

# Maharaja Ranjit Singh Punjab Technical University

**Bathinda-151001**

## SEALED OFFER FOR LIBRARY

Sealed offers are invited from reputed publishers/stockiest/book sellers/vendors for purchase of library books of all publishers for the year 2023-24, 2024-25 years extendable by one year. Uniform discount on publisher's price for the books in the area of Engineering, Architecture, Sciences, Pharmacy, Food Science, Agriculture etc and general books be given latest by date **October, 09.2023 12:30 p.m** and the received offer letters will be opened at **03:30 p.m** on the same day.



**Registrar**

## **Terms and Conditions for empanelment of vendors for purchase of books**

1. Registrar, MRSPTU reserve the exclusive right to reject any or all quotation without assigning any reason whatsoever. Further Registrar, MRSPTU reserves the right to delete any or all vendors from the empanelled list based on the unsatisfactory performance.
2. Empanelment means just eligibility of a book seller to receive order for supply of books if selected for purchase by MRSPTU, Bathinda.
3. MRSPTU, Bathinda may empanel more than one supplier/publisher and shall be free to purchase books through any one or more of them. However the act of empanelment shall not deprive MRSPTU, Bathinda of its right to purchase books directly without routing them through empanelled agencies.
4. Discount rates offered by the firms shall not be linked with the quantum of the purchase order.
5. The vendor/publisher/stockiest/booksellers shall supply publication at applicable discount on current catalogue prices.
6. Foreign exchange rates shall be charged according to Good Office Committee report rates (GOC) or bank rates as decided by competent authority of MRSPTU.
7. Books may be supplied at F.O.R Central Library, MRSPTU Bathinda or its constituent colleges.
8. In case of multi volume publications, only complete sets are to be supplied.
9. The sealed quotation should be send at the following address, Registrar, MRSPTU Badal, Dabwali Road, Bathinda-151001.
10. After receiving the quotations in sealed form from the suppliers/ vendors, empanelment of suppliers/vendors will be done on the basis of the maximum discount rate offered by the suppliers (L1). If L2, L3... have offered a lower discount rate than L1, another opportunity will give to the remaining firms other than L1 to offer a discount equivalent to L1 for Empanelment. The library advisory committee will send an email to L2, L3... vendors/suppliers requesting their consent and they must reply within 2 days. After two days, no new requests will be considered. The maximum discount rate will be fixed by the Library advisory committee on the basis of the quotation received.
11. Suppliers/Vendors shall have to supply a minimum of 90% of the books as per supply order strictly. Suppose the Suppliers/ Vendors do not supply the books on the given time mentioned in the supply order and request more time to supply the books due to any reason. In that case, they will be given a one-time extension of up to one month by imposing a penalty @ 2% per month amount as applicable on the pending books.

**Note: - It should be mention on the envelope: - Quotation for Library Vendor empanelment.**

  
12/11/23  
Librarian