



ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਤਕਨੀਕੀ ਯੂਨੀਵਰਸਿਟੀ, ਬਠਿੰਡਾ  
ਡੱਬਵਾਲੀ ਰੋਡ, ਬਠਿੰਡਾ 151001 -

**Maharaja Ranjit Singh Punjab Technical University**  
DABWALI ROAD, BATHINDA-151001

[A State University Estb. by Govt. of Punjab Act No. 5(2015) u/s 2(f) & Approved u/s 12B of UGC Act, 1956]

ਐਸੋ. ਡੀਨ (ਅਕਾਦਮਿਕ ਮਾਮਲੇ)

Associate Dean (Academic Affairs)

Ref. No.: DAA/MRSPTU/Notifications/150

Date: 05.12.2022

**NOTIFICATION**

**GUIDELINES REGARDING B.TECH. FINAL YEAR STUDENTS TO JOIN INTERNSHIP  
DURING 8<sup>TH</sup> SEMESTER**

Consequent upon the approval of the competent authority vide File No. I-15/2061/2022-DEAN ACAD-MRSPTU-BTD dated 02.12.2022, the guidelines to attend internship during 8<sup>th</sup> semester of B.Tech. students of University Main Campus/GZSCCET, MRSPTU/PITs/PSAEC, Patiala only are as follows:

1. The following two categories of students are allowed to attend internship during 8<sup>th</sup> semester of their B.Tech course in lieu of their regular teaching semester:
  - (a) The student who has been offered placement by a company during the 7<sup>th</sup> semester itself, and it is mandatory for the student to join the company for internship for entire duration of the 8<sup>th</sup> semester (Jan-Jun 2023).
  - (b) The student who got an internship offer from any company/institute of National/International repute for undergoing internship for entire duration of the 8<sup>th</sup> semester (Jan-Jun 2023).
2. For the time being, this proposal shall be applicable to 2019 batch B.Tech students of University Main Campus/GZSCCET, MRSPTU/PITs/PSAEC, Patiala only.
3. The number of credits for internship undertaken by the students shall be equal to the number of credits prescribed for 8<sup>th</sup> semester of study scheme of their respective branches.
4. The students shall have to submit their job placement offer letter or internship offer letter to the office of CRC latest by January 10<sup>th</sup>, 2022.
5. The office of PI (CRC) shall scrutinize all offer letters submitted by students and issue the internship approval letter to the eligible students with intimation to HoD of concerned department.
6. Once request to join internship of a student is approved, he/she cannot join institute for attending classes in final semester and he/she has to complete the internship in the allowed industry/company/institute. In case the student could not submit the completion certificate, he/she shall be considered detained in this semester (Jan-Jun 2023).
7. After joining the internship, the student shall have to fulfill the following requirements:
  - (a) The student has to submit the joining letter of the internship within seven days of the start of internship or latest by 30/01/2023.
  - (b) He/she cannot change the company in between the internship.
  - (c) The student has to complete at least 4 months duration of internship.
  - (d) A minimum of 75% attendance at the internship is compulsory to avoid detention in 8<sup>th</sup> semester.
  - (e) The student has to maintain the Daily Diary during the internship and submit it to the concerned department along with his/her Attendance Report, Comprehensive Internship Report and Internship Completion Certificate duly signed by company official, towards the end of semester


for evaluation purposes.

- (f) The student has to go through the evaluation process as decided by department, institute and university.
- (g) Department, Institute or University officials can contact or visit the company anytime to carry out inspection of the student during internship.
- (h) The student may be asked anytime to share his/her location during the period of internship.
8. The following process of evaluation shall be followed for internship:

Internal evaluation		External evaluation	
First evaluation by concerned department* (During first two months)	100	Evaluation by company official/ internship incharge	100
Second evaluation by concerned department* (During last two months)	100	Evaluation in the department (External viva/presentation at the end of semester)	100
Evaluation in the department (Internal viva/presentation at the end of semester)	100		
<b>Total internal marks</b>	<b>300</b>	<b>Total external marks</b>	<b>200</b>
The internal and external evaluation marks of students shall be sent to the COE for award of letter grade and SGPA.			

\* online /offline mode

**This notification is subject to ratification in Academic Council.**

  
**Associate Dean (Academic Affairs),  
MRSPTU, Bathinda**

**Copy to:**

1. PA to Vice Chancellor, MRSPTU, Bathinda for information to the Vice Chancellor please.
2. Registrar, MRSPTU, Bathinda
3. Controller of Examinations, MRSPTU Bathinda
4. Director, Training & Placement, MRSPTU, Bathinda
5. Prof. I/C CRC, MRSPTU, Bathinda
6. Prof I/C Finance, MRSPTU, Bathinda
7. Heads/Directors of University Main Campus/ GZSCCET/ PITs/ PSAEC, Patiala through E-mail only
8. Prof. I/C ITES, MRSPTU, Bathinda to upload it on university website