



MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY
DEPARTMENT OF PHARMACEUTICAL SCIENCES & TECHNOLOGY

Dabwali/Badal Road, Bathinda -151001
(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015)



Ref. No: MRSPTU/PHARM/2228

Date: 23.11.2021


Sub: - Quotations for purchase of Animal Feed for Central Animal House, MRSPTU, Bathinda.

Dear Sir,

01. You are requested to quote the rates for the items shown in the appendix 'A' separately attached to this letter. The rates must be quoted only on the attached paper as per our specifications.
02. Following shall be taken note of while quoting the rates:-
 - a) The rates will be F.O.R. Dept. of Pharmaceutical Sciences & Technology, MRSPTU, Bathinda.
 - b) Delivery period should be mentioned clearly.
 - c) Warranty/Guarantee/All contractual obligations should be mentioned clearly.
 - d) Payment will be made after successful inspection of the item.
 - e) For research items, the relevant exemption certificate DSIR will be issued to the successful firm to charge GST@5% only, if applicable, otherwise GST will be charged at applicable rates.
 - f) Quotation received later than due date are liable to be ignored/rejected.
 - g) Quotation must be submitted on **LETTER HEAD** of the firm in the name of **REGISTRAR, MRSPTU, BATHINDA** with all particular duly signed with stamp in sealed envelope, any other format will not be acceptable.
 - h) The envelope must bear the word: -
"QUOTATION FOR" Purchase of Animal Feed (RAT/MICE)
Enquiry No. as above Dated.....
Due on
Address: As mentioned as point No. 04.
IMPORTANT: In the absence of information as required under 2(h) above, if an envelope is received and opened inadvertently, the university will not be responsible and the quotation may not be considered even if quoting lowest rates.
 - i) Please mention any other charges/conditions (if any).
 - j) Loose, tempered or incomplete quotation will not considered.
 - k) Any other information as per requirement of indenter/department.
 - l) The quality of the item to be quoted should be best available in the market.
03. General Terms and Conditions mentioned on reverse.
04. The quotations duly completed should reach the office of the **Dept. of Pharmaceutical Sciences & Technology, Maharaja Ranjit Singh Punjab Technical University, Bathinda by 06/12/2021 up to 03:30 PM** and same shall be opened at **04:00 PM** on same date. Your representative may be present during the opening of the quotations.

Indenter

Dr. Rahul Deshmukh

HOD, 
23.11.21
Dept. of Pharm. Sci. & Tech.,
MRSPTU, Bathinda.

Director, IT Enabled,
MRSPTU, Bathinda to please upload a copy of University Website

TERMS AND CONDITIONS

1. HON'BLE VICE CHANCELLOR RIGHTS:

Hon'ble Vice Chancellor, MRSPTU, Bathinda reserves the rights of acceptance or rejection of any or all quotations. The discretion for increasing or decreasing of the quantities also rests with him. MRSPTU also not bind itself to accept the lowest price. In case of any dispute, the decision of Hon'ble Vice Chancellor, MRSPTU, Bathinda will be final and binding.

2. VALIDITY OF QUOTATIONS:

Quotations will be considered valid for 03 months from the date of quotation.

3. CORRESPONDANCE:

No correspondence regarding acceptance/rejection of a quotation will be entertained.

4 Sample/Brand/Make/Weight:

Sample where asked for, will invariable be made available and sent along with the quotations. However, Brand/Make/Weight etc. must be mentioned clearly in the quotations. Technical literature/ pamphlet should also be enclosed.

5. REJECTION:

Quotation not conforming to the set procedure as above will be rejected.

6. DISCOUNT/REBATES:

A special discount/rebate wherever admissible keeping in view that the supplies are being made for education purpose in respect of Public Institution of National importance may please be indicated.

7. DELIVERY PERIOD:

Minimum Period for delivery/job completion should be mentioned clearly.

8. GUARANTEE/WARRANTY:

Guarantee/Warranty should be mentioned clearly.

MRSPTU shall not be held responsible for any postal delay in sending or late receipt of quotation. Quotation should be free from corrections and erasures.

QUOTATION

APPENDIX - A

To

The Registrar,
MRSPTU, Bathinda.

Name of Item:

Sr. No.	Description/ Specifications of Item	Unit	Qty	Basic Rate (in Rs.)	Discount (if any)	GST (in %age)	Total Amount including GST
01	Animal Feed	1 Pack 25KG	20				

General Conditions:

- The rates will be F.O.R. **Dept. of Pharmaceutical Sciences & Technology, Maharaja Ranjit Singh Punjab Technical University, Bathinda**
- Delivery period should be mentioned clearly.
- Warranty/Guarantee/All contractual obligations should be mentioned clearly.
- Any other.

Name of Bidder

Signature with Stamp