ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਤਕਨੀਕੀ ਯੂਨੀਵਰਸਿਟੀ ,ਬਠਿੰਡਾ
ਡੱਬਵਾਲੀ ਰੋਡ ,ਬਠਿੰਡਾ 151001 -
Maharaja Ranjit Singh Punjab Technical University
DABWALI ROAD, BATHINDA-151001
[A State University Estb. by Govt. of Punjab Act No. 5(2015) u/s 2(f) & Approved u/s 12B of UGC Act, 1956]

ਐਸੋ. ਡੀਨ (ਅਕਾਦਮਿਕ ਮਾਮਲੇ) **Associate Dean (Academic Affairs)**

Ref. No.: DAA/MRSPTU/Notifications/ 235 **Date:** 11.11.2025

NOTIFICATION

REGARDING B.TECH. FINAL YEAR STUDENTS TO JOIN INTERNSHIP DURING 8TH SEMESTER

Consequent upon the approval of the competent authority vide dated 05.11.2025, the following guidelines is made regarding internship opportunity to be provided to the eligible 8th semester B.Tech. (2022 batch onwards) students of all branches of **GZSCCET, MRSPTU, Bathinda**, in lieu of their regular teaching semester:

1. Only those students can opt for internship in 8th semester who have been given pre-placement offer (PPO) by a company during any campus/off-campus placement drive conducted through Training and Placement Department of the University, and the company has made it mandatory for the student to join the company for internship for the entire duration of the 8th semester (Jan-Jun 2026).
2. The students shall submit a formal application to the office of Director (T&P) before December 31st, 2025 enclosing all supporting documents including placement offer letter. All such applications shall be scrutinized by the Director (T&P). The final list of student permitted to undergo internship shall be announced by them before January 15th, 2026.
3. The number of credits for internship undertaken by the students shall be equal to the number of credits prescribed for 8th semester of study scheme of their respective branches.
4. The students should exercise due diligence while choosing the internship option. Once request to join internship of a student is approved, he/she cannot join back the college for attending classes in the 8th semester and he/she has to complete the internship in the allowed industry/company. In case the student could not submit the internship completion certificate, he/she shall be considered detained in this semester (Jan-Jun 2025).
5. After joining the internship, the student shall have to fulfill the following requirements:
   (a) The student has to submit the joining letter of the internship within seven days of the start of internship or latest by 30/01/2026.
   (b) He/she cannot change the company in between the internship.
   (c) The student has to complete at least 4 months duration of internship.
   (d) A minimum of 75% attendance at the internship is compulsory to avoid detention in 8th semester.
   (e) The student has to maintain the Daily Diary during the internship and submit it to the concerned department along with his/her Attendance Report, Comprehensive Internship Report and Internship Completion Certificate duly signed by company official, towards the end of semester for evaluation purposes.
   (f) The student has to go through the evaluation process as and when decided and intimated by the department.
   (g) Department or institute officials can contact or visit the company anytime to carry out inspection of the student during internship.
   (h) The student may be asked anytime to share his/her location during the period of internship.

6. The following process of evaluation shall be followed for internship:

Internal evaluation			External evaluation	
First on-site* evaluation by concerned department (During first two months of internship)	100		Evaluation by company official/ internship in-charge	100
Second on-site* evaluation by concerned department (During next two months of internship)	100		Evaluation in the department (External viva/presentation at the end of semester)	100
Evaluation in the department (Internal viva/presentation at the end of semester)	100			
Total internal marks	300		Total external marks	200
The internal and external evaluation marks of students shall be sent to the COE for award of letter grade and SGPA.				

** On-line evaluation may be carried out for international and distant domestic locations.*

for **Associate Dean (Academic Affairs),**
MRSPTU, Bathinda

Copy to:

1. PA to Vice Chancellor, MRSPTU, Bathinda for information to the Vice Chancellor please.
2. Registrar, MRSPTU, Bathinda
3. Controller of Examinations, MRSPTU Bathinda
4. Campus Director, GZSCCET, MRSPTU, Bathinda
5. Director, Training & Placement, MRSPTU, Bathinda
6. Prof. I/C CRC, MRSPTU, Bathinda
7. Prof I/C Finance, MRSPTU, Bathinda
8. HoDs: GZSCCET, MRSPTU, Bathinda through E-mail
9. Prof. I/C ITES, MRSPTU, Bathinda to upload it on university website