

# Shivani Sharma

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## About

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A rigorous task driven Professional with substantial experience in Human Resource and management. Adopt at leveraging superior communicative and interpersonal skills to interact with diverse individuals and groups at all organization level.

## EDUCATION

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Qualified CTET (Paper 1 & Paper 2)	Dec 2024
Qualified UGC NET (PhD eligibility only)	Dec 2024
Bachelor in Education, Raja Mahendra Pratap University, Aligarh Uttar Pradesh	Aug 2023
Master of Commerce, Central University of Punjab	Aug 2020 – June 2022
Bachelor of Commerce, Baba Farid Group of Institution Bathinda, Punjab	Aug 2017 – May 2020
Intermediate, D.A.V School, Bathinda, Punjab	Aug 2016 – May 2018
High School, D.A.V School, Bathinda, Punjab	Aug 2014 – May 2016

## WORK EXPERIENCE

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- Currently Working as an Assistant Professor at Maharaja Ranjit Singh Punjab Technical University (MRSPTU), Bathinda, Punjab.
- Worked as an Assistant Professor in SSD GIRLS' College Bathinda (Autonomous college) in commerce on contract basis from 06 Sep 2022 to 15 May 2023.
- Evaluated 300+ answer copies of university exams of Patiala university.
- Successfully managed and reviewed exams, ensuring a high level of accuracy and adherence to grading guidelines.
- Organized ONE DAY NATIONAL SEMINAR ON EMPOWERING YOUTH FOR A SUSTAINABLE TOMORROW- RECENT TRENDS AND THE ROADMAP sponsored by ICSSR Chandigarh.

## Publications

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- **E- Commerce Mechanics: A Process Revolution for the Retail Industry**  
Contributed research paper with ISBN 978-93-6112-554-6 in book Transformation of India: Exploring Multifaceted Dimensions
- **Evolution of Corporate Communication with Social Media**  
Contributed research paper with ISBN 978-93-91943-99-8 in book Social Media in Contemporary Society
- **Review of NEP and its Role in Transforming education in India**  
Contributed research paper with ISBN 978-81-19370-94-8 in book National Education Policy 2020: Journey Towards Holistic Education
- **An Empirical Analysis of the Factors Influencing the Women Investment Behavior -With Special Reference to Women in Bathinda District**  
Proceedings of the 2nd Indian International Conference on Industrial Engineering and Operations Management, (NIT) Warangal, India, August 16-18, 2022

## INTERNSHIP

- **National Training Programme on rights of women in India** October 7, 2023  
organized by women security cell
- **Vardhan Consulting Engineers – HRM and Recruitment Intern** June 2021 – July 2021  
**Bathinda, Punjab**  
*- Worked as an Intern in HRM and recruitment process in 2021 for about 2 months which helps in enhancing leadership skills and helps in improving Analytical decision making*
- **Baba farid Group of Institution – Strategic Management** Mar 2020 – May 2020  
*-learned about Strategic Management as an Intern in Baba farid group of Institutions in session 2020 for about 3 months*
- **Google – Fundamentals of Digital Marketing** Mar 2019 – Mar 2019  
*-learned about Digital Marketing by completing various tasks*

## SEMINAR AND CONFERENCE

- **Presented the paper titled:** March 9, 2024  
**“TRANSFORMATIVE EDUCATION AND YOUTH EMPOWERMENT IN AN EVOLVING ENVIRONMENT: A WAY TO A TECHNOLOGICAL DEVELOPMENT IN GREEN WORLD”**  
The national seminar on empowering youth for a sustainable tomorrow: Recent Trends and The Roadmap, SSD Girls’ College, Bathinda
- **Presented the paper titled:** June 14, 2023  
**“THE IMPACT OF SOCIAL MEDIA ON TRANSFORMATION OF BUSINESS ORGANISATIONS”**  
The one-day ICSSR sponsored National Conference on Business transformation for a sustainable future: roadmap for success, Punjabi University Guru Kashi Campus, Talwandi Sabo
- **Presented the paper titled:** May 4, 2023  
**“EVOLUTION OF CORPORATE COMMUNICATION WITH SOCIAL MEDIA”**  
The National Seminar sponsored by ICSSR on the power and influence of social media in Contemporary Society, University College, Ghudda, Bathinda
- **Presented the paper titled:** April 29, 2023  
**“ATTRIBUTES AND PRACTICES OF CSR”**  
The one-day National seminar on understanding the contemporary social-religious economic, and political issues in Punjab, Regional centre, Panjab University, Chandigarh
- **Presented the paper titled:** April 10-11, 2023  
**“THE CONTRIBUTION OF HIGHER EDUCATION TO THE REALIZATION OF THE SUSTAINABLE DEVELOPMENT GOALS”**  
The 1<sup>st</sup> International Conference on Higher education in relation to sustainable development, VIDHYADEEP university, Surat, Gujarat
- **Presented the paper titled:** March 25, 2023  
**“REVIEW OF NEP AND ITS ROLE IN**

## **TRANSFORMING EDUCATION IN INDIA”**

The National Seminar on national education Policy 2020: Journey towards Holistic education, S.D. Kanya Mahavidyala Mansa, Punjab

- **Participated and presented the paper titled:** March 03-04, 2023  
**“E-Commerce Mechanics: A process revolution for the retail industry”**  
The International Seminar on “Transformation of India @75”  
Sponsored by ICSSR jointly organized by Department of Economics,  
Commerce and Management St. Bede’s College Shimla
- **Presented the paper titled:** February 28, 2023  
**“ROLE OF EMPLOYEE HEALTH AND MENTAL WELL BEING IN ATTAINING ORGANISATIONAL OBJECTIVES”**  
The National seminar on Global Science for Global Wellbeing,  
Maharishi Dayanand College of education, Abohar
- **Presented the paper titled:** February 24, 2023  
**“NEW EDUCATION POLICY 2020: REFORM IN EDUCATION SECTOR”**  
The National seminar on New Education Policy 2020- Need of the Hour  
Maharishi Dayanand College of education, Abohar
- **Attended webinar on** FEBRUARY 17, 2023  
**“A WAY AHEAD FOR IMPLEMENTING NEP IN HEI’S”**  
The leader’S’peak lecture series organized in collaboration with Department of education and community service and Nodal officer, NEP Punjabi University Patiala
- **Participated and presented the paper titled:** January 24-25,2023  
**IMPACT OF COVID-19 ON SHOPPING HABITS OF CONSUMERS**  
The International conference on NextGen Innovation- Engage, Embrace and Adapt in the Era of Digital Transformation, ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS), Chennai, Tamil Nadu
- **Participated and presented the paper titled:** January 24-25,2023  
**CONSUMER PERCEPTION TOWARDS ONLINE SHOPPING DURING COVID-19 PANDEMIC SITUATION- WITH SPECIAL REFERENCE TO CALICUT DISTRICT IN KERALA**  
The International conference on NextGen Innovation- Engage, Embrace and Adapt in the Era of Digital Transformation, ETHIRAJ COLLEGE FOR WOMEN (AUTONOMOUS), Chennai, Tamil Nadu
- **Presented the paper titled:** December 19-20, 2022  
**“MUTLIPLE ENTRY AND EXIT IN ACADEMIC PROGRAMMES: IS IT A PRAGMATIC APPROACH?”**  
The two day National Seminar on Academic Bank of Credit And Multiple Entry and exit in Academic Programmes, Central University Of Punjab, Bathinda
- **Presented the paper titled:** November 19, 2022  
**“NATIONAL EDUCATION POLICY: WAY FOR SUSTAINABLE EDUCATION AND SOCIOECONOMIC DEVELOPMENT”**  
The national seminar on roles and responsibilities of HEIs in effective implementation of NEP\_2020, SSD Girls’ College, Bathinda
- **An empirical analysis of the factors influencing the women investment behavior - with special reference to women in Bathinda district** Aug 16-18, 2022  
The second Indian International Conference On Industrial Engineering And Operations Management  
Warangal, Telangana, India, Host: NITW and JNTU Hyderabad

- **Dissertation on An empirical analysis of women investment behavior and their risk taking capabilities with Special references to Bathinda district in Punjab** Aug 2020 – June 2022  
*-implemented and presented in Central University of Punjab*
- **Live project on consignment account** Mar 2018 – Apr 2018  
*- implemented and presented to other students in college*
- **Live project on Final accounts of a company** Oct 2017 – Nov 2017  
*- implemented and presented to other students in the college*

## **CERTIFICATION**

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- **Certificate of Appreciation**  
*- Certified by Bathinda Flower Festival*
- **Certificate of Teacher Appreciation**  
*-certified by Shri Sanatan Dharam Girls' College, Bathinda*
- **Certificate of participation in Quiz in Indian Cyber Crime Coordination Centre, MHA and MyGov**  
*-certified by Ministry of Home Affairs*
- **Certificate of participation organized by ICSSR in National Webinar on Digitalization and sustainable Business model innovation in rural India: pathways for the future**  
*- certified by Central University of Punjab*
- **Preparing to Manage Human Resource**  
*-certified by Coursera*
- **Certificate of Computer Applications**  
*-certified by Shree Ganesh computer centre*
- **Participation in Business Quiz in 7<sup>th</sup> International fest VIBGYOR**  
*-certified by Baba farid group of Institutions*
- **Certification of Participation in NFLAT**  
*-certified by National Centre for Financial Education*
- **Participation in Jagran young editor program**  
*-certified by Dainik Jagran*
- **Certification of Achievement in IMM Olympiad**  
*-certified by International Master Mathematics Olympiad, IQ Zone*

## **Languages Known**

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- English (*Full Professional Proficiency*)
- Hindi (*Native*)
- Punjabi (*Native*)

## **SKILLS**

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- Project Management
- Decision Maker
- Extreme Leadership qualities
- Public speaker
- SPSS
- TALLY
- MS excel/ MS word/ MS power point
- Problem Solving
- Analytical Decision maker
- Team work

## **Extra/Co-Curricular Activities**

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- Dance performance on Foundation day celebration in Central University of Punjab
- Awarded for Promotions of Magnet event of 2018 and 2019 in VIBGYOR
- Participated in Stock Mind season 6 held by ICICI
- Participated in Declaration Competition in “Jalian Wala Bagh Massacre”
- Participated in theme fashion show event in BFCMT
- Participated and won 2<sup>nd</sup> price in Lohri Dance Competition
- Participated in district level Badminton Tournament

## **Declaration:**

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I hereby declare that all the above mentioned information is true and correct to the best of my knowledge.

