

Letter of Transmittal

To

The Registrar,
Maharaja Ranjit Singh Punjab Technical University,
Dabwali Road, Bathinda

Dear Sir,

We, the undersigned, offer to provide the audit services for Maharaja Ranjit Singh Punjab Technical University, Bathinda and Its Constituent Colleges in accordance with your Request for Proposal dated (Insert Date). We are hereby submitting our Proposal, which includes this Technical Proposal (T-1, T-2, T-3) and a Financial Proposal (F-1) sealed under a separate envelope.

We are submitting our Proposal in association with: (Insert a list with full name and address of each associated firm)

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinformation contained in it may lead to our disqualification.

The prices quoted by us in the Financial Proposal (Form F-1) are valid till six months from the date of submission of the quotation. We confirm that this proposal will remain binding upon us and may be accepted by you at any time before the expiry date.

Prices have been arrived independently without consultation, communication, agreement or understanding (for the purpose of restricting competition) with any competitor.

We agree to bear all costs incurred by us in connection with the preparation and submission of the proposal and to bear any further pre-contract costs.

We understand that Maharaja Ranjit Singh Punjab Technical University, Bathinda is not bound to accept any proposal or to give any reason for award, or for the rejection of any proposal.

I confirm that I have the authority of (insert Name of C.A Firm) to submit the proposal and to negotiate on its behalf.

Yours faithfully,

Signature of Partner with seal

OS

Sr
6/12

06/12/2020

06/12/2020

Maharaja Ranjit Singh Punjab Technical University, Bathinda					
Name of Items		Hiring of Services for Chartered Accountants for MRSPTU, Bathinda			
Name of Firm					
TECHNICAL BID					
FORM T-2					
Sr. No.	Description	Supporting Documents required to be submitted alongwith this form	Attach proof by mentioning page numbers		
1	Name of the Firm				
2	Address of the firm				
	Head Office	Phone No. Fax No. Mobile No. Email			
	Date of Establishment of the firm				
	Branch Office, if any	Phone No. Fax No. Mobile No. Email			
3	Ranking of CAG	Phone No.			
4	Firm Income Tax PAN No.	Fax No.			
5	Firm GST Registration No.	Mobile No.			
6	Firm Registration No. with ICAI	E-mail			
7	Empanelment No with C & A.G.				
8	No. of Years of Firm Existence				
9	Details of Partners: (Name, Membership Number Contact No., if any) as per Certificate of ICAI as on 01-04-2020				
10	Average turnover in last three (03) financial years.				
11	Undertaking regarding the firm must not have been blacklisted/debarred from ICAI/RBI/any other autonomous body.				
FORM T-3					
Brief of Relevant Experience:					
Experience of Audit in State Govt./Semi Govt./PSU Development Authority etc.					
Sr. No.	Name of the Auditee Organization	Types/Nature of Assignment	Period		Proof of the letter of work or Assignment awarded to yours firm by the Auditee Organization (Enclose the copy of the letter mention page no's)
			From	To	
Signature of Partner with Seal					