

MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY

**BATHINDA
AGENDA**

VOLUME-I

FOR THE 2nd MEETING

OF

BOARD OF GOVERNORS

TO BE HELD AT

11:30am on Monday 7th Sept, 2015

VENUE

**MAHATMA GANDHI STATE INSTITUTE OF PUBLIC
ADMINISTRATION, SEC-26, CHANDIGARH**

MEMBERS ON BOARD OF GOVERNORS

- | | | |
|-----|--|---------------|
| 1. | Chief Secretary
Govt. of Punjab. | Chairman |
| 2. | Principal Secretary
Govt. of Punjab, Deptt. of Tech. Edu. & Indl. Trg. | Vice Chairman |
| 3. | Vice-Chancellor
Maharaja Ranjit Singh State Technical University, Bathinda. | Member |
| 4. | Vice-Chancellor
I K Gujral, Punjab Technical University, Jalandhar. | Member |
| 5. | Secretary to Govt. of Punjab
Department of Finance. | Member |
| 6. | Director
Technical Education & Industrial Training, Punjab. | Member |
| 7. | Chairman of the North-West Committee
All India Council for Technical Education, Chandigarh. | Member |
| 8. | President of the Confederation of
Indian Industry or his nominee. | Member |
| 9. | Director of Indian Institute of Technology, Ropar. | Member |
| 10. | Sh. Rajinder Gupta, Managing Director
Trident Group of Industries, Barnala, Sangrur. | Member |
| 11. | Sh. Rajinder Kumar Mittal, Chairman & Managing Director
M/s BCI Industries and Infrastructures Ltd. Bathinda. | Member |
| 12. | Dr. S.K. Salwan, Former Vice Chancellor
I K Gujral Punjab Technical University &
Chairman, Armament Research Board, New Delhi. | Member |
| 13. | Sh. Chandra Mohan, Formerly Vice-Chairman
& MD, Punjab Tractors & Swaraj Group. | Member |
| 14. | Dr. J.S. Hundal, Campus Director
Giani Zail Singh, PTU Campus, Bathinda. | Member |
| 15. | Registrar, Maharaja Ranjit Singh
State Technical University, Bathinda | Member-Secy |

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ITEM No. 2.1

CONFIRMATION OF THE PROCEEDINGS OF 1st (FIRST) MEETING OF BOARD OF GOVERNORS OF M.R.S.S.T.U. BATHINDA.

The 1st meeting of Board of Governors of the University was held on 15.06.2015 at Punjab Bhawan, Chandigarh. The proceedings of the meeting were circulated to all the members. The comments were received on the Proceedings from Director, Deptt. of Technical Education & Industrial Training (Technical Education Wing), Punjab, Chandigarh vide his memo no. 1378/S-1/E.C.C./2015 dated 17.08.2015 (**Annexure-1 at page no. 1**). The proceedings of the minutes are placed at **Annexure-2 from page no. 2 to 13**.

Matter is put up to the Board of Governors for confirmation.

ITEM No. 2.2 **TO REPORT ACTION TAKEN ON THE DECISIONS TAKEN IN THE 1st (FIRST) MEETING OF BOARD OF GOVERNORS OF M.R.S.S.T.U. BATHINDA HELD ON 15.06.2015.**

ITEM No. 1.1 **CONSTITUTION OF FINANCE COMMITTEE OF MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY, BATHINDA.**

Decision Taken: Approved with the amendments that

- (i) Finance Officer of MRSSTU, Bathinda will be the Member Secretary of the Finance Committee.
- (ii) The meeting of Finance Committee will be held atleast 04 times in a year initially.
- (iii) The Registrar of MRSSTU, Bathinda will be the nominee of the Chairman, Board of Governors.

Action Taken: Implemented. Finance Committee has been constituted vide University's notification no.Reg./Notification/01 dated 26.06.15.

ITEM No. 1.2 **FORMATION OF ACADEMIC COUNCIL OF MRSSTU, BATHINDA.**

Approved.

Decision Taken: The following persons were nominated by the Board to the Academic Council.

(i) Sr. No. 05:- Two Eminent Industrialists.

- (a) S. Karnail Singh Gharial, President, Punjab State Agricultural Implements Manufacturers' Association or his nominee
- (b) Dr. S.S.Marwaha, CEO, Biotechnology Incubator, Punjab, Ludhiana.

(ii) Sr. No. 06:- Two Eminent Technologists.

- (a) Sh. Sanjeev Nagpal, Sampurn Agri Ventures Pvt. Ltd. (SAVPL), Panchkula (Haryana).
- (b) Sh. Prabh Dass, MD and CEO, HMEL, Guru Gobind Singh Refinery, Bathinda or his nominee.

Action Taken: Implemented. Academic Council has been constituted vide University's notification no.Reg./Notification/02 dated 26.06.15. The file for approval of Deans of faculties is with the office of the Chairman, Board of Governors of the University. The Deans of faculties have been approved by the Hon'ble Chairman, Board of Governors and put up to the Board of Governors for ratification (**Annexure-3 from page no. 14 to 15**).

ITEM No. 1.3 **CONSTITUTION OF BUILDING WORKS COMMITTEE OF MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY, BATHINDA.**

Decision Taken: The following Building Works Committee is hereby constituted.

- | | |
|---|-------------|
| 1. Vice Chancellor, MRSSTU, Bathinda | Chairman |
| 2. Registrar, MRSSTU, Bathinda | Member |
| 3. Finance Officer, MRSSTU, Bathinda | Member |
| 4. Chief Engineer
Public Works Deppt. (B&R),
Provincial Division Punjab or his Nominee
not below the rank of Superintendent Engineer | Member |
| 5. Chief Architect Punjab or his nominee | Member |
| 6. One Representative of Punjab Energy
Development Agency (PEDA), Punjab | Member |
| 7. Head, Deptt. of Civil Engg. of the constituent
College/Campus | Member |
| 8. Head, Deptt. of Architecture
of the constituent College/Campus of
MRSSTU, Bathinda. | Member |
| 9. Executive Engineer, MRSSTU, Bathinda | Member-Secy |

Action Taken: Implemented. Building Works Committee has been constituted vide University's notification no.VC/Notification/03 dated 26.06.15. The 1st meeting of Building Works Committee has been held on 24.07.15. It's proceedings are being put up for approval of Board of Governors as separate **item no. 2.3.**

ITEM No. 1.4 **FORMATION OF BOARD OF STUDIES FOR VARIOUS COURSES, MRSSTU, BATHINDA.**

Decision Taken: The Board of Studies for different subjects shall be constituted as per regulations of I K Gujral Punjab Technical University, Jalandhar and put up before the next meeting of Board of Governors. The syllabi, curricula and academic regulations of I K Gujral PTU, Jalandhar shall be followed for the time being.

Action Taken: The Board of Studies for different subjects as per regulations of IKG Punjab Technical University have been proposed, and these are being put up to Board of Governors as separate item. **Item no. 2.19.**

ITEM No. 1.5 CONSTITUTION OF COMMITTEE FOR DRAFTING THE REGULATIONS (ORDINANCES/BYE-LAWS/ STATUTES) OF THE UNIVERSITY.

Decision Taken: After discussion, it has been conveyed to the Board of Governors by Secretary, Technical Education & Industrial Training, Punjab, and Vice Chancellor, I K Gujral PTU Jalandhar, the draft regulations of I K Gujral PTU Jalandhar has already been prepared but have not been notified. The Board of Governors decided that the regulations for both the Universities shall remain the same. In view of this, it was further decided that the draft regulations prepared for IKG PTU will be studied by both the Vice Chancellors within 30 days and their observations will be put up before the next meeting of Board of Governors.

Action Taken: The matter also came up for discussion in the 55th meeting of Board of Governors of IKG – Punjab Technical University held on 03.07.2015. After discussion a committee has been constituted (**Annexure-4 from page no. 16 to 17**) to draft Statutes/ Ordinances/Bye Laws/Sub-regulations etc. of both the Universities. The first meeting of the committee has been held at Bathinda on 28.08.2015.

ITEM No. 1.6 REGARDING CO-OPTING OF OFFICIATING REGISTRAR, MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY, BATHINDA.

Decision Taken: Approved.

Action Taken: Implemented.

Dr. Jasbir S. Hundal, Campus Director, GZS–PTU Campus (now GZSCCET), Bathinda has been directed to officiate as Registrar of MRSSTU, Bathinda vide University's office order endst. no.195-200 dated 25.06.2015. The post has been advertised in the newspapers for appointment of Registrar as per UGC guidelines (**Annexure-5 at page no. 18**).

ITEM No. 1.7 REGARDING ADOPTION OF NOMENCLATURE OF FACULTY POSITIONS AND DEFINITIONS OF AFFILIATED COLLEGE, CONSTITUENT COLLEGE AND AUTONOMOUS COLLEGE AS PER UGC REGULATIONS.

Decision Taken: Approved.

Action Taken: Further since granting of autonomy to colleges required amendments in the act, it is required that UGC guidelines for autonomous colleges to be adopted and necessary amendment in the act for creation of autonomous colleges be made. The UGC guidelines in this regard are being placed at **Annexure-6 from page no. 19 to 52**.

ITEM No. 1.8 PROPOSED DEVELOPMENT OF INFRASTRUCTURE.

Decision Taken: It is decided that the development plan of infrastructure for the university will be put up before the meeting of Building Works Committee, the recommendations of the committee will be put up in the next meeting of Board of Governors for decision.

Action Taken: The detailed proposal for development of Infrastructure for University and its constituent colleges/institutes was deliberated and approved by Building Works Committee meeting held on 24.07.2015. A separate agenda item is placed for approval of the Board of Governors at **item no. 2.3.**

ITEM No. 1.9 PROPOSED CREATION OF TEACHING POSITIONS.

Decision Taken: Approved in principle. However, it was suggested that options may be obtained from persons in I K Gujral Punjab Technical University, Jalandhar and its constituent colleges/campuses to shift to Maharaja Ranjit Singh State Technical University, Bathinda. The detail be put up in the next meeting of Board of Governors alongwith observations of Vice Chancellor, MRSSTU, Bathinda.

Action Taken: This issue of transfer of faculty and staff was also deliberated upon in 55th meeting of Board of Governors IKG – Punjab Technical University. In context with decision taken, a meeting of both the Registrars of the IKG – Punjab Technical University, Jalandhar and Maharaja Ranjit Singh State Technical University, Bathinda was held in the office of the Registrar, MRSSTU, Bathinda, for transfer/shifting from one University to another. The proposal made in this regard is placed on **Annexure-7 from page no. 53 to 55.** This issue was also deliberated upon in the 57th meeting of Board of Governors of IKG – PTU Jalandhar held on 07.08.2015. The decision of Board of Governors, IKG – Punjab Technical University, Jalandhar is placed at **Annexure-8 at page no. 56 to 57.** A separate agenda item is placed for approval of the Board of Governors at **item no. 2.5.**

ITEM No. 1.10 PROPOSED CREATION OF ADMINISTRATIVE, NON-TEACHING/TECHNICAL AND SUPPORTING STAFF POSITIONS.

Decision Taken: The following decisions were taken.

- (i) The appointment of Deans will not be made on permanent basis, Deans should be appointed for 03 years on rotation basis from amongst senior faculty members (Professors) from the Departments of the University or its constituent colleges/campuses.

(ii) The creation of posts in the university will be discussed again in the next meeting. The possibility of transfer of employees from I K Gujral Punjab Technical University, Jalandhar and its constituent colleges/campuses to MRSSTU, Bathinda alongwith the observations of Vice Chancellor, MRSSTU, Bathinda shall be put to the Board in the next meeting.

Action Taken: In regard to point (ii) above, this matter was also deliberated upon in the 57th meeting of Board of Governors of IKG – PTU Jalandhar held on 07.08.2015. The decision of Board of Governors, IKG – Punjab Technical University, Jalandhar is placed at **Annexure-8 from page no. 56 to 57**. A separate agenda item is placed for approval of the Board of Governors at **item no. 2.8**.

ITEM No. 1.11 PROPOSED INTERIM BUDGET FOR THE YEAR 2015-16.

Decision Taken: It is decided that Budget proposal for the year 2015-16 and 2016-17 will be put up in the next meeting of Board of Governors through Finance Committee of the MRSSTU, Bathinda.

Action Taken: The 1st meeting of the Finance Committee was held on 13.08.2015 and a separate agenda item is placed for approval of the Board of Governors at **item no. 2.4**

ITEM No. 1.12 REGARDING OPENING A BANK ACCOUNT.

Decision Taken: Approved.

Action Taken: Implemented.

A bank account has been opened in Central Bank of India at GZS Campus College of Engg. & Technology, Bathinda. A Finance Investment Committee comprising of 1. Prof. G.S. Bath, Coordinator, Civil Engg., 2. Prof. Harish Garg, Associate Professor, Mechanical, 3.Sh.Varun Garg Chartered Accountant, (GZSPTU Campus, Bathinda), 4.Sh. Subhash Bansal, Supdt. Accounts has been constituted vide office order endst. no. 323 dated 13.07.2015 for investment of the funds available with the University. The recommendations of the committee was put up before the Finance Committee in its 1st meeting held on 13-08-2015 and the minutes of Finance Committee meeting are being put up as separate item **2.4**

ITEM No. 1.13 CHANGE OF NAME/STATUS OF THE GIANI ZAIL SINGH PUNJAB TECHNICAL UNIVERSITY CAMPUS, BATHINDA.

Approved.

Decision Taken: The Giani Zail Singh-PTU Campus, Bathinda shall now be called
**Giani Zail Singh Campus College of Engineering & Technology,
Bathinda
(A Constituent College of Maharaja Ranjit Singh State Technical
University, Bathinda)**

It shall be governed by the Board of Governors of MRSSTU, Bathinda, hereafter.

However, Principal Secretary, Govt. of Punjab, Deptt. of Technical Education & Industrial Training Punjab shall look into its technicalities.

Action Taken: It has been notified vide office order no. Estb.837dated 25.06.15 However, in pursuance of Board of Governors decision a detailed file containing brief history of the college alongwith legal opinions has been submitted to Principal Secretary, Deptt. of Technical Education & Industrial Training, Govt. of Punjab-cum-Vice Chairman of Board of Governors vide University's letter no. 269 dated 07.07.2015 (**Annexure-9 from page no. 58 to 62**).

**ITEM No. 1.14 REGARDING THE PITs WITHIN THE JURISDICTION OF MAHARAJA
RANJIT SINGH STATE TECHNICAL UNIVERSITY, BATHINDA.**

Decision Taken: Approved.

Action Taken: A revised list of courses for different Punjab Institute(s) of Technology have been approved by Hon'ble Chairman, Board of Governors. It is being submitted for ratification as **item no. 2.10**.

ITEM No. 1.15 AFFILIATION OF COLLEGES.

Approved.

Decision: Necessary notification in this regard shall be issued by the Deptt. of Technical Education & Industrial Training, Punjab at the earliest in view of the fact that admission process have already started.

Action Taken: A notification in this regard has been issued by Govt. of Punjab, Deptt. of Technical Education & Industrial Training, Punjab (**Annexure-10 from page no. 63 to 64**). Prof. R.K. Bansal has been given charge of officiating Director, College Development Council. He has been entrusted with responsibilities of dealing with the affiliations of the colleges lying in the jurisdiction of the University, transfer/collection of affiliation fee and to deal with other relevant matters.

ITEM No. 1.16 REGARDING ADOPTION OF PURCHASE RULES.

Decision Taken: It has been decided that the purchase rules of I K Gujral Punjab Technical University, Jalandhar will be followed for the time being.

Action Taken: Implemented.

The purchase rules of IKG – Punjab Technical University, Jalandhar has been obtained (**Annexure-11 from page no. 65 to 66**) and these are being implemented in University. Board is hereby informed that MRSST University has resorted to e-tendering for all procurements and hiring of services.

ITEM No. 1.17 DELEGATION OF POWERS TO THE UNIVERSITY OFFICERS.

Decision Taken: It has been decided that the rules of I K Gujral Punjab Technical University, Jalandhar in this regard will be followed for the time being.

Action Taken: The rules as proposed in the draft of rules/regulations/ordinances submitted to Govt. of Punjab by Punjab Technical University in reference to delegation of financial and administrative powers is placed as a separate **item no. 2.11.**

ITEM No. 1.18 REGARDING THE PURCHASE OF OFFICIAL VEHICLES.

Decision Taken: Vehicles at Sr. No. 01 to 04 in Phase-1 approved.

Action Taken: One Car (Innova) for Vice Chancellor has been purchased. Other vehicles are being procured and process has been initiated. Instead of TATA-407, permission may kindly be accorded to purchase TRAVELLER DELIVERY VAN (FORCE MOTORS) for carrying Examination Material.

ITEM No. 1.19 REGARDING TERMS AND CONDITIONS OF VICE CHANCELLOR OF MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY, BATHINDA.

Decision Taken: Approved.

Action Taken: Implemented.

ITEM No. 1.20 APPROVAL OF MISSION AND VISION OF MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY, BATHINDA.

Decision Taken: A sub-committee shall prepare Mission and Vision of the University. These shall be circulated to all the members of the Board and their observations shall be submitted in the next meeting of Board of Governors.

Action Taken: A committee comprising of 1.Dr.Ashok Kumar Goel, Professor (Electronics & Comm.Engg.), 2.Dr. Sanjiv Aggarwal, Associate Professor (Civil Engg.), 3.Prof. Karanvir Singh, Dean (Academic affairs) of College 4.Ar.Ripudaman Singh, Dy. Dean (Academic affairs) of College was constituted vide office order no. VC/225 dated 03.07.2015 to draft Mission & Vision of the University. A separate agenda item is placed for approval of the Board of Governors at **item no. 2.12.**

ITEM No. 1.21 REGARDING THE DESIGN OF INSIGNIA FOR THE MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY, BATHINDA.

Decision Taken: Approved.

Action Taken: Implemented.

The entries received for Design of Insignia and recommendations of the committee constituted for the purpose of proposing Design of Insignia of Maharaja Ranjit Singh State Technical University, Bathinda have been received and these recommendations have been put up to the office of Hon'ble Chief Minister of Punjab.

The matter is placed before Board of Governors for information.

ITEM No. 1.22 REGARDING THE PERMISSION TO HIRE THE SERVICES OF NEWS AGENCY.

Approved.

Decision Taken: In the meantime elaborate policy will be put up in the next meeting of Board of Governors and Vice Chancellor is authorized to take decision in this regard.

Action Taken: A committee comprising of 1. Dr. Sanjiv Aggarwal, Associate Professor, Deptt. of Civil Engg., 2. Prof. Karanvir Singh, Dean (Academics) of College, 3.Sh.Gurdeep Singh, Registrar of College 4. Sh.Ramesh Garg, Senior Assistant, Accounts Section have been constituted vide office order endst. no. 299-303 dated 10.07.2015 to propose a policy for the same. An advertisement for this purpose was given in the newspapers for sealed tenders invited from reputed resourceful, and INS accredited advertising agencies (**Annexure-12 at page no. 67**). As only one firm had applied. Thus, it was re-advertised and date of application has been extended upto 17.08.2015 (**Annexure-13 at page no. 68**). A letter has also been written (**Annexure-14 at page no. 69**) to DPRO for information regarding newspapers ready to accept advertisement at DAVP rates. The Vice Chancellor may be authorized to take suitable action guided by maximum discount.

ITEM No. 1.23 TO DEVELOP/PURCHASE SOFTWARE FOR ERP SOLUTIONS.

Decision Taken: Approved with the directions that before finalization of purchase, it will be put up before the Board of Governors. Vice Chancellor is authorized to take decision in this regard.

Action Taken: A committee comprising of 1.Prof.Karanvir Singh, Dean (Academic affairs) of College 2.Prof. Sanjay Bhatnagar, Coordinator, Computer Applications, 3.Prof.Harish Garg, Dy. Dean (Exams.), 4.Prof.Paramjeet Singh, A.P., CSE, 5.Sh.Subhash Chander Bansal, Supdt. Gr.-II, Accounts

Section has been constituted vide office order endst. no. 304-311 dated 10.07.2015 who is interacting with various companies which are providing such solution to Academic Institutions. A DPR is being prepared for the ERP solution for calling the tenders, based on inputs from these companies.

ITEM No. 1.24 ADMISSIONS AND CONDUCT OF EXAMINATIONS.

Approved.

Decision Taken: Admission and examination of new batch 2015 in all its constituent/affiliated colleges shall be taken up by the University. The decision of earlier batches in this regard shall be put up in the next meeting of the Board of Governors.

Action Taken: Matter was deliberated with concerned officials in presence of Vice Chancellor as per the opinion it was felt that due to limited infrastructure and resources, University is not in position to take up Examination work of earlier batches. **However, it shall carry out all other activities such as Sports, Cultural, NSS, NCC activities etc. for its affiliated colleges, for all batches of students.**

However, it is brought to the notice of the Board that tender (e tender) has been floated for the required software and purchase of hardware for Admission and Examination work looking at the urgency of these works. (Copy of advertisement enclosed at **Annexure-15 at page no. 70**).

SUPPLEMENTARY AGENDA ITEM.

ITEM No. 1.25 REGARDING TRANSFER OF FUNDS.

Decision Taken: The Board of Governors deliberated the matter and approved the decisions taken in the meeting held on dated 05.06.2015 under the Chairmanship of Principal Secretary, Deptt. of Technical Education & Industrial Training, Punjab. According to the decision, an amount of Rs. 75.00 Crore be transferred by the I K Gujral Punjab Technical University, Jalandhar to the Maharaja Ranjit Singh State Technical University, Bathinda.

In addition to the above the following general decisions has been taken:

1. Regarding marking of land for the University, the Vice Chancellor is authorized to take suitable decision to minimize the expenditures.
2. In view of the division of the jurisdiction of the State into two universities. I K Gujral Punjab Technical University need to re-organise structure and

requirement of staff. While finalizing the organization and staff requirement for MRSSTU, Bathinda, the availability of staff from I K Gujral PTU, Jalandhar. In this regard options from the employees of the I K Gujral PTU Jalandhar and its constituent colleges/campuses/PITs be obtained alongwith observations of Vice Chancellor of MRSSTU, Bathinda and put up before the Board of Governors in the next meeting.

3. It was decided that the funds by IK Gujral PTU received on account of affiliation/student related fee and examination fee for the session 2015-16 with respect to the colleges falling in the jurisdiction of MRSSTU, Bathinda will be transferred immediately to MRSSTU, Bathinda.

Action Taken:

(a) Pending the division of assets and liabilities an initial amount of Rs.75.00 crores has been transferred to Maharaja Ranjit Singh State Technical University, Bathinda by IK Gujral Punjab Technical University, Jalandhar. However affiliation fee/student related fee and examination fee etc. and yet to be transferred in respect to 2015 batch.

(b) As per the decision of committee constituted by Chief Secretary, Punjab under the Chairmanship of Principal Secretary Technical Education & Industrial Training, Punjab, which is reproduced as under:

"So far as expenditure on PITs is concerned, the same would be decided as per the jurisdiction of the University and those falling under their jurisdiction including the staff. It was further decided that the respective Universities may also closely look at the future activities of PITs. Funds would accordingly be transferred to the University.

In furtherance of the above decision regarding division of liabilities and assets, transfer of records, etc., it is brought to the notice of the Board of Governors that a meeting of both the Registrars of IKG – Punjab Technical University, Jalandhar and MRSSTU, Bathinda was held at Bathinda on 01.08.2015. The University received the following:

- (i) List of Colleges running Non-AICTE courses was received on 03.08.2015.
- (ii) Authenticated list of colleges category wise, Engineering, Architecture, Pharmacy, Management.
- (iii) List including the fees to be charged by MRSSTU, Bathinda from its affiliated colleges. The case is being processed by IKG – Punjab Technical University funds received in this regard.

Following decisions were also taken to expedite the process:

- (i) The records related to affiliation status of colleges including original files of the colleges related to College Development Cell and Admission Branch shall be handed-over by IKG – PTU, Jalandhar latest by 18.08.2015, except the

colleges/institutes where inspection of new colleges, courses, addition in seats is under process for which these files shall be handed-over to MRSSTU, Bathinda as and when the process is completed. MRSSTU, Bathinda shall nominate atleast one officer to take over the record on or before 18.08.2015.

- (ii) Executive Engineer of IKG – PTU, Jalandhar shall put up on file for approval of competent authority, PIT -wise case of changes of land ownership/lease (as the case may be) for the institutes under the jurisdiction of MRSSTU, Bathinda.
- (iii) Consequent upon issuance of notification number 7/33/2015-4TE.2/523019/4 dated 30.06.2015 of Govt. of Punjab, Deptt. of Technical Education & Industrial Training, it is proposed that payment of any job/work carried out in the PITs/constituent colleges for which bill/demand has been raised prior to the date of notification i.e. 30.06.2015 shall be made by IKG – PTU, Jalandhar and payment due after the said date of notification i.e. 30.06.2015 shall be made by MRSSTU, Bathinda. In case of any discrepancy Registrars of both the Universities will decide the matter. IKG – PTU, Jalandhar shall take up this matter with competent authority for approval.
- (iv) After referring the act of MRSSTU, Bathinda and subsequently the issue taken up by MRSSTU, Bathinda in its 1st meeting of Board of Governors vide agenda item no. 1.24 the admission/re-admission/conduct of examinations of the students admitted earlier (prior to July-2015 session) shall be as per the decision taken by the Board of Governors of MRSSTU, Bathinda in its next meeting. However admission and examination of new Batch i.e. 2015 Batch under all affiliated colleges of MRSSTU, Bathinda shall be taken up by MRSSTU, Bathinda. All pending work of the colleges/students related to certification (Detail Marks Cards, Degrees, Result Notifications etc.) shall be the responsibility of IKG – PTU, Jalandhar for the exams sessions upto June-2015.
- (v) Migration cases of the students shall be dealt by the University, which is handling Examination work of the said student.
- (vi) It is further proposed that examination work of LEET admission in all courses admitted in 2015-16 be also handled by IKG – PTU, Jalandhar.

Put up for approval of the Board of Governors.

ITEM No.2.3

TO APPROVE THE PROCEEDINGS OF 1st MEETING OF BUILDING WORKS COMMITTEE OF MRSSTU, BATHINDA.

1st meeting of Building Works Committee of Maharaja Ranjit Singh State Technical University, Bathinda was held on 24.07.2015 under the Chairmanship of Vice Chancellor, MRSSTU, Bathinda. The proceedings of this meeting are placed at **Annexure-16 from page no. 71 to 79.**

Matter is placed before the Board of Governors for approval please.

Decisions were taken regarding:

1. For the construction of New Buildings of MRSSTU, Bathinda

- (i) **Option A-** All buildings planned on RHS of Road from Badal Road and consequent relocation of College buildings. This will incur an expenditure of more than Rs. 50.00 Crore.
- (ii) **Option B-** Only C and D Type Houses be demolished for continuing of planning and University buildings be planned all along the Badal Road Boundary and the vacant land available. (Approved).

2. University Buildings to be constructed in 3 Phases. (Approved).

First Phase includes Administrative Block, Vice Chancellor's Residence, Central Library, Site development as laying of roads, landscaping etc., Construction of gate on Badal road, Construction of Six Academic Departments, Lecture Theatre Complex, IT Enabled Centre.

Second Phase includes Residences for faculty and staff (30 Residences), Hostels for Boys and Girls, Academic Departments, Guest House, Research & Development Centre.

Third Phase includes an Auditorium for 800 persons, Gymnasium, Sports Infrastructure, Cafeteria, Residences of faculty and staff (30 Residences), Construction of Relocated D-type & C-type Houses.

Furnishing of Buildings

Preparation of Arch. Design & Planning-

Terms and conditions for Architect:

- (i) Provision for fee be enhanced from 2% to 3%.
 - (ii) 5% of tendered amount be deposited as Bank Guarantee which will be treated as performance security, and will be released only after the satisfactory completion of work.
 - (iii) The above mentioned fee shall not be charged from Architects from Govt./Semi-Govt. institutions.
- 3.(i) Construction at PIT-Rajpura.
(ii) Renovation at PIT-GTB Garh (Moga).
(iii) Construction at PIT-Nandgarh.
4. Pending work at GZS CCET, Bathinda:
- (i) Student Centre (being funded by PTU), (ii) Boys Hostel (being funded by PTU), (iii) Renovation of toilets, (iv) Missing foot path links, (v) Parking places, (vi) Water proofing of workshop roofs, (vii) Silver Jubilee gate.

ITEM No.2.4

TO APPROVE THE PROCEEDINGS OF 1st MEETING OF FINANCE COMMITTEE OF MRSSTU, BATHINDA.

1st meeting of Finance Committee of Maharaja Ranjit Singh State Technical University, Bathinda was held on 13.08.2015. The proceedings of this meeting are placed at **Annexure-17 from page no. 80 to 82.**

Matter is placed before the Board of Governors for approval please.

Salient Features of the decisions are

1. Proposed budget for the year 2015-16 & 2016-17 has been passed.

Revenue: MRSSTU and its Constituent Colleges.

2015-16

Rs. 58.72 Crore

2016-17

Rs. 71.38 Crore

Expenditure

2015-16

(i) Capital Rs. 111.68 Crore

(ii) Recurring: Rs. 51.49 Crore

Total Rs. 163.18 Crore

Deficit Rs. 104.45 Crore

2016-17

Rs. 137.88 Crore

Rs. 75.26 Crore

Rs. 213.14 Crore

Rs. 141.75 Crore

2. Bank Account in the name of Registrar, MRSSTU has been opened at Central Bank of India, GZSCCET, Bathinda.
3. All PIT(s) have their official accounts at Bathinda. An Imprest of Rs. 1.00 Lakh has been provided to them. Expenditure shall be made after approval from competent authority. Bills to be submitted at MRSSTU, Accounts Section.
4. Fund Investment Committee was constituted and the grant received from IKG PTU, Jalandhar has been invested in the nationalized banks offering best returns.
5. Central Purchase Committee has been constituted to monitor purchases above Rs. 1.00 lac and less than Rs. 5.00 lac.
6. Tender Finalization Committee with Sh. Rajinder Mittal (Member Board of Governors) as one of the members has been constituted to procure items above Rs. 5.00 lac. We have introduced e-tender process for ensuring efficiency & transparency.
 - (i) Aluminium partition work in new building in Controller of Examination's office.
 - (ii) Procurement of Software for Academics & Examination work.
 - (iii) Hiring of the contractual labour for Sweeping, Horticulture, Civil works etc.
 - (iv) The contract to provide security guards is being placed with Punjab Ex-Servicemen Corporation (PESCO).
 - (v) Printing of Answer Books of the University.
7. Ratification of decision by Vice Chancellor as per immediate requirements.

ITEM No.2.5**PROPOSED CREATION OF TEACHING POSITIONS FOR MAIN CAMPUS.**

The item was placed before Board of Governors of Maharaja Ranjit Singh State Technical University, Bathinda as under in its 1st meeting which was held on 15.06.2015 vide item no. 1.9.

It is planned to take over the new batch (2015-16) of students admitted to various colleges/constituent campus and conduct their first semester exams in Dec, 15 and also to transfer the affiliation of colleges in area of jurisdiction of University. It is proposed to start following UG, PG and research programs:-

(i) Engg. Disciplines-04, (ii) Pharmacy-01, (iii) Sciences-03 at Bathinda Campus and

It is essential to appoint faculty which shall be appointed and subsequently promoted as per regulations of UGC No. F.3-1/2009 dated 30th June, 2010 and F.No. 14-9/2013 (CPP-II) dated 28th February, 2014 (**Annexure-18 from page no. 83 to 119**) alongwith the amendments issued from time to time by UGC in this regard. These may be adopted as such, wherever UGC guidelines are not available AICTE guidelines would be followed. The policy document for creation of posts is placed as (**Annexure-19 from page no. 120 to 121**). Thus, the following recruitment plan is proposed in phased manner.

	Professor	Associate Professor	Assistant Professor
Phase I FY 2015-16	05	05	0
Phase II FY2016-17	06	16	55
Phase III FY 2017-18	06	16	55
Total	17	37	110

The selection committees for selection and subsequent promotions for teaching positions shall be as per UGC guidelines. Principal/Director of the concerned constituent college/institute shall be the additional member in the selection committee. The distribution of marks for qualification, experience, publications etc. for the selection of Assistant Professors in Engineering, Architecture, Sciences, Pharmacy, Humanities, Management etc. are proposed as follows:

Existing Criteria [as approved by HR Committee of PTU and communicated by Proceedings (Annexure-20 from page no. 122 to 123)]		Proposed Criteria		Remarks
Qualification etc.	Max. Marks	Qualification, etc.	Max. Marks	
B.E./M.Sc./M.A.	15	M.Sc./M.A., M.P.Ed. with NET/Ph.D. as eligibility condition)/ M.Tech./M.Arch./MB A/ MCA/M.Pharma.	25 Max.	
M.Tech./M.Phil	10	----	-	
Ph.D.	10	Ph.D.	10	
Experience	10	Experience*	05	
Publication	05	Publication**	10	
Extra Curricular Activities	05	----	--	
Test	30	Test	30	
Interview + Short Talk	10 05	Interview + Short Talk	15 05	
Total	100	Total	100	

* Strictly as per UGC Guidelines.

** (i) 03 Marks for a Book with ISBN.

(ii) 03 Marks for publication in International Journal Peer reviewed.

(iii) 02 Marks for publication in National Journal Peer reviewed.

(iv) 02 Marks for publication in International Conference held abroad with
Paper in the proceedings held in abroad.

(v) 01 Mark for publication of Abstract in International Conference held in
abroad.

(vi) 01 Mark for publication of Abstract in National Conference with full
paper in the proceedings.

(vii) 00 (Zero) Mark for publication for Abstract in the National Conference.

The faculty members shall be appointed as per UGC norms in the phased manner as depicted above without imposing the condition of Punjabi Language at Matric level. This practice is being followed in other Universities/Academic Institutions of repute to attract good faculty members from all over India and abroad. The above mentioned faculty positions be sanctioned.

The proposal is placed before the Board of Governors for approval.

ITEM No. 2.6

REVISED TEACHING AND NON-TEACHING POSTS IN THE PITs UNDER MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY, BATHINDA.

The PIT(s) under MRSSTU, Bathinda are required revision in the teaching and non-teaching posts. Existing and revised proposed posts are mentioned below:-

S. No.	Designation	PIT, Nandgarh			PIT, GTB Garh (Moga)			PIT, Rajpura			PIT, Mansa		
		Sanctioned by PTU.	Required	To be Sanctioned	Sanctioned by PTU	Required	To be Sanctioned	Sanctioned by PTU	Required	To be Sanctioned	Sanctioned by PTU	Required	To be Sanctioned
1*	Professor	01	05	04	02	06	04	01	04	03	00	00	00
2	Associate Professor	02	10	08	04	17	13	02	14	12	00	00	00
3	Assistant Professor	04	21	17	08	55	47	04	48	44	00	07	07
4	Assistant Registrar	00	01	01	00	01	01	00	01	01	00	00	00
5	Superintendent Grade-II	00	02	02	00	02	02	00	02	02	00	00	00
6	Senior Assistant	00	03	03	00	03	03	00	03	03	00	00	00
7	Ministerial Staff/ Clerk	04	04	00	04	04	00	04	04	00	00	04	04
8	Peon	00	04	04	00	04	04	00	04	04	00	00	00
9	Assistant Librarian	01	01	00	01	01	00	01	01	00	00	00	00
10	Programmer	02	01	-01	02	01	-01	02	01	-01	00	00	00
11	Technical Assistant	01	02	01	01	02	01	01	02	01	00	03	03
12	Lab. Attendant	02	02	00	02	02	00	02	02	00	00	00	00
13	Security Guard	00	09	09	00	09	09	00	09	09	00	09	09
14	Sweeper	00	02	02	00	02	02	00	02	02	00	02	02
15	Mali	00	02	02	00	02	02	00	02	02	00	02	02

*Senior-most faculty member shall officiate as Director with term of 3 years and rotation upto Associate Professor level shall be carried out.

Matter is placed before the Board of Governors for approval.

ITEM No.2.7

REGARDING APPOINTMENT OF FACULTY MEMBERS ON ADHOC BASIS FOR 11 MONTHS.

Keeping in view, the requirement of NBA and AICTE and also the need of quality faculty, the request was made to the Hon'ble Chairman, Board of Governors for granting permission to appoint faculty members for 11 months vide University's letter no. VC/330 dated 13.07.2015. (**Annexure-21 at page no. 124**) which was approved by him vide his letter no. 10257 dated 15.07.2015 (**Annexure-22 at page no. 125**). As desired by Hon'ble Chief Secretary, Govt. of Punjab and Chairman, Board of Governors, a nominee of Principal Secretary, Govt. of Punjab, Department of Technical Education & Industrial Training Pb. was the member of selection committees.

Matter is placed before the Board of Governors for ratification.

ITEM No.2.8**PROPOSED CREATION OF ADMINISTRATIVE, NON-TEACHING/TECHNICAL AND SUPPORTING STAFF POSITIONS FOR MAIN CAMPUS.**

The item was placed before Board of Governors of Maharaja Ranjit Singh State Technical University, Bathinda in its 1st meeting which was held on 15.06.2015 vide item no. 1.10.

As per the decision of 1st Board of Governors meeting it is planned to take over the new batch (2015-16) of students admitted to various colleges/campuses and conduct their first semester exams in Dec, 2015 and also to transfer the affiliation of colleges within the area of jurisdiction of University. For smooth conduct of various offices of the University such as examinations, academic, accounts, construction, etc. It is essential to create some administrative and non-teaching (Technical and Supporting Staff) positions as per UGC notification (**Annexure-23 from page no. 126 to 131**) and Govt. of Punjab guidelines (**Annexure-24 from page no. 132 to 137**) respectively in regard to eligibility conditions, salary and promotions alongwith their amendments if any. The revised structure of Administration and list Administrative, Non-teaching staff is placed at (**Annexure-25 from page no. 138 to 139**). The Punjab Govt. criteria for selection of Non-teaching staff (Technical and Non-Technical) and proposed criteria keeping in view the need of the updated domain knowledge and computing skills for all the staff members is detailed below:

S.N.	Non-Teaching	Punjab Govt. Criteria	Max. Marks	Proposed Criteria	Remarks
1.	Technical Staff	Minimum Qualification (as per Govt. of Punjab norms)	50	20 Max.	More weightage proposed for domain knowledge and computing skills for all posts.
		Experience	10	10 Max.	
		Higher Education	05	05	
		Extra Curricular Activities	05	Domain Knowledge Test-30	
		Practical/Written Test	10	Computing Skills-25	
		Interview	20	10	
		Total	100	100	

2.	Supporting Staff	Minimum Qualification Graduation	30	15
		Additional Qualification (PG)	05	Addl. Qual. (PG)-05
		Experience	05	10
		Other test		MS-Office test-20
		(i) English typing/shorthand	50	Typing Test Eng.-20 Pbi.-20
		(ii) Punjabi typing/shorthand		
		Interview	10	10
	Total	100	100	

- (i) In case of internal promotions, a test for evaluating their domain knowledge and computing skills would be conducted and 50% score would be must for any kind of promotion.
- (ii) Administrative positions/officials may be co-opted from University constituent colleges/campuses and may be paid 10% of the basic pay for additional responsibility till regular appointments are made.
- (iii) It is proposed that as per requirement the non-teaching (technical and supporting staff) be hired on D.C. rates through a contractor through tender process or co-opted from its constituent college/campus.
- (iv) The Safai Karamcharis and Gardeners shall be hired on DC rates through contractor by tender process.
- (v) The Security Guards shall be hired on DC rates through contractor by tender process to begin with, and then through PESCO.
- (vi) The issue of transfer of faculty and staff members was discussed in the 1st meeting of both the Registrars of IKG – Punjab Technical University, Jalandhar and MRSSTU, Bathinda held at Bathinda on 01.08.2015 (**Annexure-7 from page no. 53 to 55**). It was decided that staff members from Category B, C and D i.e. Class-II, Class-III and Class-IV be transferred as per request made by the individuals and decision on claim of seniority be decided by the Board.

The matter was put up in the 57th meeting of Board of Governors of IKG–Punjab Technical University, Jalandhar held on 07.08.2015 vide item no. 57.2 (xxii), the decision of the Board is reproduced as under:

"The Board approved the requests for transfer of all B, C and D category of employees from IKGPTU to MRSSTU. The Board also approved the faculty transfer of PIT (Mansa) to MRSSTU,

Bathinda. The Board also approved that Dr. Buta Singh, Dean (IKGPTU) may be given option to shift to new University as per his substantive post of Associate Professor. Board decided not to shift any employee from MRSSTU to IKGPTU for the time being". Copy of the minutes is placed at **Annexure-8 from page no. 56 to 57.**

As per (**Annexure-26 from page no. 140 to 142**) options given by some employees of IKG – PTU, Jalandhar with the condition that they will be treated on lien or deputation with MRSSTU, Bathinda. Moreover some of employees having different designation as proposed by MRSSTU, Bathinda. So in view of this the employees of IKG – PTU, Jalandhar may be transferred to MRSSTU, Bathinda alongwith their posts without consideration of their lien with IKG – PTU, Jalandhar or these posts deemed to be created here.

It is also proposed to sanction these administrative and non-teaching positions and the sanctioned positions will be filled in a phased manner, after taking into consideration the posts against which person join from IKG PTU Jalandhar.

The item is again placed before the Board of Governors for approval.

ITEM No. 2.9

CREATION OF POST FOR ASSISTANT WARDENS.

Maharaja Ranjit Singh State Technical University, Bathinda has been established as an affiliating University vide Punjab Act No. 5 of 2015 notified through Punjab Government Gazette-Extraordinary (Regd. No. CHD/0092/2015-2017) notification No. 5-Leg./2015 dated 12th February 2015.

Giani Zail Singh Campus College of Engg. & Technology, Bathinda is a constituent college of this University. There are in total seven hostels (05 Boys and 02 Girls hostels) having minimum capacity of approximately 200 students in each hostel. Another 450 seater Boys' hostel is under construction and shall be available from next session. These hostels are managed by giving additional charges of Wardenship to various faculty members. However, it is not possible to manage these hostels as far the discipline, purchases, running of mess and fee bill collection etc. is concerned. On the analogy of other universities, it is requested that a post of Assistant Warden for each hostel in the Pay Scale of Rs.15600-39100 with a Grade Pay of Rs.5400/- be sanctioned. Additional posts will be required for University hostels to be created in future.

Matter is put up before the Board of Governors for approval.

ITEM No.2.10

REGARDING THE PITs WITHIN THE JURISDICTION OF MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY, BATHINDA.

(i) Restructuring of Punjab Institutes of Technology.

The item was placed before Board of Governors of Maharaja Ranjit Singh State Technical University, Bathinda in its 1st meeting which was held on 15.06.2015 vide item no. 1.14.

To strengthen the Punjab Institute of Technology(s) so that they can provide Quality Technical Education, some courses were proposed to the Hon'ble Chairman, Board of Governors.

Consequent upon his approval the list of courses for 2015-16 and 2016-17 is attached herewith (**Annexure-27 at page no. 143**). The advertisements have been given in the News Papers to fill up the seats in these courses.

The matter is put to the Board of Governors for ratification.

(ii) Punjab Institute of Technology, Mansa.

Punjab Institute of Technology (PIT), Mansa was started in year 2011 in the Transit campus at NM Govt. College, Mansa, where a B.Tech. 6-years integrated programme is running since then. Total land at Punjab Institute of Technology, Mansa is 55 acres and in 3 pieces. The CLU for 2 pieces of land total 41.169 acre is still pending. It is brought to the notice of the Board that no candidate has been admitted in the class 10+1 of B.Tech. 6 years integrated programme in this session (**Annexure-28 at page no. 127**). There are only 09 students now in 10+2 out of 14 students admitted in 10+1 during last session out of which only 01 is paying fees. The recurring expenditure is Rs.53.00 Lakh without including building expenses which is approximate Rs.20.00 crores. The matter is put up to the Board of Governors for deliberation regarding further continuing this programme at Punjab Institute of Technology (PIT), Mansa.

(iii) Punjab Institute of Technology, Rajpura.

As per the notification of Govt. of Punjab vide Act 2014 (Punjab Act No. 5 of 2015), PIT, Rajpura has been transferred to Maharaja Ranjit Singh State Technical University, Bathinda. The land available at PIT-Rajpura is in two Plots 11 Acres and 4.5 Acres which are not contiguous. At present, two buildings are existing at PIT, Rajpura and there is no hostel for Boys and Girls. The smaller Plot is across the road. In the meanwhile, it is learnt that this land has been obtained on LEASE for 33 year (**Annexure-29 at page no. 145**). As per the agreement, after termination of lease, the land is

to be returned to Lessor and depreciated cost of buildings and infrastructure will only be returned to the University.

Since this campus requires Workshop, Hostels for boys and girls, residences for Director, faculty & staff and Canteen etc. It is proposed that first, lease be transferred in the name of Maharaja Ranjit Singh State Technical University, Bathinda and direction be given to make financial investments that would be around Rs. 9.00 Crores for buildings in financial year 2015-16 and Rs.10.00 Crore in financial year 2016-17, and recurring expenses in financial year 2015-16 would be approximate Rs.74.00 Lakhs and in financial year 2016-17 would be approximate Rs.2.00 Crores at PIT – Rajpura.

(iv) Punjab Institute of Technology, GTB Garh (Moga)

The land that has been available at PIT – GTB Garh has been given on 33 years lease to IKG – Punjab Technical University, Jalandhar. It is requested that lease be transferred in the name of MRSSTU, Bathinda. The direction be given whether financial investments that would be around Rs.5.50 crore be made on the land on lease with University.

(v) Punjab Institute of Technology, Nandgarh.

Out of 25 Acre with Adarsh School, Nandgarh, 15 Acre of land was to be transferred on the name of DTE&IT, Punjab with IKG – Punjab Technical University, Jalandhar being its custodian (**Annexure-30 from page no. 146 to 147**). The custody of the land be transferred to MRSSTU, Bathinda.

The approval of Board of Governors are solicited to take forward the construction building work is Rs.3.50 Crores in financial year 2015-16 and in financial year approximate Rs.3.00 Crores, and recurring expenses in financial year 2015-16 would be Rs.3.64 Crores and in financial year 2016-17 would be Rs.8.95 Crores in addition to remaining building work worth Rs. 9.25 Crore at Punjab Institute of Technology, Nandgarh.

(vi) Punjab Institute(s) of Technology, Arniwala, Sikhwala and Baje Ke are non-functional. We have been informed by PWD (B&R) officials that some construction work has been initiated at Arniwala and Sikhwala (Annexure-31 from page no. 148 to 152**). As such details of teaching programme of these PIT(s) and proposed construction work are not available. PWD(B&R) have informed that MRSSTU has to bear the cost of construction, however, we have requested them to withhold the construction at these sites. During the meeting of 55th Board of Governors of IKG – Punjab Technical University, Jalandhar held on 03.07.2015 the Vice Chancellor, MRSSTU had requested withholding the construction**

work at these sites. PIT(s) at Sikhwala and Arniwala due to non-availability of funds from PTU earmarked for these PIT(s). Also it is worth mentioning that the land at PIT, Sikhwala measuring 13.32 acres has been taken on lease from the Gram Panchayat, Sikhwala for a period of 33 years. As per the lease deed, an approximate amount of Rs.3:00 lakhs is to be paid to the Gram Panchayat, Sikhwala every year and enhancement of 10% after every three years (**Annexure-32 at page no. 153**). So the decision regarding the lease too needs to be taken.

It is proposed that the Board of Governors may constitute a committee to re-assess the feasibility of Punjab Institute of Technology at Arniwala, Sikhwala and Bajke.

ITEM No.2.11 DELEGATION OF POWERS TO THE UNIVERSITY OFFICERS.

The item was placed before Board of Governors of Maharaja Ranjit Singh State Technical University, Bathinda in its 1st meeting which was held on 15.06.2015 vide item no. 1.17.

The Board decided that delegation of powers on the pattern of IK Gujral Punjab Technical University, Jalandhar be prepared. Thus, a proposal based on the rules as proposed in the draft of rules/regulations/ ordinances submitted to Govt. of Punjab by Punjab Technical University in reference to delegation of financial and administrative powers has been drafted (to be circulated on the table).

Matter is placed before the Board of Governors for approval.

ITEM No.2.12

APPROVAL OF MISSION AND VISION OF MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY, BATHINDA.

The item was placed before Board of Governors of Maharaja Ranjit Singh State Technical University, Bathinda in its 1st meeting which was held on 15.06.2015 vide item no. 1.20.

As per the decision taken in the 1st meeting of Board of Governors a committee was constituted to draft Mission and Vision of the University. The proposed Mission and Vision was circulated to all Members of Board of Governors. Copy of the same is placed at **Annexure-34 from page no. 155 to 157**). It is reproduced below:

VISION

To contribute towards the nation and the world through excellence in technical education & research; and to provide quality human resource having high professional and ethical conduct to serve the needs of industry & society.

MISSION

- To provide a conducive & inspiring environment for promoting advancement in technology and research by fostering freedom, empowerment, creativity and innovation.
- To provide competent and skillful professionals to meet the requirements of industry & society.
- To inculcate high moral, ethical & professional standards among the students.
- To promote research & development in various fields of science and technology and establish Centers of Excellence in collaboration with national & international industries & institutions.

Matter is placed before the Board of Governors for approval.

ITEM No.2.13 REGARDING DEPARTMENT HEADSHIP.

The Government of Punjab has established Maharaja Ranjit Singh State Technical University, Bathinda vide Punjab Act No. 5 of 2015 notified through Punjab Government Gazette-Extraordinary (Regd. No. CHD/0092/2015-2017) notification No. 5-Leg./2015 dated 12th February 2015.

It is proposed that as per practice followed in other Universities such as Guru Nanak Dev University, Amritsar, Punjabi University, Patiala and Shimla University, Shimla. (**Annexure-35 from page no. 158 to 163**) the headship of the departments of the University and Constituent Colleges/Institutes be rotated as per seniority among Professors and Associate Professors (upto Associate Professor level).

Matter is put up to the Board of Governors for approval.

ITEM No.2.14

PANEL OF ADVOCATES FOR JUDICIAL WORKS IN HON'BLE HIGH COURT AND DISTRICT COURT.

The Government of Punjab has established Maharaja Ranjit Singh State Technical University, Bathinda vide Punjab Act No. 5 of 2015 notified through Punjab Government Gazette-Extraordinary (Regd. No. CHD/0092/2015-2017) notification No. 5-Leg./2015 dated 12th February 2015.

The panels of advocates are being proposed for next three years. These two panels will be operative for next three years from August,2015. Advocates for Labour Court, Lower Courts and Consumer Court cases will be engaged from the Panel of District Courts advocates. The proposed names are as under:

For Hon'ble High Court:

1. Sh. Sukhdeep Singh Bhinder, Advocate, Hon'ble Punjab & Haryana Court.
2. Sh. Amritpal Singh, Advocate, Hon'ble Punjab & Haryana Court.
3. Ms. Divya Sharma, Advocate, Hon'ble Punjab & Haryana Court

For Hon'ble District Court:

1. Sh. Rajiv Gupta, Advocate, Civil Court, Bathinda.
2. Sh. Rajan Garg, Advocate, Civil Court, Bathinda.
3. Sh. Dilraj Singh, Advocate, Civil Court, Bathinda.

It is further proposed that in Hon'ble Supreme Court cases and in important cases or where the Chairman, Board of Governors/Chairman, Finance Committee, Vice Chancellor, Registrar or any other official is made a party either by designation or by name in relation to decision taken in official capacity and where the reputation of the University is involved, the Vice Chancellor/Registrar may be authorised to engage a highly reputed and Senior Advocate at negotiated rates with the prior approval of the Chairman, Board of Governors.

Matter is placed before the Board of Governors for consideration and approval please.

ITEM No.2.15 CONSTITUTION OF UMC COMMITTEE.

The Government of Punjab has established Maharaja Ranjit Singh State Technical University, Bathinda vide Punjab Act No. 5 of 2015 notified through Punjab Government Gazette-Extraordinary (Regd. No. CHD/0092/2015-2017) notification No. 5-Leg./2015 dated 12th February 2015.

The University is going to conduct the examinations for its constituent colleges/PITs in May-June 2016. During these examinations some cases of UMC may be reported by Controller of Examination/Centre Superintendent.

As per rules framed by IKG – Punjab Technical University, Jalandhar under title Prevention, Punishment and procedure concerning cases of Misconduct and use of Unfair Means in or in relation to examination, the UMC committee should be comprising of 1. A Retired Judge, 2. An Academician and 3. An Administrator.

The Vice Chancellor be authorized to appoint the members as per above composition of the UMC Committee. (**Annexure-36 at page no. 164**).

Matter is placed before Board of Governors for approval.

ITEM No.2.16 CONSTITUTION OF SPORTS EXECUTIVE COMMITTEE.

Maharaja Ranjit Singh State Technical University, Bathinda has been established as an affiliating University vide Punjab Act No. 5 of 2015 notified through Punjab Government Gazette-Extraordinary (Regd. No. CHD/0092/2015-2017) notification No. 5-Leg./2015 dated 12th February 2015.

The University is going to hold the sports activities for its affiliated/ constituent colleges/institutes in near future. So there is a need of Sports Executive Committee (SEC). The proposed Sports Executive Committee and Sports Calendar for this session are placed at **Annexure-37 from page no. 165 to 166**. Officiating fee/participation fee/TA & DA for students and officials, honorarium, grant to host institutions, other entitlements of students/officials and other expenses shall be same as being followed by IKG PTU, Jalandhar (**Annexure-38 from page no. 167 to 176**).

Matter is placed before Board of Governors for approval.

ITEM No.2.17 CONSTITUTION OF CULTURAL EXECUTIVE COMMITTEE.

Maharaja Ranjit Singh State Technical University, Bathinda has been established as an affiliating University vide Punjab Act No. 5 of 2015 notified through Punjab Government Gazette-Extraordinary (Regd. No. CHD/0092/2015-2017) notification No. 5-Leg./2015 dated 12th February 2015.

The University is going to hold the Cultural Activities for its affiliated/constituent colleges/Institutes in PITs in near future. So, there is a need of Cultural Executive Committee (CEC). The proposed Cultural Executive Committee are placed at **Annexure-39 at page no. 177**. Officiating fee/participation fee/TA & DA for students and officials, honorarium, grant to host institutions, other entitlements of students/officials and other expenses shall be same as being followed by IKG PTU, Jalandhar. Copy of the same is placed at **Annexure-40 at page no. 178 to 180**.

Matter is placed before Board of Governors for approval.

ITEM No.2.18

CONSTITUTION OF COLLEGE DEVELOPMENT COUNCIL.

Maharaja Ranjit Singh State Technical University, Bathinda has been established as an affiliating University vide Punjab Act No. 5 of 2015 notified through Punjab Government Gazette-Extraordinary (Regd. No. CHD/0092/2015-2017) notification No. 5-Leg./2015 dated 12th February 2015. At present Engineering, Management, Pharmacy and non-AICTE colleges are affiliated with this University. As per UGC Guidelines No. F.15-11/84(CPP) dated 23.08.1985 (**Annexure-41 from page no. 181 to 185**) there is a need for establishing a College Development Council with jurisdiction over all the colleges admitted to the University is mandatory. All record of colleges related to Inspections, Affiliations etc. shall be maintained by College Development branch and they shall also prepare agenda and proceedings for the meeting of council under the supervision of Director, College Development Council.

The functions of the College Development Council are placed at (**Annexure-42 at page no. 186**).

As per UGC Guidelines the following College Development Council of MRSSTU, Bathinda is proposed:

- | | | |
|-----|---|------------|
| 1. | Vice Chancellor
MRSSTU, Bathinda. | Chairman |
| 2. | Principal Secretary
Deptt. of Technical Education & Indl. Trg. Pb. | Member |
| 3. | Dean Faculty (Engineering & Technology) | Ex-officio |
| 4. | Dean Faculty (Pharmacy) | Ex-officio |
| 5. | Dean Faculty (Commerce & | Ex-officio |
| 6. | Dean Faculty (Sciences) | Ex-officio |
| 7. | Dean Faculty (Hospitality &
Tourism Management) | Ex-officio |
| 8. | Dean Faculty (Architecture & Planning) | Ex-officio |
| 9. | Dean Faculty (Humanities & Social Sciences) | Ex-officio |
| 10. | Director, College Development Council ,
IKG PTU, Jalandhar | Ex-officio |
| 11. | Five Principals/Directors of colleges (2 yrs. term, by rotation) | |
| | (a) Director
SBS State Technical Campus
Ferozepur. | Member |
| | (b) Director
GTBKIET, Chhapianwali (Malout) | Member |
| | (c) Principal
LLRIET, Moga. | Member |

- | | |
|---|------------------|
| (d) Principal
RIMT Gobindgarh. | Member |
| (e) Principal
MIMIT, Malout. | Member |
| 12. Two teachers from University nominated by Vice Chancellor:
(2 yrs. term, by rotation) | |
| (i) Prof. G.S. Bath
Associate Professor
Deptt. of Civil Engg.
GZS CCET, Bathinda | Member |
| (ii) Prof. Sanjay Bhatnagar
Associate Professor
Deptt. of Computer Applications
GZS CCET, Bathinda | Member |
| 13. Two teachers from Private Colleges nominated by Vice
Chancellor: (2 yrs. term, by rotation) | |
| (i) Prof.(Dr.) Vikas Chawla
Ferozepur College of Engg. & Tech.
Ferozepur. | Member |
| (ii) Prof. Manish Goyal
Associate Profssor
Baba Farid College of Engg. & Tech.
Bathinda. | Member |
| 14. Director, College Development Council,
MRSSTU, Bathinda | Member |
| 13. Registrar
MRSSTU, Bathinda | Member-Secretary |

The quorum for the meeting shall be 50% or minimum half of the members.

Matter is placed before the Board of Governors for approval please.

ITEM No.2.19 FORMATION OF BOARD OF STUDIES.

Maharaja Ranjit Singh State Technical University, Bathinda has been established as an affiliating University vide Punjab Act No. 5 of 2015 notified through Punjab Government Gazette-Extraordinary (Regd. No. CHD/0092/2015-2017) notification No. 5-Leg./2015 dated 12th February 2015. At present Engineering, Management, Pharmacy and non-AICTE colleges are affiliated with this University. The Board of Studies is required to be constituted for each course being run by the university and its affiliated/constituent colleges/institutes. The proposed structure of Board of Studies for each course as per PTU norms, the Board of Studies shall be entrusted with the task of recommending courses of studies, teaching scheme in their respective subject and advice on all matters relating to their respective Courses/subjects referred to them by the respective Faculty or by the Academic Council.

The list of departments for which Board of Studies is to be constituted is given as:

Sr. No.	Name of BOS	Courses
1.	Architecture & Planning	B. Arch.
2.	Bio-Technology	B.Sc. & M.Sc. (Bio-Technology)
3.	Agriculture	B.Sc. (Agriculture)
4.	Fashion Technology	B.Sc. (Fashion Technology, Fashion Design), M.Sc. (Fashion Technology)
5.	Chemical Engineering	B.Tech. (Chemical Engg.)
6.	Food Technology	B.Tech. (Food Technology)
7.	Civil Engineering	B.Tech. (Civil Engg., Construction Engg. & Management, Mining Engg.), M.Tech. (Civil Engg., Structural Engg.)
8.	Textile Engineering	B.Tech. (Textile Engg.)
9.	Computer Science Engineering	B.Tech. (Computer Science Engg., 3-D Animation & Graphics, Computer & Communication Engg., Computer Networking), M.Tech. (Computer Science Engineering, Computer Engg.)
10.	Information Technology	B.Tech. (Information Technology) M.Tech. (IT & CW, Information Technology), B.Sc. & M.Sc. (IT)
11.	Computer Applications	BCA, MCA & PGDCA
12.	Electrical Engineering	B.Tech (Electrical Engineering, Electrical Engg. and Industrial Control), M.Tech. (Electrical Engineering)
13.	Electronics and Communication Engineering	B.Tech. (Electronics and Communication Engg., Electronics and Tele-Communication Engg., Electronics and Instrumentation Engg.), M.Tech. (Electronics and Communication Engg, Microelectronics)
14.	Electrical & Electronics Engineering	B.Tech. (Electrical & Electronics Engineering)
15.	Mechanical Engineering	B.Tech. (Mechanical Engg., Automobile Engg., Automotive Engg., Industrial Engg.,) M.Tech.

		(Mechanical Engg., CAD/CAM, Thermal, Production)
16.	Marine Engineering	B.Tech. (Marine Engg.)
17.	Aerospace Engg., Aeronautical Engg., Aircraft Maintenance	B.Tech. (Aerospace Engg., Aeronautical Engg., Aircraft Maintenance Engg.,)
18.	Petrochem and Petroleum Refinery	B.Tech. (Petrochem and Petroleum Refinery Engineering)
19.	Hospitality and Tourism Management	B.Sc. (Airline Tourism & Hospitality Management, Hotel Management and Catering Technology)
20.	Commerce & Business Management	BBA, B.Com., B.Com.(Professional), M.Com., M.Com.(Professional), PGDM, MBA
21.	Humanities & Social Studies	B.Sc. (Mass Communication), Humanities and Social Studies subjects offered in other courses offered in the University.
22.	Pharmacy	Pharmacy D, Pharmacy D (Post Baccalaureate), B. Pharmacy, M. Pharmacy, M. Pharmacy (Pharmaceutics), M. Pharmacy (Pharmaceutical Chemistry), M. Pharmacy(Pharmacology),M. Pharmacy (Pharmacognosy), M. Pharmacy (Analysis),M. Pharmacy (Quality Assurance),B.Sc. (Medical Laboratory Technology),M.Sc. (Medical Laboratory Technology)
23.	Sciences	M.Sc. (Physics, Chemistry, Mathematics)

The constitution of Board of Studies that has been followed is mentioned below:

S. N.	Nomenclature	Designation
(i)	Head of the Department concerned	Chairman
(ii)	One Faculty member (of each specialization)	Member(s)
(iii)	One Expert (in the subject from outside the university to be nominated by Academic Council)	Member(s)
(iv)	Two Experts (to be nominated by The Vice Chancellor from a panel of six recommended by the Head of Department)	Members
(v)	Two Faculty members (from affiliated/ constituent colleges - the Principal/ Director of the college will send a list of senior faculty members of each branch/course of the college out of which two members will be approved by the Vice Chancellor)	Members
(vi)	One representative (from industry/ corporate sector)	Member
(vii)	One post graduate meritorious alumnus (to be nominated by the Dean of faculty)	Member

The Vice Chancellor may be authorized to constitute Board of Studies in various subjects accordingly.

Matter is placed before Board of Governors for approval.

ITEM No.2.20

CONSTITUTION OF VARIOUS FACULTIES.

Maharaja Ranjit Singh State Technical University, Bathinda has been established as an affiliating University vide Punjab Act No. 5 of 2015 notified through Punjab Government Gazette-Extraordinary (Regd. No. CHD/0092/2015-2017) notification No. 5-Leg./2015 dated 12th February 2015.

At present Engineering, Management, Pharmacy and non-AICTE colleges are affiliated with this University. The Faculties of major academic areas such as Engineering, Commerce & Management, Pharmacy etc. need to be constituted for the concerned courses being run by the university and its constituent colleges/affiliated colleges. The major functions of each Faculty shall be to supervise, discuss and decide on all matters pertaining to courses of studies, teaching schemes and other academic matters falling in their respective fields.

The List of faculty for which has been constituted is given as: **(Annexure-43 at page no. 187 to 202).**

1. Faculty of Architecture & Planning
2. Faculty of Commerce & Business Management
3. Faculty of Engineering & Technology
4. Faculty of Hospitality and Tourism Management
5. Faculty of Humanities and Social Sciences
6. Faculty of Pharmacy
7. Faculty of Sciences

Matter is placed before Board of Governors for approval.

ITEM No.2.21**OFFICIATING CHARGES TO VARIOUS OFFICERS/OFFICIALS FOR PERFORMING UNIVERSITY RESPONSIBILITIES.**

For smooth and efficient working of University and constituent colleges/PITs under University in pursuance of order received from Principal Secretary, Deptt. of Technical Education & Industrial Training, Punjab vide Endst. No. 8/4/2014/2TE2/486802/2 dated 15.05.2015 to provide financial and administrative support to the University (**Annexure-44 at page no. 203**), the Vice Chancellor has appointed some officers/ officials of Giani Zail Singh Campus College of Engineering & Technology, Bathinda on recommendations of Campus Director, GZSCCET, Bathinda. The list is placed below:

Sr.No.	Name of Officer/ Official	Designation at GZS CCET, Bathinda	Designation for MRSSTU, Bathinda
1.	Sh. Karanvir Singh	Associate Professor, Deptt. of Applied Mathematics	Officiate as Controller of Examinations vide office order endst. no.338 dated 14.07.15.
2.	Sh. Harish Garg	Assistant Professor, Deptt. of Mechanical Engg.	Officiate as Dy. Controller of Examinations vide office order endst. no.338 dated 14.07.15.
3.	Dr. Rakesh Kumar Bansal	Professor, Deptt. of Electronics & Communication Engg.	Officiate as Director, College Development vide office order endst. no. 331 dated 14.07.15.
4.	Dr. Gursharan Singh	Professor, Deptt. of Applied Chemistry	Officiate as Director, Punjab Institute of Technology, Nandgarh vide office order endst. no. 344 dated 14.07.15.
5.	Dr. Sanjiv Kumar Aggarwal	Associate Professor, Deptt. of Civil Engg.	Officiate as Director, Punjab Institute of Technology, GTB Garh (Moga) vide office order endst. no. 352 dated 14.07.15.
6.	Dr. Manjeet Bansal	Associate Professor, Deptt. of Civil Engg.	Officiate as Director, Punjab Institute of Technology, Mansa vide office order endst. no. 358 dated 14.07.15.
7.	Dr. Balraj Singh Sidhu	Associate Professor, Deptt. of Electronics & Communication Engg.	Officiate as Director, Punjab Institute of Technology, Rajpura vide office order endst. no. 471 dated 21.07.15
8.	Sh. Gurdeep Singh	Registrar	Officiate as Deputy Registrar (Admn.) vide office order endst. no. 427 dated 21.07.15.

Agenda of 2nd Meeting of BOG, MRSSTU on 07.09.15

9.	Sh. Jagdeep Singh Sidhu	S.D.E., Deptt. of Estate	Officiate as S.D.O vide office order endst. no. 421 dated 21.07.15.
10.	Dr. Naresh Kumar Garg	Associate Professor, Deptt. of Computer Science & Engg.	Officiate as Deputy Registrar (Store, Purchase and General) vide office order endst. no. 439 dated 21.07.15
11.	Sh. Subhash Chander Bansal	Supdt. Grade-II (Accounts Branch)	Officiate as Assistant Registrar (Accounts) vide office order endst. no. 433 dated 21.07.15
12.	Sh.Sanjay Bhatnagar	Incharge, Computer Centre	Officiate as Director, Centre for IT Enabled Servies vide office order endst. no. 415 dated 21.07.15.
13.	Sh. Bhupinder Pal Singh	Associate Professor, Deptt. of Architecture.	Officiate as Director, Sports & Youth Welfare vide office order endst.no. 1157-1167 dated 01.09.15.
14.	Sh. Amarjit Singh	Assistant Professor (Workshop Practices), Deptt. of Workshop.	Officiate as Incharge, Transport vide office order endst. no. 1168-1175 dated 01.09.15.
15.	Sh. Sikander Singh Sidhu	Assistant Professor, Workshop Practices (on contract basis), Deptt. of Workshop.	Officiate as Assistant Director, Sports vide office order endst. no. 1149-1156 dated 01.09.15.

Matter is placed before Board of Governors for approval.

ITEM No.2.22

STARTING OF FINISHING SCHOOL PROGRAMMES.

Maharaja Ranjit Singh State Technical University, Bathinda has been established as an affiliating University vide Punjab Act No. 5 of 2015 notified through Punjab Government Gazette-Extraordinary (Regd. No. CHD/0092/2015-2017) notification No. 5-Leg./2015 dated 12th February 2015. It is observed that the placement rates of the students of different disciplines are not very encouraging. A meeting of HODs of different departments was held for seeking their suggestions.

With a view to meet the immediate trained human resource requirements of Industries into improve employment potential of engineering graduates and management students, it is proposed to set up a chain of finishing school programmes for engineering/management graduates. As per the directions of MHRD, Govt. of India, NIT(s) in Calicut, Durgapur, Jaipur, Kurukshetra, Surathka, Tiruchirappalli and Warangal and IIT-Roorkee are conducting the finishing school programmes on a pilot basis. This pilot effort has twin objectives of (i) offering suitable institutes to Industry and (ii) helping young graduates to find jobs through appropriate training. Therefore, the purpose of the programme is to enhance and sharpen the required skills among the engineering/management graduates and make them employable.

These finishing schools shall be conducted during the off time/weekend or vacation on extra payment by the students. The details of various programmes and fee structure and rates of remuneration are given at **(Annexure-45 from page no. 204 to 205).**

Matter is put up before the Board of Governors for approval.

ITEM No.2.23

REGARDING CO-OPTING OF OFFICIATING DEAN (ACADEMIC AFFAIRS), MAHARAJA RANJIT SINGH STATE TECHNICAL UNIVERSITY, BATHINDA.

The Government of Punjab has established Maharaja Ranjit Singh State Technical University, Bathinda vide Punjab Act No. 5 of 2015 notified through Punjab Government Gazette-Extraordinary (Regd. No. CHD/0092/2015-2017) notification No. 5-Leg./2015 dated 12th February 2015. For the smooth functioning of the University some administrative and non-teaching positions are to be created. The item was placed before Board of Governors of Maharaja Ranjit Singh State Technical University, Bathinda in its 1st meeting held on 15.06.2015 vide item no. 1.10. The Board discussed this matter in detail, the decision of the Board is reproduced as under:

- (i) *“The appointment of Deans will not be made on permanent basis, Deans should be appointed for 03 years on rotation basis from amongst senior faculty members (Professors) from the Departments of the University or its constituent colleges/campuses”.*
- (ii) *The creation of posts in the university will be discussed again in the next meeting. The possibility of transfer of employees from I K Gujral Punjab Technical University and its constituent colleges/campuses to MRSSTU, Bathinda alongwith the observations of Vice Chancellor, MRSSTU, Bathinda shall be put to the Board in the next meeting.*

It is planned to take over the admissions of 2015 batch, then decisions have to be taken regarding the framing of syllabi, Academic regulations of UG, PG, and Ph.D Programmes, to hold meetings of Academic Council and Board of Studies. Thus, as per the decision, it is proposed that Prof. (Dr.) Ashok Kumar Goel, Professor, Department of Electronics & Comm. Engg., may be allowed to officiate as Dean (Academic Affairs). The detailed roles and responsibilities of Dean (Academic Affairs) are placed at **Annexure-46 at page no. 206.**

Matter is put up before the Board of Governors for approval.

ITEM No.2.24 REGARDING ROLE & RESPONSIBILITIES OF DEAN, STUDENT WELFARE.

Maharaja Ranjit Singh State Technical University, Bathinda has been established as an affiliating University vide Punjab Act No. 5 of 2015 notified through Punjab Government Gazette-Extraordinary (Regd. No. CHD/0092/2015-2017) notification No. 5-Leg./2015 dated 12th February 2015.

It is required to have a Dean, Student Welfare to facilitate the study of students in University, maintain the discipline in the campus, to implement anti ragging policy in the University, to plan various student development projects. The role and responsibilities of Dean, Student Welfare is placed at **(Annexure-47 at page no. 208)**.

Matter is put up before the Board of Governors for approval.

ITEM No.2.25

REGARDING ROLE & RESPONSIBILITIES OF DEAN (RESEARCH & DEVELOPMENT).

Maharaja Ranjit Singh State Technical University, Bathinda has been established as an affiliating University vide Punjab Act No. 5 of 2015 notified through Punjab Government Gazette-Extraordinary (Regd. No. CHD/0092/2015-2017) notification No. 5-Leg./2015 dated 12th February 2015.

Research & Development is the backbone of any good academic institution. It helps not only creating the right kind of environment for UG/PG and research scholars to get involved in research, but also helps in providing good quality faculty. The University being in initial stage needs to appoint a Dean (Research & Development) who will help to framing ordinances, governing research degrees, including selection, registration, evaluation and course work for Ph.D programme. He will also be entrusted with responsibility of signing MOU's with other Universities, Research Institutions, Research Centres both in country and abroad and plan research infrastructure for the University. The Dean will be appointed amongst the senior professors from the University Department/Campuses/ Constituent Colleges on rotation basis. The role & responsibilities of Dean (Research & Development) are placed at **Annexure-48 from page no. 209 to 210.**

Matter is put up before the Board of Governors for approval.

ITEM No.2.26

FINANCIAL GRANT FROM GOVT. OF PUNJAB.

The Government of Punjab has established Maharaja Ranjit Singh State Technical University, Bathinda vide Punjab Act No. 5 of 2015 notified through Punjab Government Gazette-Extraordinary (Regd. No. CHD/0092/2015-2017) notification No. 5-Leg./2015 dated 12th February 2015.

As per the Act, Govt. of Punjab as per Clause 20 (1), "the State Govt. may from time to time provide such amounts by way of grants for meeting on capital, recurring or other expenditure of the University as it may deem fit".

In the light of the above an annual grant of Rs. Five Crores for Maharaja Ranjit Singh State Technical University, Bathinda may be provided by the Punjab Govt.

Matter is placed before the Board of Governors for approval.

ITEM No. 2.27

TRANSFER OF REGISTRATION OF Ph.D STUDENTS FROM IKGPTU, JALANDHAR TO MRSSTU, BATHINDA.

Maharaja Ranjit Singh State Technical University, Bathinda has been established as an affiliating University vide Punjab Act No. 5 of 2015 notified through Punjab Government Gazette-Extraordinary (Regd. No. CHD/0092/2015-2017) notification No. 5-Leg./2015 dated 12th February 2015.

There are many students registered for Ph.D course in various branches/disciplines whose Supervisors are working in institutions now affiliated to Maharaja Ranjit Singh State Technical University, Bathinda. It is proposed to transfer the registration of such students from IKG Punjab Technical University, Jalandhar to MRSSTU, Bathinda which were earlier affiliated to IKG PTU, Jalandhar. The rules and regulations applicable to these students as on date shall be valid even after their registration is transferred to MRSSTU, Bathinda

Further, the candidates who have cleared the entrance test for PhD held at IKGPTU, Jalandhar and want to register with supervisors from institutions affiliated to MRSSTU, Bathinda be allowed to register at MRSSTU, Bathinda. The regulations for PhD contained in the PhD Ordinance of the MRSSTU, Bathinda (Being framed at present) shall be applicable to such students.

Matter is placed before the BOG for consideration and approval.

ITEM No. 2.28

CONFIRMATION OF THE PROCEEDINGS OF 17th (LAST) MEETING OF BOARD OF GOVERNORS OF GZS PTU CAMPUS, BATHINDA.

The 17th meeting of Board of Governors of the college was held on 22.08.2014 at Trident Group, E-212, Kitchlu Nagar, Ludhiana. The proceedings of the meeting were circulated to all the members. No comments were received from any member. The proceedings of the meeting are placed at (**Annexure-49 from page no. 211 to 215**).

Matter is placed before the Board of Governors for confirmation please.

ITEM No.2.29 **TO REPORT ACTION TAKEN ON THE DECISIONS TAKEN IN THE 17th (LAST) MEETING OF BOARD OF GOVERNORS OF GZS PTU CAMPUS, BATHINDA HELD ON 22.08.2014.**

ITEM No. 17.1 **Confirmation of the Proceedings of 16th meeting of Board of Governors of GZS – PTU Campus, Bathinda.**

Decision Taken: Confirmed.

Action Taken: Calls for no action.

ITEM No.17.2 **To report action taken on the decisions taken in 17th meeting of Board of Governors of GZS – PTU Campus, Bathinda held on 22.08.2014.**

Decision Taken: Approved with the following corrections:

- (i) At page no. 04, item no. 16.6, fourth line in **action taken report**, the word 'earliest' be read as 'latest'.
- (ii) At page no. 04, item no. 16.8, in the **title** 'Career Advancement Scheme for' be read as 'Career Advancement Scheme and'.
- (iii) At page no. 05, item no. 16.10, in **decision taken** the words 'preferable 1:15' be added at the end of the sentence.
- (iv) At page no. 08, item no. 16.18, in **action taken report**, the words 'calls for no action' be replaced with 'implemented'.

Action Taken: Calls for no action.

ITEM No. 17.3 **To approve the proceedings of 37th meeting of Finance Committee of GZS – PTU Campus, Bathinda.**

Decision Taken: Approved.
The details of alumni activities be put up in the next meeting of Board of Governors by Dean, Alumni Activities.

Action Taken: The details of Alumni Activities is placed at **Annexure-50 from page no. 216 to 217.**

ITEM No. 17.4 **Ratification of regularisation of services and pay protection of Dr.Paramjit Singh, Dr. Shaveta Rani & Ms. Mamta Kansal.**

Decision Taken: Ratified the regularisation of services, protected the pay and approved the designations as proposed. The appointment letters had been issued to Dr.Paramjeet Singh, Dr. Shaveta Rani and Ms. Mamta Kansal with the approval of Chairman, BOG vide letter no. 3434 dt. 24.10.2011, 3436 dt. 24.10.2011 and 3438 dt. 24.10.2011 subject to the ratification of Board of Governors of the College.

Action Taken: Calls for no action.

ITEM No. 17.5 Implementation of Career Advancement Scheme.

Decision Taken: It has been decided that dates for interview for direct selection of Associate Professors/Professors and for promotion of faculty members under CAS are be put up separately for approval by the Campus Director to the Chairman, Board of Governors, later on.

The faculty members promoted under CAS shall not be entitled to any arrears and as such there shall be no liability of the arrears on the campus. Separate item is being put up before the Board of Governors for consideration.

Action Taken: Noted for implementation. A separate agenda item is placed for consideration the Board of Governors at **item no. 2.31.**

ITEM No. 17.6 The selection of new faculty members on regular basis.

Decision Taken: Deferred.

The recommendations of the selection committees be put up before the Chairman, Board of Governors for consideration. Separate item is being put up before the Board of Governors for consideration.

Action Taken: Decision taken has been implemented. A separate agenda item is placed for consideration of the Board of Govenors. **Item no. 2.30.**

ITEM No. 17.7 Regarding applicability of Bye-Laws of the campus on fresh appointees.

Decision Taken: Deferred.

Action Taken: Calls for no action.

ITEM No. 17.8 Regarding regularization of the services and pay protection of faculty and staff working on contract basis.

Decision Taken: Deferred.

Extension granted to their services till next board meeting. It was decided that hereafter updated and consolidated financial liability and cash flow statement be put up before the Board of Governors, whenever, a new item involving financial liabilities is put up for approval.

Action Taken: Separate item **2.32** is being put up before the Board of Governors for consideration.

ITEM No. 17.9 Faculty/Staff under transfer/deputation to PTU main Campus/ PITS.

Decision Taken: In view of the acute shortage of faculty and staff at the campus, the Board decided to cancel the transfer/deputation of faculty/staff members from GZS – PTU Campus, Bathinda and to direct the concerned employees to join back immediately in the interest of work.

Action Taken: Decision implemented.

Separate item **2.33** is being put up before the Board of Governors for consideration.

ITEM No. 17.10 TEQIP-II related activities.

A. Activities related with procurement of equipment and goods/ academic activities undertaken under TEQIP-II Project of MHRD Govt. of India.

- (i) Committees for efficient implementation of TEQIP-II process.**
- (ii) Committees for procurement of equipments & goods under TEQIP-II Scheme.**
- (iii) Details of contract award placed for various departments.**
- (iv) Details of escalation in packages.**
- (v) Details of cancelled packages.**
- (vi) To approve the modified/revised procurement plan and institutional development plan (IDP).**
- (vii) Regarding international travel grants approved by College Academic Committee.**

Decision Taken: Sub item (i) to (vii) under item no. 17.10 (A) ratified.

Action Taken: Calls for no action.

(B) Proposed activities under TEQIP-II Project of MHRD Govt. of India.

- (i) Recommendation for merger of funds in various categories/heads permissible under project implementation plan. (PIP).**
- (ii) National Board of Accreditation mock visit and conduct of workshop on outcome based accreditation for NBA before the actual expert visit.**
- (iii) Payment of permissible expenditures to faculty members enrolled for qualification up-gradation.**
- (iv) Grant for publications of faculty or students from TEQIP-II funds.**
- (v) Availing consultant services in the field of R&D activity enhancement of research advisor from reputed institutions.**

- (vi) **Undertaking trainings in subject knowledge and research competence through training need analysis (TNA).**
- (vii) **Deputation of senior non-teaching staff for training or improved competence in skills.**
- (viii) **Management development training of senior officials under management capacity enhancement.**
- (ix) **Permission for attending workshops, industrial visits etc. to students under TEQIP-II.**
- (x) **Approval of UG/PG financial assistance for selective project.**
- (xi) **Regarding approval of more proposed academic activities in the forthcoming session.**

Decision Taken: Sub items (i) to (xi) under item no. 17.10 (B) approved.

Action Taken: Calls for no action.

TABLE ITEMS:

ITEM No. 17.11 **Extension in the term of Campus Director, Giani Zail Singh – Punjab Technical University Campus, Bathinda**

AND

ITEM No. 17.13 **Additional agenda item sent by Vice Chancellor, Punjab Technical University Kapurthala through e-mail on 22.08.2014.**

Decision Taken: Before the start of discussion on agenda item no. 17.11 and 17.13, Dr. Jasbir Singh Hundal, Campus Director left the venue of discussion and didn't participate in it. During the discussion, Registrar of GZS– PTU Campus, Bathinda clarified that the Bye-Laws of this campus are applicable for the renewal of his tenure. After detailed deliberations, the Board approved the renewal of tenure for further two years of Dr. Jasbir Singh Hundal as Campus Director, subject to the existence of the post of Campus Director/Principal. All other terms and conditions will remain same as mentioned in his earlier appointment letter.

The Registrar, GZS–PTU Campus, Bathinda is to submit a certificate regarding the applicability of GZS – PTU Campus, Bathinda Bye-Laws on this renewal. The said certificate has been submitted by the Registrar vide letter no. 8195 dt. 23.08.2014.

During this decision making, the following documents were taken into consideration:

- (i) Appointment Letter of Dr. Jasbir Singh Hundal, Memo no.1795/ECC/2011 dated 09.09.2011 (**Annexure-I of Table Agenda no. 17.11**)
- (ii) College Bye-Laws Chapter 3, clause 3.11 (**Annexure-II of Table Agenda no. 17.11**)
- (iii) PTU Notification No. PTU/Reg/Notification/05 dated 09.05.2013 (**Additional annexure-I**)

Action Taken: Decision taken implemented.
The board is informed that due to its time bound nature, this item was confirmed by the board by resolution through circulation.

ITEM No. 17.12 **Withdrawal of enquiry against Prof. (Dr.) R.K.Bansal, Professor (Electronics & Comm. Engg.)**

Decision Taken: Approved.
After taking into consideration the representation no. NIL dated 22.08.2014 of Dr. R.K. Bansal, Professor in Department of Electronics & Comm. Engg. and the proposal put up by the Campus Director to close the proceedings against him, it has been decided by the Board that the proceedings against Dr. R.K. Bansal, Professor in Department of Electronics & Comm. Engg. be closed and an advisory letter be issued to Dr. R.K. Bansal by Campus Director.

Action Taken: Decision taken implemented.

Matter is put up before the Board of Governors for directions.

ITEM No.2.30**THE SELECTION OF NEW FACULTY MEMBERS ON REGULAR BASIS.**

It is brought to your notice that there is an acute shortage of regular faculty members in this campus as per AICTE guidelines. For last around more than 4 years around 70% teachers were being appointed by Director on semester/lecture-basis as a time-gap arrangement. In order to deliver quality education to students studying in the campus continued AICTE approval of some of the courses and obtain much needed NBA/ NAAC accreditation, this campus is in dire need of regular faculty members. It is worthwhile to mention here that to continue obtaining grant under World Bank sponsored Govt. of India (MHRD) TEQIP Project and other schemes of Govt. of India, NBA/NAAC accreditation is necessary.

The present position of sanctioned, filled and vacant posts of Assistant Professor and DPE(s) in different deptts. of GZS – PTU Campus, Bathinda is depicted below:

Sr. No.	Department	Sanctioned Posts	Filled Posts	Actually available in Campus	Vacant Posts
1.	Civil Engg.	15	06	05	09
2.	Electrical Engg.	14	03	--	11
3.	Computer Science & Engg.	19	04	04	15
4.	Computer Applications	04	01	01	03
5.	Electronics & Communication Engg.	13	03	02	10
6.	Mechanical Engg.	19	09	08	10
7.	Architecture	14	04	03	10
8.	Textile Engg.	10	06	05	04
9.	Applied Science (Physics, Chemistry, Math, Communication Skills, Management)	44	07	07	37
10.	D.P.E.	01	--	--	01

In order to appoint faculty members on regular basis an advertisement was placed for recruitment of Assistant Professors in various disciplines in various newspapers on 13.11.2013 and the last date of receipt of application was 05.12.2013. The date of receipt of applications was extended to 10.12.2013 for Engineering disciplines and to 10.01.2014 for Physics, Chemistry, Mathematics, Communication Skills and Physical Education (**Annexure-51 from page no. 218 to 222**). After receiving applications the scrutiny was done by the committee at the level of concerned Head of Deptt. On the basis of applications received and as per the criteria approved by

Board of Governors of campus, the eligible candidates were called for written test which was conducted on 18.06.2014. The result for the same was declared on the same day.

The following criteria as recommended by HR Committee of the campus has been adopted for all the selections: **(Annexure-20 from page no. 122 to 123).**

1.	B.E./M.Sc./M.A.	-	15
2.	M.Tech./M.Phill	-	10
3.	Ph.D.	-	10
4.	Experience	-	10
5.	Publication	-	05
6.	Extra Curricular Activities	-	05
7.	Test	-	30
8.	Interview + short talk	-	10+5
	Total	-	100

Once again the screening of eligible candidates out of 85 marks was carried out by a committee headed by Registrar, GZS – PTU Campus. The candidates scoring high on merit were called for interview as per Punjab Govt. notification No. 2/53/98-2/4301-90 dated 07.07.1998. The interviews were held from 05.07.2014 to 08.07.2014 in total of 14 disciplines. The proceedings of selection committees for recommended candidates were placed before the Board of Governors in sealed envelopes for approval in its 17th meeting, Board deferred this item and further decided that the recommendations of the selection committees be put up before the Chairman, Board of Governors for consideration. The matter was discussed with the worthy Chairman, Board of Governors on 28.10.2014, but the decision in this regard is still pending.

It is further added that 4 CWP(s), and a few complaints have been received in various Sangat Darshans through Director, Technical Education & Industrial Training, Punjab, Chandigarh seeking earlier declaration of result. In one of the court cases also the undersigned has been asked to issue speaking orders regarding non declaration of interview results. The decision of the court and copy of speaking orders given in this regard is placed at **Annexure-52 at page no. 223 to 227.**

Now the Government of Punjab has published Maharaja Ranjit Singh State Technical University Act 2014 (Punjab Act No. 5 of 2015) through Punjab Government Gazette-Extraordinary (Regd. No. CHD/0092/2015-2017) vide notification No. 5-Leg./2015 dated 12th February 2015.

The above said matter was put up to the Vice Chancellor, Maharaja Ranjit Singh State Technical University, Bathinda on dated 12.05.2015 for necessary directions and as per his direction **(Annexure-53 from page no. 228 to 229).**

Matter is being placed before Board of Governors for consideration.

ITEM No. 2.31 IMPLEMENTATION OF CAREER ADVANCEMENT SCHEME (CAS).

The interviews for the promotion of faculty under Career Advancement Scheme (CAS) for GZS – PTU Campus, Bathinda was conducted in September 2011. These interviews were conducted in the office of Commissioner Technical Education and Industrial Training at Chandigarh. According to the list attached with the memo no. 15/1/99-4TE.2/3201 dated 08.08.12 issued by Punjab Government a few faculty members were promoted under CAS (**Annexure-54 at page no. 230**).

Thereafter, vide Punjab Govt. office order endst. no. 10/102/11-1TE2/5077-5079 dated 20.12.2011 this institute was made the constituent college of Punjab Technical University, Kapurthala. The item regarding constitution of Selection Committee for Career Advancement Scheme & Direct Recruitment of teaching faculty was placed before Board of Governors of GZS – PTU Campus vide item no. 15.14 in its 15th meeting and the same was approved by the board. As per the college noting no. 6081 dated 15.10.13, the list of subject experts was put up to Chairman, Board of Governors, GZS – PTU Campus, Bathinda with the request to conduct the interviews. The list was approved by the Chairman, Board of Governors. After this, noting no. 8109 dated 18.12.13 was sent to the Chairman, Board of Governors to increase the no. of experts due to the shortage and non-availability of experts. As per his instructions the case was put up in the 16th meeting of Board of Governors held on 26.02.2014 vide item no. 16.8. In this meeting Board of Governors gave a decision on the issue "CAS Proforma and eligibility criteria are to be placed before the Board of Governors in the tabular form for consideration & approval". As per this decision through office order no. Estb./240 dated 22.05.2014 a committee consisting of three members was constituted under the Chairmanship of Registrar of the institute to prepare the information in tabular form and to preliminarily check the eligibility of the candidates.

The case alongwith above information was put up before the Board seeking dates of interviews in its 17th meeting vide item no. 17.5. It was decided by the Board that dates for interview for promotion of faculty members under CAS be put up separately for approval by the Campus Director to the Chairman, Board of Governors later on and that the faculty members promoted under CAS shall not be entitled to any arrears and as such there shall be no liability of the arrears on the campus. Chairman, Board of Governors was requested vide registered letters no. 10180 dt. 30.10.14 and no. 10420 dt. 10.11.14 to spare time on 22.11.14 or 29.11.14 to conduct the interviews to provide benefit under Career Advancement Scheme (CAS) but no date has still been finalised.

Now that the Government of Punjab has established Maharaja Ranjit Singh State Technical University, Bathinda vide Punjab Act No. 5 of 2015 notified through Punjab Government Gazette-Extraordinary (Regd. No. CHD/0092/2015-2017) notification No.5-Leg./2015 dated 12th February 2015, and GZS – PTU Campus being its constituent campus, the matter was placed before Vice Chancellor, Maharaja Ranjit Singh State Technical University, Bathinda. The Vice Chancellor has constituted and approved a Scrutiny Committee consisting of four members for the purpose. The committee has been constituted vide office order no. Estb.761 dated 15.05.15 and the report of the committee after scrutinizing the applications is placed at **Annexure-55 at page no. 231 to 236**. It is proposed that the promotion process shall be carried out as per AICTE guidelines with addition of Campus Director of GZS Campus College of Engg. & Technology, Bathinda as the member of interview committee.

The CAS needs to be implemented at the earliest to retain the senior faculty members.

The Vice Chancellor may be authorized to do the needful in this regard.

Matter is placed before the Board of Governors for consideration.

ITEM No.2.32

REGARDING REGULARIZATION THE SERVICES AND PAY PROTECTION OF FACULTY AND STAFF WORKING ON CONTRACT BASIS.

It is submitted that following employees were appointed in this campus after adopting the proper procedure through advertisement (**Annexure-56 at page no. 237**) as per the rules of Punjab Govt. for 03 years on contract.

S. N.	Name & Designation of Employee & their date of Joining	Whether working against sanctioned posts or not	Whether the employees employed on contractual basis are recruited through regular process in a transparent manner	Mode of Recruitment	Eligibility at the time of joining	Whether qualified the eligibility criteria
01.	Sh. Sikander S. Sidhu Assistant Professor (01.01.2009)	Yes	Yes	Direct recruitment	Eligible	Yes
02.	Sh. Mukesh Grover* Assistant Professor (24.12.2008)	Yes	Yes	Direct recruitment	Eligible	Yes
OTHER STAFF MEMBERS						
01.	Sh. Rajan Bansal Library Assistant (15.01.2009)	Yes	Yes	Direct recruitment	Eligible	Yes
02.	Sh. Jagdeep Singh, Senior Technician (15.01.2009)	Yes	Yes	Direct recruitment	Eligible	Yes
03.	Sh. Naresh Kumar Bansal, Pharmacist (02.02.2009)	Yes	Yes	Direct recruitment	Eligible	Yes
04.	Smt. Gurpreet Kaur Staff Nurse (29.01.2009)	Yes	Yes	Direct recruitment	Eligible	Yes
05.	Smt. Karamjit Kaur Steno-Typist (02.03.2009)	Yes	Yes	Direct recruitment	Eligible	Yes
06.	Sh. Narinder Singh, Electrician (16.01.2009)	Yes	Yes	Direct recruitment	Eligible	Yes

* The Services of this employee were censured vide letter no. 1173 dated 17.02.2012. Copy of the same is placed at (**Annexure-57 at page no. 238**).

On the expiry of their three years term of contract, their contractual period was extended for further period of two years vide Punjab Govt. Deptt. of Technical Education & Industrial Training, Pb. vide memo no. 02/165/2011-2TE.2/4698 dated 21.11.2011 and office order no. 8882-8885 dated 17.10.2012 after the approval of Chairman, Board of Governor. The case for their regularization as per Govt. of Punjab policy was put up in the 16th meeting of Board of Governors held on 26.02.2014. The Board decided to approve their extension up to the next meeting of Board of Governors, and their case for regularization be placed in the next meeting alongwith financial liability/justification. The financial liability was worked out in this case and the item was put up again in the 17th meeting of Board of Governors vide item no. 17.8 (**Annexure-49 at page no. 211 to 215**), and Board deferred the decision on this matter and extension was granted to their services till next board meeting. It was also decided that hereafter updated and consolidated financial liability and cash flow statement be put up before the Board of Governors, whenever, a new item involving financial liabilities was put up for approval". (**Annexure-58 at page no. 239**).

Now that the Government of Punjab has established Maharaja Ranjit Singh State Technical University vide Punjab Act No. 5 of 2015 through Punjab Government Gazette-Extraordinary (Regd. No. CHD/0092/2015-2017) vide notification No. 5-Leg./2015 dated 12th February 2015. This campus now being a part of new university.

It is proposed that the services of these teachers/employees as listed above may be regularized and pay protection granted as per the practice adopted by the Department of Technical Education & Ind. Trg., Punjab, Chandigarh for employees working at BHSBIET, Lehragaga and SBS State Technical Campus, Ferozepur (**Annexure-59 from page no. 240 to 242**).

Matter is placed before Board of Governors for approval please.

ITEM No.2.33

FACULTY/STAFF UNDER TRANSFER/DEPUTATION TO PTU MAIN CAMPUS/PITS.

Many faculty/staff members of GZS – PTU Campus, Bathinda have gone on transfer/deputation to Punjab Technical University Jalandhar main campus or PITs (constituent campuses of PTU). The list of these employees is placed at **(Annexure-60 from page no. 243 to 244)**. The item regarding their permanent absorption at the places of their present work alongwith long/short term service and financial liability was placed before the Board of Governors vide item no. 17.9 in its 17th meeting held on 22.08.2014. Board decided that "in view of the acute shortage of faculty and staff at the campus, the Board decided to cancel the transfer/deputation of faculty/staff members from GZS – PTU Campus, Bathinda and to direct the concerned employees to join back immediately in the interest of work" **(Annexure-49 from page no. 211 to 215)**.

Consequent upon the above said Board's decision letters were written to the concerned employees to join back their duty in this campus. The Registrar, Punjab Technical University, Kapurthala was also requested vide letter no. 9497 dated 26.09.14, no. 9826 dated 10.10.14 to relieve these employees to join back in this campus **(Annexure-61 from page no. 245 to 246)**.

A letter no. PTU/REG/5948 dated 09.12.2014 was received from The Registrar, Punjab Technical University, Jalandhar, para no. (iii) of the letter stated that "It is further clarified that before issuing such letters a prior permission is required from VC PTU/BOG PTU. Even these employees will not proceed further without permission from the competent authority i.e. VC PTU/BOG PTU" **(Annexure-62 at page no. 247)**.

Out of these employees, 03 (three) employees Sh. Jaspal Singh, Junior Technician, Sh. Jagdev Singh, Senior Assistant, and Sh. Madan Singh, Technician Grade-I on 28.11.14, 11.12.14 and 23.02.15 respectively have joined back campus, but remaining faculty/ staff members have not joined back in campus till date.

The matter was put up in the 57th meeting of Board of Governors of IKG – Punjab Technical University, Jalandhar held on 07.08.2015 vide item no. 57.2 (xxii), the decision of the Board is reproduced as under:

"The Board approved the requests for transfer of all B, C and D category of employees from IKGPTU to MRSSTU. The Board also approved the faculty transfer of PIT (Mansa) to MRSSTU, Bathinda. The Board also approved that Dr. Buta Singh, Dean (IKGPTU) may be given option to shift to new University as per his substantive post of Associate Professor. Board decided not to shift any employee from MRSSTU to IKGPTU for the time being". Copy of the minutes is placed at **Annexure-6**.

Matter is placed before the Board of Governors for consideration.

ITEM No.2.34 TEQIP-II PROJECT RELATED ACTIVITIES:

A ACTIVITIES RELATED WITH PROCUREMENT OF EQUIPMENT/ GOODS UNDERTAKEN UNDER TEQIP-II PROJECT OF MHRD GOVT. OF INDIA.

(i) DETAIL OF COMPLETED PACKAGES AS ON 31-05-2015.

Total 101 packages have been completed and procurement of equipment's/goods amounting Rs. 2,91,76,876/- have been materialized in various Departments of institution.

The detail of packages completed is placed at **Annexure-63 from page no. 248 to 251** for information.

(ii) DETAIL OF PACKAGES UNDER PROCESS.

Total 33 packages amounting Rs. 1,88,22,373/- of various Departments have been uploaded in PMSS under TEQIP-II and are to be initiated shortly (**Annexure-64 at page no. 252**) for information

(iii) DETAIL OF PACKAGES UPLOADED BUT NOT INITIATED.

Total 09 packages amounting Rs. 48,45,000/- uploaded in PMSS but not initiated by the Departments due to various reasons and now cancelled by the concerned Department (**Annexure-65 at page no. 253**).

(iv) DETAIL OF CANCELLED PACKAGES.

Total 22 packages amounting Rs. 1,11,90,269/- have been cancelled due to various reasons i.e. less quotations received, technically not responsive or material rejected etc. by the Departmental inspection committees during inspection of equipment/material.

The detail is placed at **Annexure-66 at page no. 254** for information.

B ACTIVITIES RELATED WITH ACADEMIC UNDERTAKEN & PROPOSED UNDER TEQIP-II OF MHRD GOVT. OF INDIA.

B1. ACTION TAKEN REPORT ON THE DECISION TAKEN IN THE 17TH BOG MEETING OF INSTITUTION.

(i) REGARDING NBA ACCREDITATION

Institution had applied for NBA Accreditation of five (05) Under Graduate courses. NBA Mock visit and outcome based workshop has been conducted and the actual team visit is due.

Matter is placed for information.

(ii) QUALIFICATION UPGRADATION OF FACULTY MEMBERS.

Financial assistance has been granted for the permissible expenditures to the two faculty members enrolled for qualification up gradation from Mechanical Engineering Department and Applied Mathematics Department and other faculty members are being encouraged to enroll for

qualification up-gradation and the permissible funds shall be reimbursed under TEQIP-II Project.

Matter is placed for information.

(iii) **ENHANCED INTERACTION WITH INDUSTRY.**

Workshops and Industrial visits have been organized for the students for increasing their practical knowledge and making them suitable as per industry needs and it shall continue in forthcoming session also.

Detail of the same is placed at **Annexure-67 from page no. 255 to 256** for information.

(iv) **PROVIDING TEACHING ASSISTANTSHIPS IN PG PROGRAMMES.**

Total 76 post graduate students from Engineering and Applied Sciences disciplines have been provided teaching assistantships (Non-GATE) as per TEQIP-II guidelines.

Detail of the same is placed at **Annexure-68 from page no. 257 to 258** for information.

(v) **STAFF DEVELOPMENT FOR IMPROVED COMPETENCE.**

Total 12 non teaching staff members (Technical and Administrative) attended Office Management Trainings for enhancing their knowledge and awareness about new technologies.

Matter is placed at **Annexure-69 at page no. 259** for information.

(vi) **INSTITUTIONAL MANAGEMENT CAPACITY ENHANCEMENT.**

A Management Development Programme in collaboration with IIM, Kozhikode was organized at GZS PTU Campus as well as at IIM, Kozhikode in various modules. Approx. 55 senior faculty members from the institution participated in the various modules of Management Development Programme.

Matter is placed at **Annexure-70 at page no. 260** for information please.

(vii) **ENHANCEMENT OF RESEARCH AND DEVELOPMENT ACTIVITIES.**

a) **Characterization of R & D Samples:** Expenses have been incurred for characterization of R & D Samples undertaken by student/faculty at Sophisticated Analytical Instrumentation facility, Punjab University, Chandigarh from TEQIP-II funds.

b) **Research publications by Faculty:** There are more than 200 research publications (for the year 2014-15) in various journals/conferences by faculty members from Engineering as well as Applied Sciences Department.

(viii) **FACULTY DEVELOPMENT FOR IMPROVED COMPETENCE ON SUBJECT AREA.**

Faculty members are encouraged to participate in various conferences, Short term courses, workshops in order to enhance their subject area

knowledge that will lead to even more effective teaching. Faculty members attended various short term courses and presented their research publications in international conferences.

- a) **Qualification Upgradation**: One Faculty member from Mechanical Engineering Department, enrolled for qualification upgradation, has been given funds for Consumables required for research work under TEQIP-II and expenses towards thesis printing and publication of thesis-based research papers have also been approved by the competent authority. One faculty member from Department of Applied Mathematics Department, also enrolled for qualification upgradation, has been granted funds for course work under TEQIP-II (**Annexure-71 at page no. 261**).
- b) **Trainings/Workshops/Short Term Course attended**: Four faculty members including Campus Director, GZS-PTU Campus Bathinda attended Residential Training Programme on “Enhancing Organizational Performance Through IT” at Goa under TEQIP-II funds. Dr. Balwinder Singh, Associate Professor (TEQIP-II Coordinator) attended two workshops organized by NPIU. Five faculty members attended tutorials/ Short Term Course and Two Day conclave of TEQIP-II.

Detail of the same is placed at **Annexure-72 from page no. 262 to 263** for information.

- c) **Conferences/Short Term Courses organized**: Four conferences organized effectively by Department of Mechanical Engineering, Computer Science & Engineering and Civil Engineering. Four Short Term courses organized effectively by Department of Mechanical Engineering, Electrical Engineering, Computer Science & Engineering and Electronics & Comm. Engineering at GZS PTU Campus, Bathinda.

Detail of the same is placed at **Annexure-73 at page no. 264** for information.

- d) **Training Need Analysis**: One faculty member from Computer Science & Engineering Department attended training in subject knowledge under TNA (Training Need Analysis).

Detail of the same is placed at **Annexure-74 at page no. 265** for information please.

(ix) **ENHANCED INTERACTION WITH INDUSTRY.**

Institute’s I-I-I cell is working very efficiently. Nine (09) workshops from industry personnel have been organized at GZS PTU Campus, Bathinda for students so that they could get knowledge and awareness of new technologies required for industry environment. Forty Seven students from Electronics & Comm. Engg. Department attended Technology Exhibition at Pragati Maidan, New Delhi. Matter is placed for information please.

(x) **INTERNATIONAL TRAVEL PROPOSAL.**

Thirteen (13) Faculty members are being deputed for International Travel

Grant for attending international conferences/Courses under TEQIP-II fund as per revised International Travel grant guidelines.

Detail of the same is placed at **Annexure-75 from page no. 266 to 267** for information please.

(xi) **INSTITUTIONAL ACADEMIC REFORMS.**

As per project guidelines, accreditation is an important activity. Total five UG courses out of six courses have been applied for NBA Accreditation. e-SARs by the five Departments have been submitted successfully and the team visit is due.

(xii) **ACADEMIC SUPPORT TO WEAK STUDENTS.**

- a) **Remedial Classes for academically weak students:** Remedial classes are being conducted for academically weak students chosen on the basis of diagnostic tests conducted by the various Departments. Those students got improvement after attending the classes and performed well in the next examinations.
- b) **Finishing School Programme:** Finishing School Programme organized for students for improving their communication skills, reasoning as well as overall personality development. Total Eight experts from prominent places gave training to the students. As a result, placement has improved.

Detail of the same is placed at **Annexure-76 at page no. 268** for information.

(xiii) **INCREMENTAL OPERATING COST.**

- a) **Industrial Visits:** A number of industrial visits organized by various Departments from time to time at prominent industries for students for enhancing their practical knowledge.
- b) **Expert Lectures:** Expert Lectures from various industry and Academic Personnel organized for increasing the subject area knowledge of students. Students used to learn about new technologies during these expert lectures by various experts.
- c) **Student Publications in International Conferences:** Students are encouraged to involve in research activities by various Departments. Six post graduate students from Engineering (Computer Sci. & Engg and Electronics & Comm. Engg.) presented their research papers in international conferences under TEQIP-II funds as per project guidelines.

Detail of the same is placed at **Annexure-77at page no. 269** for information.

- d) **Meetings of NPIU/SPFU:** Expenditure incurred on attending meetings of NPIU/SPFU by Staff/Faculty members reimbursed from TEQIP-II funds.
- e) **TEQIP-II project staff salaries:** Salaries of additional full-time regular and contractual staff appointed against various posts under TEQIP-II projects have been reimbursed from TEQIP-II funds as per project guidelines. All the activities have taken after the approval of competent authority.

B.2 PROPOSED & ACADEMIC ACTIVITIES UNDER TEQIP-II FOR UPCOMING SESSION.

(i) TO RATIFY THE MODIFIED/ REVISED PROCUREMENT PLAN.

The revised/modified procurement plan with revised thresholds under TEQIP-II in lieu of some cancelled packages is placed at **Annexure-78 from page no. 270 to 276** for ratification.

(ii) COMMITTEES FOR PROCUREMENT OF EQUIPMENTS & GOODS UNDER TEQIP-II PROJECT.

Committees approved by Campus Director for procurement of equipments & goods under TEQIP-II in various Departments of the institution.

The detail is placed at **Annexure-79 from page no. 277 to 281** for ratification.

(iii) PROVIDING TEACHING ASSISTANTSHIPS IN PG PROGRAMMES.

Teaching and Research Assistantships students shall be provided to various students from Engineering and Applied Sciences disciplines (Non-GATE) as per TEQIP-II guidelines and availability of funds. More Masters programmes shall be introduced from next academic session 2016-17.

(iv) STAFF DEVELOPMENT FOR IMPROVED COMPETENCE.

Non teaching staff members i.e. both Technical and Administrative staff shall be provided even more trainings in their specialized area/soft skills.

- Staff Development Programme on Skill development, Computer Training, Office management etc to be conducted.
- Training shall be given to security staff on working with security equipments like fire extinguishers etc.
- Workshop on Modern Accounting Software for Account personnel is planned.
- For personality development, Workshop on communication skills and personality development is to be conducted.
- Workshop on First Aid in order to meet health, safety standards and handling emergencies is to be conducted.
- Library staff is to be trained for Library related software and e-journals.

(v) INSTITUTIONAL MANAGEMENT CAPACITY ENHANCEMENT.

One senior faculty member from Electronics & Comm. Engg Department has been nominated for attending 12th Management Capacity Enhancement Programme at IIM, Indore from 08-06-2015 to 14-06-2014. More faculty members shall be deputed for upcoming Management Development Programmes by the institution under TEQIP-II.

(vi) **ENHANCEMENT OF RESEARCH & DEVELOPMENT ACTIVITIES.**

Institute's R&D Department shall promote Research activities for various faculty members as well as students. Faculty shall be encouraged to publish their research publication in National/International platforms. Further Characterization/Testing of R & D samples should be done from reputed govt. institutions like NIT(s), SLIET, PECUoT, Thapar University, State Universities, IITs and where such facility is available in reputed institutions. (**Annexure-80 at page no. 282** of Minutes of Meeting attached for ratification).

(vii) **FACULTY DEVELOPMENT FOR IMPROVED COMPETENCE ON SUBJECT AREA.**

Faculty members shall be encouraged to attend various short term courses, workshops, conferences etc.

- Three conferences (National & International) are to be conducted by Department of Electronics & comm. Engineering and Department of Mechanical Engineering.
- Two faculty development programmes have been proposed by Department of Textile Engineering and Department of Civil Engineering respectively.
- Faculty members shall be deputed to attend various trainings in different specialized areas under TEQIP-II.
- Faculty members shall be encouraged to enroll for qualification upgradation and the permissible expenditures shall be reimbursed from TEQIP-II funds.

(viii) **ENHANCED INTERACTION WITH INDUSTRY.**

Institute's I-I-I cell shall focus on enhancing industry interaction. App. Eight (08) workshops shall be conducted by various Departments for student development. Moreover, App. 25 Industrial visits shall be organized for imparting practical knowledge to the students as per industry needs.

(ix) **RATIFICATION OF INTERNATIONAL TRAVEL PROPOSAL.**

The following international Travel Grants have been approved by college academic committee under revised International Travel Guidelines dated 18-10-2014 issued by NPIU/MHRD for TEQIP-II Project.

Sr. No.	Name	Designation	Name of International Event	Venue and Date
01	Dr. Gursharan Singh	Professor	International Congress on Chemical, Biological and Environmental Sciences (ICCBES)	Kyoto, Japan 7 th May, 2015 to 9 th May, 2015
02	Dr. Balraj Singh Sidhu	Associate Professor	International Conference on "Informing Science + Information Technology	Florida, USA 1 st July, 2015 to 5 th July, 2015

(x) **INSTITUTIONAL ACADEMIC REFORMS.**

Institute shall apply for accreditation of five more courses after the completion of current accreditation process in order to provide quality education.

Matter is placed for approval please

(xi) **ACADEMIC SUPPORT TO WEAK STUDENTS.**

- Remedial classes for weak students shall be conducted so that the academically weak students should get extra assistance and help in their studies and could compete with other students.
- Finishing school programme shall be conducted for the students for the overall personality development

(xii) **INCREMENTAL OPERATING COST.**

- * Industrials visits shall be organized at a rapid pace for the making the students industry fit.
- * App. Thirty (30) Expert lectures from the prominent academicians as well as industry personnel shall be conducted by the various Departments for increasing the student's knowledge base.
- * Post Graduate students shall be encouraged to involve in research work and publishing their research papers at National/International platforms.

(xiii) **GOVERNANCE DEVELOPMENT PLAN (GDP) SUBMITTED TO NPIU.**

The details of the same is placed at **Annexure-81 from page no. 283 to 288** for ratification.

(xiv) **ACADEMIC ACTION PLAN YEAR 2015.**

The details of the same is placed at **Annexure-82 at page no. 289** for ratification.

The approval may kindly be accorded to carry out proposed activities under TEQIP Phase-II Project as per its guidelines.

- (xv) For speedy implementation of TEQIP Phase-II Project, immediate decisions and their implementation are required to be taken on daily basis in close coordination with other agencies related to TEQIP such as State Project Facilitation (SPFU), State Steering Committee (SSC) and National Project Implementation Unit (NPIU). Further, authorization for expenditure as per TEQIP/World Bank instructions may be allowed. Earlier Campus Director has been authorized by the Board of Governors to take decisions to ensure speedy implementation of TEQIP-II Project. **The concurrence of Vice Chancellor may also be taken while implementing by the Campus Director to implement the project.**

Director may be authorized to take such decisions in consultation with Vice Chancellor, Maharaja Ranjit Singh State Technical University, Bathinda. Further, authorization for expenditure as per TEQIP/World Bank instructions may be allowed. All such decisions would then be got ratified in next meeting of Board of Governors.

ITEM No. 2.35

SUBMISSION OF ENQUIRY FINDING OF PROF. ASHOK KUMAR GOEL, PROFESSOR IN DEPTT. OF ELECTRONICS & COMMUNICATION ENGG.

The matter of unauthorized long absence from duty of Prof. Ashok Kumar Goel had been put up before the Board of Governors vide item no. 16.17 (**Annexure-83 at page no. 290**) in its 16th meeting held on 26.02.2014. Board of Governors decided that "one member Conflict Resolution Committee headed by Dr. Shashi Sharma, Professor (Retd.) Department of Law, Punjab University Chandigarh (now working at Punjab Judicial Academy, Chandigarh). The facts found be placed before the BOG. It was also decided that the concerned employee (under suspension) will resume duty pending enquiry". (**Annexure-84 from page no. 291 to 293**).

As per decision of the Board of Governors a letter was issued to Prof. Ashok Kumar Goel to resume his duty pending enquiry vide letter no. 2540 dated 26.03.14 (**Annexure-85 at page no. 294**). Prof. Ashok Kumar Goel has joined his duty on 02.04.14 (**Annexure-86 at page no.295**) Dr.Shashi Sharma, Professor (Retd.) was appointed an enquiry officer vide office order Estb.181 dated 24.03.14 (**Annexure-87 at page no. 296**). Enquiry officer has submitted his report on dated 16.04.15, which is placed at **Annexure-88 from page no. 297 to 310**.

Matter is placed before the Board of Governors for consideration please.

ITEM No.2.36

FINANCIAL EMBEZZLEMENT IN HOSTEL NO. 1 OF GIANI ZAIL SINGH PUNJAB TECHNICAL UNIVERSITY CAMPUS, BATHINDA.

The matter of financial embezzlement in Hostel No. 1 in the Mess of Boys Hostel No. 01 as per findings of the enquiry officer Sh. Surjit Singh Dhillon, IAS (Retd.) had been put up before the 15th meeting of Board of Governors vide item no. 15.30 (b) (**Annexure-89 at page no. 311**). Board of Governors decided that charge-sheet be served to Prof. Surinder Singh as per rules". (**Annexure-90 from page no. 312 to 314**).

As per decision of the Board of Governors a charge-sheet was issued to Prof. Surinder Singh vide memorandum no. 600 dated 22.01.14 (**Annexure-91 from page no. 315 to 323**). He has given the reply to charge-sheet on 27.02.14 (**Annexure-92 from page no. 324 to 325**) which was found unsatisfactory by the Campus Director. The matter was reported to Vice-Chancellor, who in turn ordered the Campus Director to conduct the enquire. In compliance to the same Prof. Charanjit Singh, Associate Professor, Deptt. of Mechanical Engg. was appointed vide letter no. 4468 dated 15.05.14 to complete comprehensive enquiry (**Annexure-93 at page no. 326**). The concerned enquiry officer was asked to complete the enquiry vide reminder letter no. 7534 dated 05.10.14, No. 7935 dated 18.08.14, no. 10092 dated 27.10.14, no. 10958 dated 01.12.14. Then enquiry committee was expanded with addition of another member Dr. Gursharan Singh, Professor, Deptt. of Applied Chemistry vide office order no. Estb.587 dated 31.12.14. The enquiry committee asked for more time to submit the enquiry report vide letter no. 1443-1444 dated 20.02.15, no. 2346-2347 dated 15.04.15, no. 2877-2878 dated 07.05.15. Enquiry Committee demanded the time to complete the enquiry till 29.05.2015 (**Annexure-94 at page no. 327**). The enquiry committee has submitted its report on 18.06.2015 which is placed at (**Annexure-95 from page no. 328 to 349**).

Matter is placed before the Board of Governors for deciding on the punishment.

ITEM No.2.37

SUSPENSION OF SH. JARNAIL SINGH, ASSISTANT ENGINEER AND REVERTATION TO THE POST OF ELECTRICIAN.

Sh. Jarnail Singh, Assistant Engineer (now Electrician), Estate Section was placed under suspension vide Office Order Endst. No. 2952-2958 dated 10.04.2014 (**Annexure-96 at page no. 350**) for prima facie guilty and according to Punjab Civil Services Rules (Punishment & Appeal) 1970 he was delivered a charge-sheet under major punishment vide Memorandum no. 6876 dated 14.07.2014 (**Annexure-97 from page no. 351 to 357**) for the embezzlement in purchase of cieling fans of Indo Company in place of Havells Company and tempering with record. The matter was also communicated to Former Chairman, Board of Governors verbally and also vide letter no. 4021 dated 18.04.2014 (**Annexure-98 at page no. 358**).

Sh. Jarnail Singh has replied the above said memorandum vide his letter dated 07.08.2014, which was un-satisfactory. Then a enquiry committee comprising of Prof. Darshan Singh Sidhu, Principal, Polytechnic Wing of GZSCCET; Bathinda and Dr. Rajesh Kumar, Associate Professor, Deptt. of Civil Engg. was constituted to enquire into the incident (**Annexure-99 from page no. 359 to 360**). The committee submitted its enquiry report vide no. 272/Poly dated 15.12.2014 (**Annexure-100 from page no. 361 to 363**). After studying the enquiry report it was found that the charges leveled upon Sh.Jarnail Singh were proved.

This institution has opted for the Punjab Civil Service Rules (Punishment & Appeal) 1970 and thus the concerned employee Sh. Jarnail Singh was awarded major punishment and reverted to the post of Electrician from the post of Junior Engineer vide office order no. Estb.626 dated 22.01.15 (**Annexure-101 at page no. 364**) and he has joined on the post of Electrician on 23.01.15 (F.N.) (**Annexure-102 at page no. 365**).

Matter is placed before the Board of Governors for information.

ITEM No. 2.38

APPROVAL OF THE LIST OF SUBJECT EXPERTS FOR PROMOTIONS/NEW FACULTY APPOINTMENTS.

Maharaja Ranjit Singh State Technical University, Bathinda has been established as an affiliating University vide Punjab Act No. 5 of 2015 notified through Punjab Government Gazette-Extraordinary (Regd. No. CHD/0092/2015-2017) notification No. 5-Leg./2015 dated 12th February 2015.

As per UGC regulations teaching departments were required to submit the list of subject experts for nomination on selection committee for all scrutinizing/selection committees for promotion/selection of faculty members in their respective disciplines. This list shall be valid for 02 (two) academic sessions. The list of subject experts (**Annexure-103 from page no. 366 to 388**) is scrutinized by the office of the Vice Chancellor and the same is submitted for approval of the Board of Governors.

ITEM No. 2.39 ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR.