



Maharaja Ranjit Singh Punjab Technical University
Dabwali Road, Bathinda.

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015 and approved Under Section 2(f) & 12(B) of UGC)

Ref. No. MRSPTU/Estate 21-22 / 2090 / 2095

Dated 12/08/21

(Regd.)

To

As per List Attached.

Sub: - Quotations for Purchase of Ply and Flush doors for Hostels routine maintenance in the Campus.

Dear Sir,

01. You are requested to quote the rates for the items shown in the Appendix 'A' attached to this letter.
02. Following shall be taken note of while quoting the rates:-
 - a) The rates will be F.O.R. MRSPTU, Bathinda.
 - b) Quotation received later than due date are liable to be ignored/rejected.
 - c) Quotation must be submitted on letter head of the firm with all particular, any other format will not be acceptable.
 - d) The quality of the items to be quoted should be best available in the market.
 - e) The envelope must bear the word:-

"QUOTATION FOR "Purchase of Ply and Flush doors for Hostels routine maintenance in the Campus

Enquiry No. As above dated _____
Due on 26-08-2021

IMPORTANT: -In the absence of information as required under 2(e) above, if an envelope is received & opened inadvertently, the university will not be responsible and the quotation may not be considered even if quoting lowest rates.

03. The quotations duly completed should be in the name of Estate Officer, MRSPTU, Bathinda and should reach in the **office of undersigned by 26-08-2021 up to 03:30** and same shall be opened at **04:00** on same date. Your representative may be present during the opening of the quotations.

Estate Officer,
MRSPTU, Bathinda.

Copy to:-

1. Director, IT Enabled Services, MRSPTU, Bathinda to upload a copy on University & College websites.
2. Notice Board
3. Master File

P.T.O.

TERMS & CONDITIONS

1. **DELIVERY PERIOD:-**

Minimum Period for delivery/job completion should be mentioned clearly.

2. **VALIDITY OF QUOTATIONS:-**

Quotations will be considered valid for 03 months from the date of quotation.

3. **GUARANTEE/WARRANTY:-**

Guarantee/Warranty should be mentioned clearly.

4. **DISCOUNT/REBATES:-**

A Special discount/rebate wherever admissible keeping in view that the supplies are being made for education purpose in respect of Public Institution of national importance may please be indicated.

5. **VICE CHANCELLOR'S RIGHTS:**

Vice Chancellor, MRSPTU, Bathinda reserves the rights of acceptance or rejection of any or all quotations. The discretion for increasing or decreasing of the quantities also rests with him. MRSPTU also not bind itself to accept the lowest price. In case of any dispute, the decision of Vice Chancellor, MRSPTU, Bathinda will be final & binding.

6. **SAMPLE/BRAND/MAKE/WEIGHT/CALIBRATION:-**

Sample where asked for, will invariably be made available and sent along with the quotations. However, Brand/Make/Weight etc. must be mentioned clearly in the quotations. Technical literature/pamphlet should also be enclosed.

7. **REJECTION:-**

Quotation not conforming to the set procedure as above will be rejected.

8. **CORRESPONDANCE:**

No correspondence regarding acceptance/rejection of a quotation will be entertained.

MRSPTU shall not be held responsible for any postal delay in sending or late receipt of quotation. Quotation should be free from corrections & erasures.



Appendix-'A'

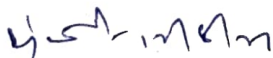
**MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY,
DABWALI ROAD, BATHINDA**

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Purchase of Ply and Flush doors for Hostels routine maintenance in the Campus.

S. No.	Description of Items	Qty (Approx.)	Unit	Base Rate	GST in %	GST in Rs.	Rate including GST
1	19mm Ply board size- 8'x4'. Make- Cumi, Sameck, Amarparkash	20	Pc				
2	Non-decorative type wooden Flush door shutter thickness 30mm to 35mm Size- 36"x78". Make- Cumi, Sameck, Amarparkash	1170	Sqf				
3	ALdrop Size- 10" (Aluminium) . Make- Shivalik, Elight, Boss.	100	Each				

Specifications Checked & Verified.


Estate Officer,
MRSPTU, Bathinda.