

RESUME

Varkha

Permanent Address:-

6871, Guru Nanak Pura Mohalla,

Bathinda-151001

Mob. NO:-7814644185

CAREER OBJECTIVE :-

My aim to be a complete professional focused on achieving excellence by making almost use of my abilities. I expect my learning to be enriched by working for a dynamic organization and also believe in enhancing my abilities.

EDUCATION & QUALIFICATIONS:-

- 10th Passed from PSEB Mohali (Pb.) with 60%.
- 10+2 Passed from PSEB Mohali (Pb.) with 75%.
- B.Com. passed from Punjabi University Patiala with 62%.
- M.B.A.(HR) passed from Punjabi University Patiala . in 2023 with 80%.

SOFT SKILLS & OTHER EXPERIENCE:-

- Six months Teaching experience in Punjab Institute Technology Nandgarh in MRSPTU.
- 1 Year Teaching experience in MRSPTU
- Basic computer Knowledge.

STRENGTH:-

- Hardworking and systematic in work
- Positive Attitude
- Flexible in nature and taking up the new responsibilities
- Good Communication Skills
- Good Deliver output in less time without losing efficiency.

PERSONAL DETAILS:-

□ Father's Name	:-	S. Kashmir Singh
□ Date of Birth	:-	26-11-1998
□ Nationality	:-	Indian
□ Marital Status	:-	Unmarried
□ Gender	:-	Female
□ Language Known	:-	English, Punjabi & Hindi.

DECLARATION:-

I hereby declare that all above information are true to the best of my knowledge and belief.

Date.....

Varkha

