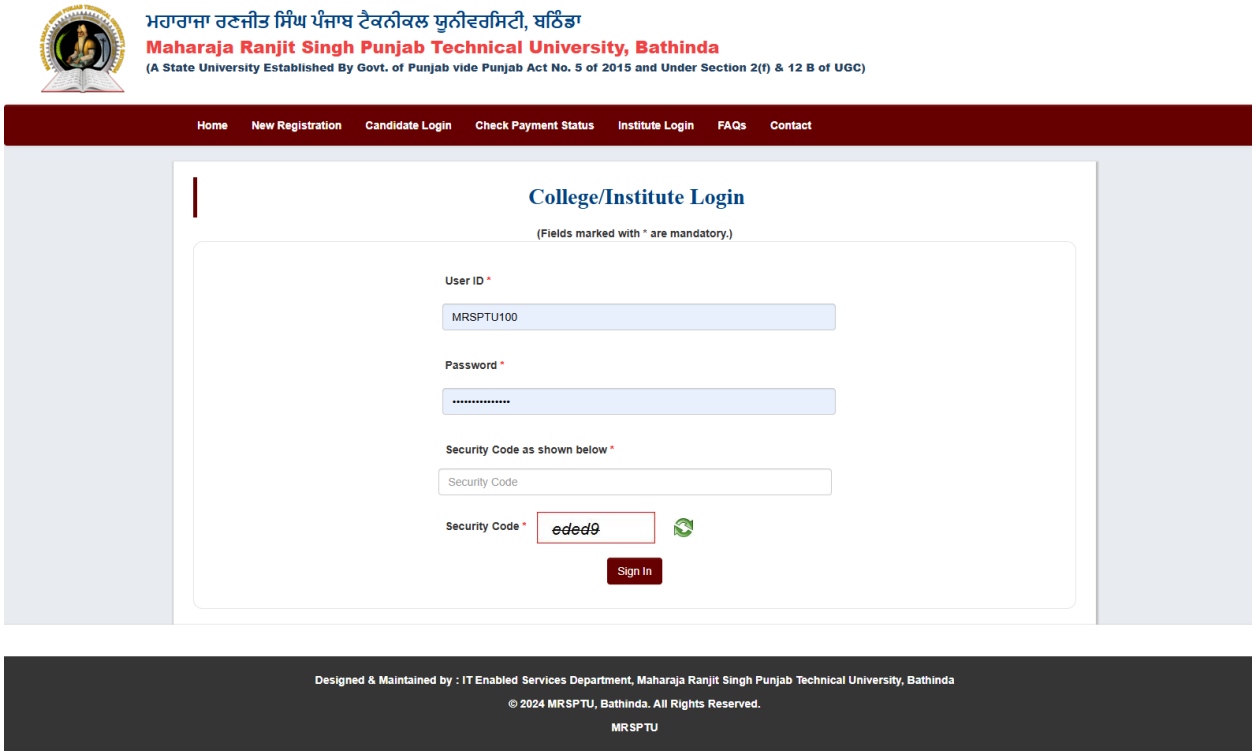
1) ‘Result’ page, will be displayed to user as shown below:
2) User can upload required documents/certificates for admission



Maharaja Ranjit Singh Punjab Technical University

User Manual of College/Institute Portal (For Admission)

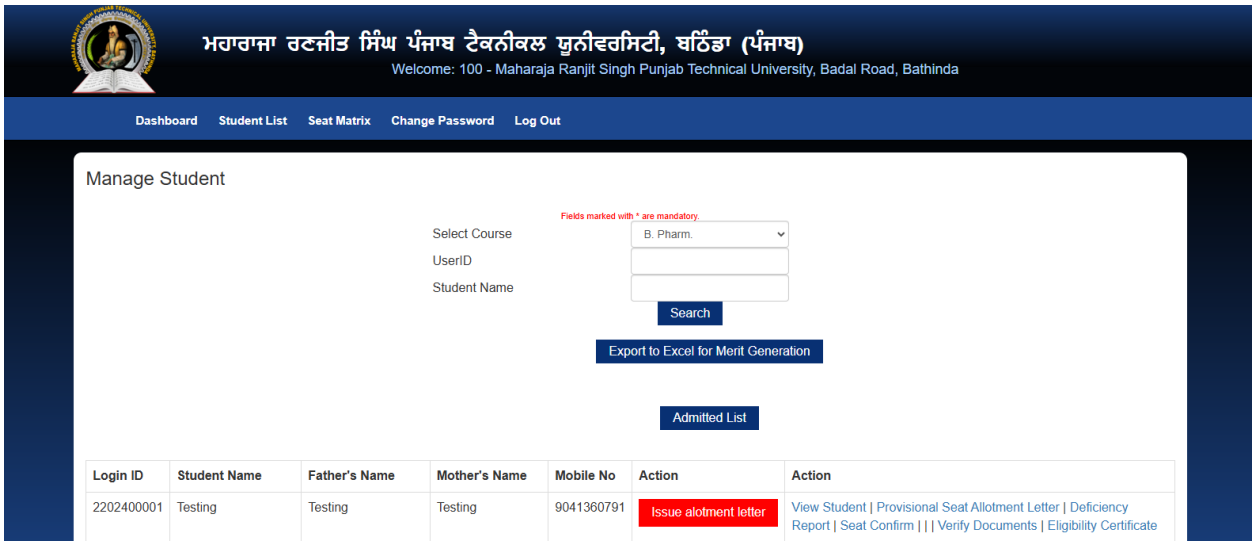
To access College Module, click (with 'ctrl' button) on below link or copy and paste it in any browser to open the MRSPTU College Admin. https://www.mrsptuadmissions.com/clogin.aspx



Enter the valid 'User ID' and 'Password'

For Example: User Name-MRSPTU100 and Password-ADMIN@123.

Then click on 'Sign In' button to prompted to College Module Home Page (Dashboard), User will get a Screen as shown below:



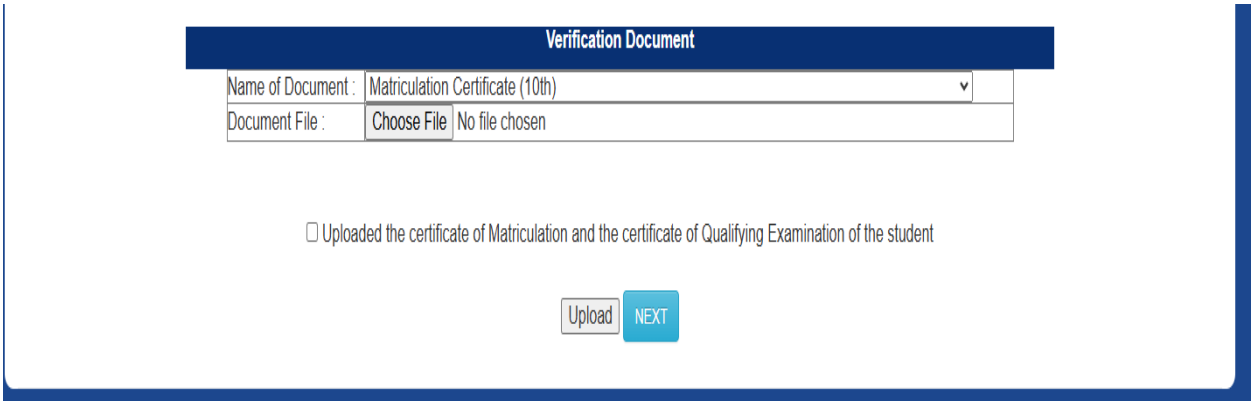
College Dashboard

1. **View Student**:

Click on the '**View Student**' link under, 'Student Detail' page, then page will open as shown below:

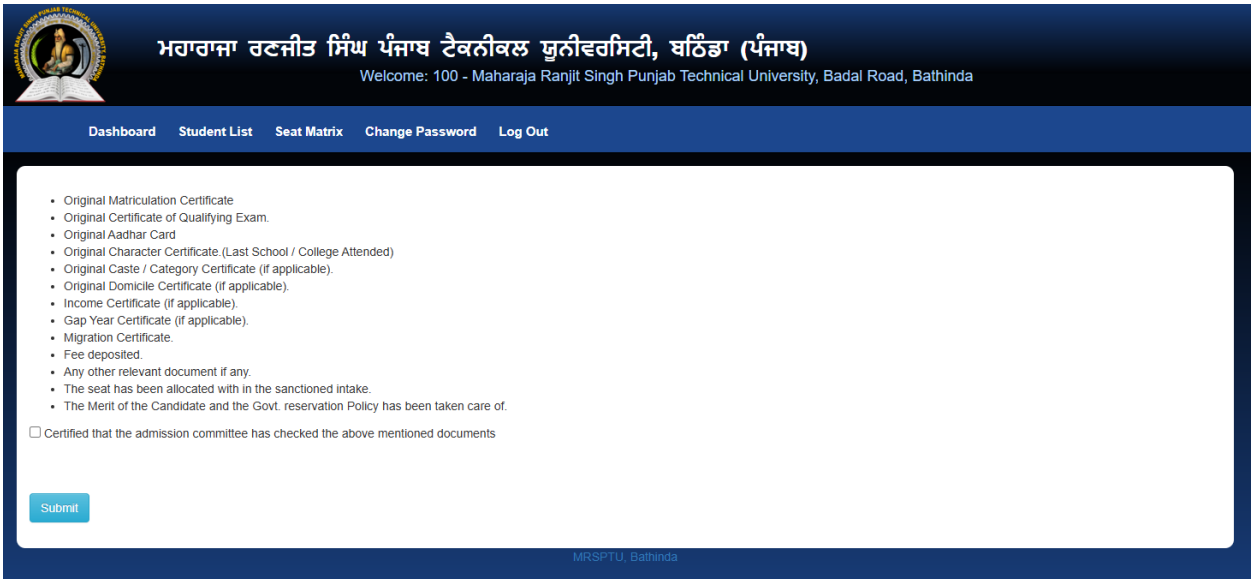
2. **Verify Documents**:

Click on the '**Verify Documents'** link under, 'Student Detail' page, then page will open as shown below:



3. **Seat Confirm**:

Click on the '**Seat Confirm'** link under, 'Student Detail' page, then page will open as shown below:



Click on check box then Click on submit button. Provisional admissions is confirmed.