



# SONALI SHARMA

## WORK EXPERIENCES

At present working as guest faculty in maharaja Ranjit Singh Punjab Technical University, Bathinda since 07-08-2024

## EDUCATION

ADCA (Shri Balaji groups of institution)

M.COM 2022 (91.5%) (SSD Girls college, Bathinda)

B.COM 2020 (72.93%) (SSD girls college Bathinda)

12<sup>TH</sup> 2017 (65%) (Police Public school, Bathinda)

10<sup>th</sup> 2015 (7.8) CGPA (Police Public school, Bathinda)

## SKILLS

Detail-oriented commerce professional with skills in financial analysis, basic accounting, Excel for business, and academic administration. Strong communication, organizational, and event coordination abilities.

## OBJECTIVE

Dedicated and motivated aspiring educator seeking a teaching position where I can utilize my strong communication skills, subject knowledge, and passion for teaching to contribute to students' academic growth and the overall development of the institution.



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## LANGUAGES KNOWN

- . English
- . Hindi
- . Punjabi

## HARD SKILLS

- . Computer Basics
- . Power point
- . Excel
- .MS Word