



Maharaja Ranjit Singh Punjab Technical University
Dabwali Road, Bathinda.

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015 and approved Under Section 2(f) & 12(B) of UGC)

Ref. No. MRSPTU/Estate/19-20 / 4169 to 4174

Dated 06/09/19

(Regd.)

To

As per List Attached.

Sub: - Quotations for Supply of Items for House Keeping department of MRSPTU, Bathinda.

Dear Sir,

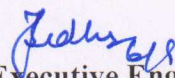
01. You are requested to quote the rates for the items shown in the Appendix 'A' attached to this letter.
02. Following shall be taken note of while quoting the rates:-
 - a) The rates will be F.O.R. MRSPTU, Bathinda.
 - b) Quotation received later than due date are liable to be ignored/rejected.
 - c) Quotation must be submitted on letter head of the firm with all particular, any other format will not be acceptable.
 - d) The quality of the items to be quoted should be best available in the market.
 - e) The envelope must bear the word:-

"QUOTATION FOR "Supply of Items for House Keeping department of MRSPTU, Bathinda.

Enquiry No. As above dated _____
Due on **19-09-2019.**

IMPORTANT: -In the absence of information as required under 2(e) above, if an envelope is received & opened inadvertently, the university will not be responsible and the quotation may not be considered even if quoting lowest rates.

03. The quotations duly completed should be in the name of Executive Engineer, MRSPTU, Bathinda and should reach in the **office of undersigned by 13-09-2019 up to 03:30** and same shall be opened at **04:00** on same date. Your representative may be present during the opening of the quotations.


Executive Engineer,
MRSPTU, Bathinda.

Copy to:-

- ✓ 1. Incharge, Computer Centre, to upload a copy on University & College websites.
2. Notice Board
3. Master File

P.T.O.

TERMS & CONDITIONS

1. **DELIVERY PERIOD:-**
Minimum Period for delivery/job completion should be mentioned clearly.
2. **VALIDITY OF QUOTATIONS:-**
Quotations will be considered valid for 03 months from the date of quotation.
3. **GUARANTEE/WARRANTY:-**
Guarantee/Warranty should be mentioned clearly.
4. **DISCOUNT/REBATES:-**
A Special discount/rebate wherever admissible keeping in view that the supplies are being made for education purpose in respect of Public Institution of national importance may please be indicated.
5. **VICE CHANCELLOR'S RIGHTS:-**
Vice Chancellor, MRSPTU, Bathinda reserves the rights of acceptance or rejection of any or all quotations. The discretion for increasing or decreasing of the quantities also rests with him. MRSPTU also not bind itself to accept the lowest price. In case of any dispute, the decision of Vice Chancellor, MRSPTU, Bathinda will be final & binding.
6. **SAMPLE/BRAND/MAKE/WEIGHT/CALIBRATION:-**
Sample where asked for, will invariably be made available and sent along with the quotations. However, Brand/Make/Weight etc. must be mentioned clearly in the quotations. Technical literature/pamphlet should also be enclosed.
7. **REJECTION:-**
Quotation not conforming to the set procedure as above will be rejected.
8. **CORRESPONDANCE:-**
No correspondence regarding acceptance/rejection of a quotation will be entertained.

MRSPTU shall not be held responsible for any postal delay in sending or late receipt of quotation. Quotation should be free from corrections & erasures.



Appendix-'A'

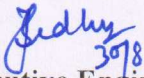
**MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY,
DABWALI ROAD, BATHINDA**

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Supply of Items for House Keeping department of MRSPTU, Bathinda

S. No.	Description of Items	Qty (approx.)	Rate
1.	Phenyl White (Make- Easy Day, Easy Max, Gainda)	300 Ltr.	
2.	Harpic Blue 400 ML	100 PC	
3.	Harpic Red 400 ML	80 PC	
4.	Colin 500 ML	80 PC	
5.	Room Freshener 125 GM	80 PC	
6.	Washing Powder	100 Kg	
7.	Broom (Soft Thukral)	80 PC	
8.	Broom (Hard) 500 GM	400 PC	
9.	Hit Black 400 ML	100 PC	
10.	Hit Red 400 ML	100 PC	
11.	Odonil 50 Gm (4PC 1 Pkt)	30 Pkt.	
12.	Mop (Pocha) 28" x 24"	200 PC	
13.	Sack (Bori) Empty 100 KG	150 PC	
14.	Wiper Steel Rod (Size- 20")	50 PC	

Specifications Checked & Verified.


Executive Engineer,
MRSPTU, Bathinda.